

# National Council of Chief Executive Officers

Monthly Tele-Conference Meeting  
 Toll Free #: 866-754-5692  
 Participant Code: 2136254

DATE: June 14, 2011  
 TIME: 12:00 pm EST; 11:00 am CST; 10:00 am MST; 9:00 am PST

## Meeting Minutes

### I. ROLL CALL

<u>NCCEO Officers:</u>	<u>P</u>	<u>A</u>	<u>Area Representatives</u>	<u>P</u>	<u>A</u>
Bryce Redgrave, Chair	x		Bill Pourier, ABR		x
Vacant, V-Chair			Michael Christensen, AK	x	
Alan Barlow, Secretary		x	Dorlynn Simmons, ALB		x
Yvonne Misiaszek, P-Chair			Norine Smith, BEM	X	
			Debbie Bends, BIL	x	
Sandra Lahi-NBOC			Molin Malicay, CAL		x
Gary Wabaunsee-CHSO			Tonya Cornwell, NAS		x
			Bennie Yazzie, NAV		x
<u>IHS HQ Staff:</u>			Travis Scott, OKC	x	
Robert McSwain	x		De Alva Honahnie, PHX	x	
			Walter Murillo, PHX		NA
			Shirley Alvarez, POR	x	
			Patti Whitethorne, TUC		x
			<u>Additional CEO Members</u>		

### II. APPROVAL OF AGENDA

There was consensus to approve the agenda as submitted.

### III. REVIEW/APPROVAL OF PREVIOUS MEETING MINUTES

No meeting minutes to approve and will be tabled until next conference call. Repeat from last two calls.

### IV. OLD BUSINESS

- 1) NCCEO Charter Membership

Bryce Redgrave provided an update to the council members stating that he and Alan were in correspondence with a few IHS Areas regarding the designation of new Tribal and Urban representatives to the NCCEO. He indicated recurring correspondence the Portland, Alaska, and Phoenix Areas. However, only one new designation from the Phoenix Area has been done so far. This new urban representative is Walter Murillo, CEO of Native Health in Phoenix. Bryce Redgrave indicated that he had communicated on two occasions to Area Directors that designations were needed for their Area. He indicated he would send another

reminder to Area Directors.

**V. NEW BUSINESS**

2) National Combined Councils (NCC) preparation

Bryce Redgrave stated there is not a lot of planning time for the NCCEO. The first day is limited to two hours at the end of the day. The first hour will be a work session on the partnership for patient's initiative, which will be facilitated by a Headquarters employee. He reminded CEO's that Dr. Roubideaux had sent out an IHS - All email on this topic on April 15, 2011 and to check her blog for more information. Norine Smith indicated that she and a few other IHS hospital CEO's had a call with the Director earlier about some important updates regarding patient care. For example, patients that are readmitted within 30 days to a hospital will not be reimbursed by CMS. She also mentioned that infection control initiatives were discussed on this call.

Bryce Redgrave indicated that after the partnership for patient's session he and Alan will welcome, introduce and provide a brief orientation of the NCCEO to new and existing CEO's. This will likely take another hour with questions and answers to follow. If time does not permit the NCCEO will provide a brief orientation the following morning. This was supported by those on the call.

Looking towards Wednesday from 8:30 - 11:00 the NCCEO will have approximately 2.5 hours to plan for their meeting with the Director. Bryce Redgrave noted that the NCCEO had done a lot of work over the past 12 months which included performing a SWOT analysis on the agency priorities, revised the NCCEO charter to be inclusive of Tribal and Urban CEO's, wrote a White Paper and submitted to the Director, Performed a CEO Demographics survey, Created an NCCEO email distribution list, Created a Share Point site, Updated the NCCEO Web page, created a new logo and several other items that aligned to the Agency priorities.

Bryce Redgrave suggested the NCCEO may want to request another CEO summit from the Director to do some strategic planning as well as provide some justification why the Councils should remain a viable component for important IHS work. He indicated that since the Director will only spend 30 to 45 minutes with each council we may need to do some offline work before the NCC meeting because 2.5 hours is not a lot of time to plan for this engagement. This was acknowledged by several members on the call.

Shirley Alvarez questioned the purpose of the Panel discussion that was on the agenda on day three. Bryce Redgrave indicated that the NCC composition was changing this year, whereas the typical CEU components were removed from the meeting and were to be combined with the GPRA best practices or Advances meeting in Albuquerque. The new NCC meeting would have more managerial or administrative functions associated with it and be more business-like. He indicated that the NCC planning committee was concerned that this change might negatively influence attendance, but that will be determined after the meeting. Bryce Redgrave noted that the panel discussion had not been clearly defined yet. Bryce Redgrave explained that the NCC

meeting is like none other because it offers a composition that is made up of Area Directors, Executive Offices, Clinical Directors, Chief Medical Officers, Nurses, Pharmacist and several other disciplines at multiple levels of the Agency. This forum provides countless opportunities for people to make important connections and share information.

Debby Bends explained that the NCCEO was a strong council and very active and that some of the other councils were not as strong or active. She asked if there was going to be a survey or evaluation to do a perception check on this new format. She also indicated that the other councils may have lost focus or direction of their purpose. Bryce Redgrave explained that IHS dismantled the Directors Executive Council (DEC), whereas the NCCEO, CMO, CD and Nursing chairs were actively involved at a high level to address national issues. When this went away the councils were not tasked or leverage which could have caused some councils to lose focus. Bryce Redgrave further noted that the NCCEO did not receive any specific requests over the past year, but we should remain focused and strong going forward. He anticipated that the councils will be used more in the future. He also indicated that an evaluation or survey monkey will be used at the end of the meeting.

Bryce Redgrave then discussed the afternoon session from 3:45 to 5:15, whereas the NCCEO would use this time to elect new officers and prepare for the joint councils meeting that would take place at 5:15. Bryce Redgrave indicated that he would put together a draft agenda to generate some offline discussion and send it out shortly. He also indicated that we may need to have another ad hoc conference call to discuss some logistics before the face to face meeting in Bethesda.

Debby Bends questioned if there was going to be an Awards luncheon. Bryce Redgrave explained that because of time constraints and the limited planning time for the NCC there would not be any Awards luncheon or pre-conference leadership meeting as in the past. He did indicate there will be a survey or evaluation on how this meeting was structured to get feedback on format, which will be used for planning the next NCC in 2012.

Bob McSwain joined the discussion explaining that he has watched the evolution of the council's, which started with the operations committee, which supported the Indian health leadership council. This council was comprised of 40 members that ultimately morphed into the DEC later. He indicated that was a big loss when the DEC was stood down for the councils. He mentioned that the Area Directors Operational group has emerged and has somewhat replaced the DEC. He mentioned the Director may want another forum that included the four main councils (NCCEO, CD, CMO etc). The Director has made it clear to Bob McSwain and NCCEO that this council is responsible and plays a key role in her interest and goals to reform and improve the IHS. She recognizes that much of the agency work rests with the CEO's. Bob McSwain encouraged the NCCEO to share what it brings to the table and what it needs to strengthen the mission of IHS. He suggested that the CEO's need to engage the director and ask for her direction and that after our meeting it should be clear what she wants and expects from this council. He stated that the director has shared that there is

less than 20 months of her first term to complete a lot of work and there is a sense of urgency. Bob acknowledged that the NCCEO is a strong council that is no longer being viewed as a once a year occasion, but rather as a monthly working council that has ongoing discussions of agency concern. He encouraged the NCCEO to ask the Director how it fits into the big picture.

#### **NCC Draft Outline for NCCEO**

a) Tuesday, July 26<sup>th</sup>, 2011 (1-2 hours)

4:00 pm - 5:00 pm: Partnership for Patients Work session  
5:00 pm - 6:00 pm: Introduction and Orientation for ITU CEO's

b) Wednesday, July 27<sup>th</sup>, 2011 (3-4 hours)

08:30 am - 11:00 am: Planning Time for Director  
11:00 am - 11:45 am: **Meet with IHS Director**  
15:45 pm - 17:15 pm: NCCEO Officer Elections  
17:15 pm - 18:00 pm: Joint Councils meeting

c) Thursday, July 28<sup>th</sup>, 2011

08:30 am - 3:30 pm: scheduled training

#### **VI. NCCEO Committee Reports**

- 1) IHSL: None given
- 2) NBOC: None given
- 3) CHSO: None given

#### **VII. OTHER AGENDA ITEMS (TIME PERMITTING)**

##### **CEO Survey:**

CEO survey - need 8 or 9 CEO's to volunteer for a one hour interview to discuss ACA etc. This is being routed through IHS headquarters for approval. Michael Christensen, Debby Bends, Shirley Alvarez and Travis Scott all agreed to participate on the survey.

##### **New CHSO Representative:**

Need a CHSO representative to replace Gary Wabaunsee. Travis Scott agreed to be the volunteer for this assignment.

##### **Area Reports:**

Billings - Flood waters have receded and service has been restored at the Crow Hospital. Clinical services were disrupted during the flooding stages.

Portland - The CEO vacancy announcement in Yakama recently closed and the Area expects to be hiring a new CEO soon.

Oklahoma - Hickory Starr, CEO from Lawton retired. Greg Ketcher is acting CEO for the Lawton Service Unit until a new CEO is hired.

Bemidji - The CEO vacancy announcement in Red Lake recently closed and the

Area expects to be hiring a new CEO soon.

Alaska - The Native Health Board had a fire, which destroyed some infrastructure. There were no injuries and most of the information was recovered, but the office was closed for about one week. They are open for business.

Headquarters - 2011 budget was posted on the Directors blog. IHS was not taken below the 2010 funding level. The 2012 budget is still uncertain for some time. Preparations are being made for the 2013 budget and this information will become available in February when the President makes the budget public. ACA and MU preparation is ongoing. IHS has a fully certified EHR. IHCA - The Tribes are very interested in the FEHB and are being consulted on this topic. The Director is hosting a consultation Summit to discuss major issues, CHS workgroup activities, consultation process, budget formulation workgroup and other important items. The IHS Directors Awards ceremony will be on June 27<sup>th</sup> at the National Museum for American Indians, whereas about 130 individuals and special groups will be recognized by the Director. This is the Directors first awards ceremony.

**VIII. ADJOURNMENT**

The meeting adjourned at 1:10 pm EST.