



Department: **Department Of Health And Human Services**

Agency: **Indian Health Service**

Sub Agency: **Western Oregon Service Unit**

Job Announcement Number:

WR-09-01 MP/ESEP

Overview

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Maintenance Worker, MP/ESEP

Salary Range: 16.71 - 19.48 USD Hourly

Open Period: Wednesday, October 08, 2008
to Wednesday, October 22, 2008

Series & Grade: WG-4749-05/05

Position Information: Full-Time Permanent

Promotion Potential: 05

Duty Locations: 1 vacancy - Salem, Oregon

Who May Be Considered:

Applications will be accepted from current and former competitive service Federal employees, and people eligible under special hiring authorities.

Area of Consideration: Commuting Area - Management has determined there is likely to be qualified applicants in the local area.

Job Summary:

Become a part of the Department that touches the lives of every American! At the Department of Health and Human Services you can give back to your community, state, and country by making a difference in the lives of Americans everywhere. Join HHS and help to make our world healthier, safer and better for all Americans.

This position is located at the Chemawa Indian Health Center in Salem, Oregon. The work involves assisting in performing plumbing, electrical, carpentry, painting and grounds maintenance and other duties as assigned.

Key Requirements:

- Valid drivers license required.
- Position subject to security investigation & compliance with PL 101-630

Duties

Major Duties:

Incumbent assists journey and intermediate-level maintenance mechanics by performing the common and typical tasks of the trade. Assists higher graded mechanics in such tasks as monitoring the energy management system, clearing stoppages and repairing/installing

plumbing equipment, repairing and replacing electrical wiring and equipment, carpentry work, painting, and other related work. Uses a variety of common hand and power tools of the carpenter, electrician, and plumber trades, such as power drills, skill and table saws, hammers, screwdrivers, wrenches, pliers and wire strippers, and similar items to perform the simple and repetitive tasks of the trade. Requires knowledge of the proper tools and materials to accomplish the simple tasks of the trade. May operate a government motor vehicle and must possess a valid state driver's license.

Qualifications and Evaluation

Qualifications:

No specific length of experience is required.

No specific length of education is required.

How You Will Be Evaluated:

QUALIFICATIONS AND RATING METHOD: You will be evaluated to determine if you meet the minimum qualifications required; and on the extent to which your application shows that you possess the knowledges, skills, and abilities associated with this position as defined below. When describing your knowledges, skills, and abilities, please be sure to give examples and explain how often you used these skills, the complexity of the knowledge you possessed, the level of the people you interacted with, the sensitivity of the issues you handled, etc.

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| ELEMENT 1 | <u>Ability to do the work of the position without more than normal supervision.</u> |
| ELEMENT 2 | <u>Knowledge of preventive maintenance.</u> |
| ELEMENT 3 | <u>Technical practices.</u> |
| ELEMENT 4 | <u>Use of measuring instruments.</u> |
| ELEMENT 5 | <u>Ability to interpret instructions, specifications, etc. (Includes Blueprint Reading).</u> |
| ELEMENT 6 | <u>Ability to use and maintain tools and equipment instruments.</u> |

PHYSICAL DEMANDS: Incumbent must be physically able to perform efficiently the duties of the position. Incumbent frequently carries, lifts, and pulls or pushes equipment weighing up to 50 pounds. Incumbent must also be able to maintain a current, valid drivers license.

WORKING CONDITIONS: Works primarily indoors, but occasionally outdoors when shoveling snow. Is exposed to chemicals, cuts, bruises and injuries from falling.

Benefits and Other Information

Benefits:

You may participate in the Federal Employees Health Benefits program, with costs shared with

your employer. More info: <http://www.usajobs.gov/jobextrainfo.asp#FEHB>.

Life insurance coverage is provided. More info: <http://www.usajobs.gov/jobextrainfo.asp#life>

New employees are automatically covered by the Federal Employees Retirement System (FERS). If you are transferring from another agency and covered by CSRS, you may continue in this program. More info: <http://www.usajobs.gov/jobextrainfo.asp#retr>

You will earn annual vacation leave. More info:
<http://www.usajobs.gov/jobextrainfo.asp#VACA>

You will earn sick leave. More info: <http://www.usajobs.gov/jobextrainfo.asp#SKLV>

You will be paid for federal holidays that fall within your regularly scheduled tour of duty. More info: <http://www.usajobs.gov/jobextrainfo.asp#HOLI>

Other Information:

This job is being filled by an alternative hiring process and is not in the competitive civil service.

How to Apply**How To Apply:**

You must submit your application so that it will be received by the closing date of the announcement.

We encourage you to use the USAJOBS resume builder to speed the application process. If you are not applying on line, be sure your application includes the following: A resume or an Optional Application for Federal Employment (OF 612) or any other format. [Although we do not require a specific format, certain information is required to determine if you are qualified.](#)

If you are a current or former federal employee with reinstatement eligibility, you must submit a copy of your last Notification of Personnel Action (SF50) showing your position, title, series, grade and eligibility.

Contact Information:

Karen Oxendine
Phone: 503-326-3020
Fax: 503-326-5787
Email: karen.oxendine@ihs.gov

Or write:
Indian Health Services
1220 SW 3RD AVE RM 476
PORTLAND, OR 97204
US
Fax: 503-326-5787

What To Expect Next:

Once your complete application is received we will conduct an evaluation of your qualifications and determine your ranking. The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. You will be notified of the outcome.

EEO Policy Statement

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

Reasonable Accommodation Policy Statement

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Veterans Information

Veterans who served on active duty in the U.S. Armed Forces and were separated under honorable conditions may be eligible for [veterans' preference](#). For service beginning after October 15, 1976, the veteran must have served the required length of time and have a Campaign Badge, Expeditionary Medal, a service-connected disability, or have served in the Gulf War between August 2, 1990, and January 2, 1992.

[The Veterans Employment Opportunity Act \(VEOA\)](#) gives veterans access to job vacancies that might otherwise be closed to them. The law allows eligible veterans to compete for vacancies advertised under agency's promotion procedures when the agency is seeking applications from outside of its own workforce.

To claim veterans' preference, veterans should be ready to provide a copy of their DD-214, Certificate of Release or Discharge from Active Duty, or other proof. Veterans with service connected disability and others claiming 10 point preference will need to submit [Form SF-15, Application for 10-point Veterans' Preference](#).

For more specifics on all veterans employment issues such as Veterans preference or special appointing authorities see the [VetGuide](#).

Legal and Regulatory Guidance

Social Security Number - Your Social Security Number is requested under the authority of Executive Order 9397 to uniquely identify your records from those of other applicants who may have the same name. As allowed by law or Presidential directive, your Social Security Number is used to seek information about you from employers, schools, banks, and others who may know you. Failure to provide your Social Security Number on your application materials, will result in your application not being processed

Privacy Act - Privacy Act Notice (PL 93-579): The information requested here is used to determine qualifications for employment and is authorized under Title 5 U.S.C. 3302 and 3361.

Signature - Before you are hired, you will be required to sign and certify the accuracy of the information in your application.

False Statements - If you make a false statement in any part of your application, you may not be hired; you may be fired after you begin work; or you may be subject to fine, imprisonment, or other disciplinary action.

Selective Service - If you are a male applicant born after December 31, 1959, you must certify that you have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law.

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Send Mail

Send Mail to:

Indian Health Services
1220 SW 3RD AVE RM 476
PORTLAND, OR 97204
US
Fax: 503-326-5787



Questions?

For questions about this job:

Karen Oxendine
Phone: 503-326-3020
Fax: 503-326-5787
Email: karen.oxendine@ihs.gov

USAJOBS Control Number: 1363722

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