



**Annette Island Service Unit-Family Medical Center  
Registered Clinical Nurse Job Description    Revised 4-16-07**

**POSITION:** Registered Clinical Nurse

**INTRODUCTION:**

The purpose of this position is to provide assistance in the nursing plan of care of patients in the clinic and home setting, with primary duties in the clinic setting.

Assignments consist of a wide range of non-complex to complex health care functions that are clearly defined. Guidance and directions are given when variations to routine situations are encountered.

Must hold an Alaska License, and BLS, and obtain an ACLS certificate within six months of hire.

**Supervisory Controls:**

Works under the direction supervision of the Director of Nursing and Patient Care Services, at AISU. Work is spot checked for conformance and adherence to established applicable policies, procedures and techniques of the AISU Family Medical Center. Receives instructions pertaining to specific patients or groups of patients at daily morning report.

**Duties:**

1. Provide Patient Care, Emergent, Acute, Chronic and Preventative.
2. Work collaboratively with all members of the health care team.
3. Document and record each patient encounter thoroughly.
4. Participate in Quality Assurance Programs
5. Administer medications, by oral, eye, ear, parenteral IM and SQ Injections, use of spacer and nebulizers, topical medications.
6. Assist with setting up clinics, and case management as directed by the Director of Nursing.
7. Participates in the Emergent care of patients presenting to the ED.
8. Administers therapeutic measures as prescribed by the providers, e.g. medications, injections, fluids, ear lavage, dressing application, EKG, vital signs, height and weight assessment, IV medication administration.
9. Operates monitors, specialized equipment e.g. tympanogram, Gomco, cast saw, life-pack, nebulizer, spirometer, fetal monitor, Ohio Warmer, etc.

10. Documents assessments, observations, nursing interventions, therapeutic measures administered, education performed and status of coordinated activities between nursing and other professional disciplines.
11. Screens clients in person and over the telephone regarding urgency of health care needs and directs follow-up accordingly.
12. Coordinates the Tumor Register and Case Management Program and other clinical registries as directed.
13. Works with nursing and supply administration to assure that supplies are available to the department.
14. Reviews patient charts, and assists in specialty clinic schedules and case management as requested.
15. Provides and documents patient education as delivered to patients and families.
16. Attends patient and family care management meetings to facilitate care management for chronic and specialized care needs.
17. All other tasks that are assigned.

This certifies that I have read and understand my basic job description and responsibilities

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