

Job Title **Itinerant Behavioral Health Aide IV**
Location **Fairbanks, AK, US**
Organization Name **Mental Health & Alcohol Programs**

Job Summary:

Job incumbent provides care coordination, case management and support services to children, youth, adults, families and communities. Assists with program supervisory responsibilities by mentoring less experienced BHAs and acting as a designated supervisor in the absence of the BHA Program Clinical Supervisor.

Essential Functions:

1. Provide local case management for clients coming to the Counseling Center to receive psychiatric care. Assures treatment goals are being met, keeps treatment plans current.
2. Provide local and itinerant mental health, substance abuse, prevention and supportive services to youth and their families, adults and the communities. Provides supportive counseling to youth, adults, and families in Fairbanks and on itinerant basis to villages. Organizes and or participates in wellness or prevention activities for groups and individuals.
3. Assist the program supervisor or designee in the development and delivery of treatment services that are culturally appropriate. Coordinate with the program supervisor and local providers to identify areas of need and assist in the development of appropriate interventions.
4. Coordinate Counseling Center Tele-Behavioral Health Program with the Alaska Psychiatric Institute. Coordinates services for clients who utilize telemedicine services through API.
5. Complete reports and documentation in a timely manner as required by program supervisor, funding sources and agency policy. Document all client services in accordance with program procedures and field standards. Keeps client documentation and reports current.
6. Develop and function as part of the agency team, working in cooperation with all staff and other involved entities. Collaborate with local providers and other agencies to stay informed of available services, resources and opportunities that will assist in a positive outcome for individuals served.
7. Travel on short notice to remote villages to act as interim or to assist BHA in dealing with community crises.

Minimum Qualifications:

1. Bachelor's degree in social work, psychology, counseling, nursing or other human services field with 3 years work experience in behavioral health, or an Associates Degree in similar fields with 6 years work experience in behavioral health is preferred; however will train the right candidate who has proven organizational and communication skills.
2. Knowledge of Alaska Native cultures and traditions preferred.
3. Must have strong computer skills.
4. Must have strong initiative and prioritizing skills.
5. Must work as part of a team providing quality care.
6. Must have clear criminal background check.
7. Must have knowledge of behavioral health (mental health and substance abuse)
8. Must be familiar with technical documentation.

Knowledge, Skills and Abilities:

1. Must have good computer skills.
2. Strong verbal, communication, analytical and interpersonal skills required

Supervision: This position has no supervisory responsibilities.

Physical demands: Travel in small planes, carrying supplies to airport, documentation.

Summation of the Position: Job incumbent should possess the attributes of empathy, willingness to understand and help others in need, patience and supportiveness in dealing with behavioral health clients, their families and communities. Flexibility is a must; client crises may disrupt planned activities. Good communication with supervisor and co-workers is necessary and supportive to the position.