

NOTICE OF JOB VACANCY

JOB TITLE: OPC ADULT CASE MANAGER

PAY GRADE: 5 or 6 DOE

CLOSING DATE: JAN 22 2008

WORK SCHEDULE: Monday through Friday, 8:00 AM – 5:00 PM however, because this is an exempt position, evening and weekend work is expected, on occasion.

BRIEF SUMMARY OF JOB: To improve quality/continuity of care and increase desirable patient outcomes by providing assessments and case management services in accordance with NSHC's mission philosophy, policies, and procedures. Provides evaluation, assessment, reassessment, advocacy and coordination of services needed. The CM is the primary contact for patients and their families to ensure inter- and intra-facility communication. Able to travel in a small aircraft to the villages, will be necessary to fulfill the obligations of this position.

QUALIFICATION REQUIREMENTS:

Case management requires a professional credential, education, and experience

Education: Graduation from an accredited school of nursing. Baccalaureate degree or higher level of educational program in health and human services is preferred. Will accept a credentialed L.P.N. with case management experience.

Registration/Certification: BLS certification is required. ACLS, PALS and NRP certification is preferred.

Experience: Six years nursing experience is required, preferably in med-surgery, certification in case management preferred.

Licensure: Must be licensed as an RN or LPN by the State of Alaska.

Knowledge, Skills and Abilities:

Skills: This position requires good organizational skills with attention to detail. Must be able to communicate effectively (oral and written). Possess ability to follow detailed written and oral instruction. Demonstrate professionalism, consideration and confidentiality towards others in stressful situations.

Personal Traits: Must be courteous, accountable, and responsible for self and actions; dependable, honest, cooperative, adaptable, versatile, mature, good listener, objective and able to remain calm under stress. Must have ability to adapt emotional responses to the needs of people of varying temperament and disability.

Work Hours: Normal work hours are Monday through Friday, 8am to 5pm. Occasional overtime may be required.

POST: 01/16/08

**CONTACT: NORTON SOUND HEALTH CORPORATION
Employment Manager**

P. O. Box 966

Nome, Alaska 99762

Fax (907) 443-2085/email jobs@nshcorp.org OR:

VILLAGE, CITY OR IRA OFFICES FOR APPLICATIONS

ALASKA NATIVE /AMERICAN INDIAN PREFERENCE/EEO/VETERAN PREFERENCE