

## PROHIBITED PERSONNEL PRACTICES

### DO YOU KNOW WHAT THEY ARE?

Before you make any selections or do any type of interviewing, please read carefully the list of prohibited personnel practices listed below.

### FEDERAL EMPLOYEES MAY NOT:

- Discriminate.
- Solicit or consider employment recommendations based on factors other than personal knowledge or records of job-related abilities or characteristics.
- Coerce the political activity of any person.
- Deceive or willfully obstruct any person from competing for employment.
- Influence any person to withdraw from job competition.
- Give unauthorized preferred treatment or advantage to improve or injure the prospects of any particular person for employment.
- Engage in nepotism (hiring or promoting relatives).
- Take reprisal for bona fide whistleblowing.
- Take reprisal for the exercise of an appeal right.
- Discriminate based on personal conduct which is not adverse to the performance of the employee, applicant or others.
- Violate any law, rule or regulation implementing or directly concerning Merit System Principles.