



Reno-Sparks Indian Colony Position Description

Title: Community Health Field Nurse/LPN
Class: Technical
Status: Regular Full-time
Supervisor: Community Health Nurse/RN
Cost Center Name: Health and Human Services
Effective Date: 2007

Department: Health and Human Services
FLSA: Non-exempt
Pay Grade: P22 (\$19.701 to \$27.581)
Subordinates: Community Health Reps.
Cost Center Code:
Position Number:

Position Summary:

The Community Health Field Nurse/LPN provides nursing care which requires the full range of nursing proficiency in clinic, home and group setting, under the direct supervision of the Community Health Nurse/RN. The Community Health Field Nurse/LPN coordinates the HIV/AIDS and STD Program and enhances community resources through networking with agencies outside of the Colony.

Duties and Responsibilities:

1. Carries out community health plans (i.e., blood pressure checks,) by conducting visits to client homes, the RSIC Senior Citizen's Center, the Tribal Health Center, or elsewhere on the Reno-Sparks Indian Colony where patient care services are needed.
2. Interviews patients and family members to determine and evaluate health and physical needs. Consults with or refers to the medical provider or RN as needed.
3. Reviews findings to distinguish between normal and abnormal conditions during patient encounters.
4. Carries out treatments, sets up medications, observes and documents patient condition, changes, and reactions to medications and medical treatment.
5. Provides information and education to patients, families, or surrogates on prevention, curative, and rehabilitative measures involved in health care in both individual and group settings.
6. Maintains client health records by documenting observations, nursing interventions, and therapeutic measures administered. Maintains daily log of activities and clients. Provides a monthly report to supervisor.
7. Able to provide transportation for medical appointments and deliver pharmaceuticals to patients who do not have access to the clinic due to lack of transportation.
8. Maintains knowledge and proficiency in nursing through continuing education, staff meetings, and department in-service training.
9. Conducts epidemiologic investigation and follow-up of clients diagnosed with sexually transmitted disease. Reports STD findings to proper county/state health authorities. Provides STD education.

10. Other duties as assigned.

Minimum Qualifications:

- A. Current license to practice as a Licensed Practical Nurse in the State of Nevada.
- B. At least one-year experience as a Community Health Field Nurse or as a Home Health Nurse.
- C. Must have demonstrated knowledge of human behavior in order to maintain control during stressful situations when patients, their family or caregivers may become emotional or have outbursts.
- D. Must be able to meet the physical demands of walking, standing, and some lifting in the performance of patient care and related duties.
- E. Ability to communicate effectively (written and orally); exercise emotional control, tact, patience, and reliability in carrying out patient care.
- F. Must maintain patient confidentiality on all patients in accordance with Tribal and Federal laws.
- G. Must be able to work in a diverse minority environment
- H. Must have a valid Nevada driver's license and CPR certification.
- I. Must be able to pass a background check.
- J. Qualified Indian Preference applies.
- K. Pass a TB test or provide written documentation of prior history of +TB and treatment.