DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

Indian Health Service
Rockville MD 20857

TO: The Record
Health Facilities Advisory Committee (HFAC) Members

FROM: Recording HFAC Secretary

SUBJECT: June 4, 1997, Meeting

Members and Attendance:

CAPT Kenneth Harper, Chairman, ES-Seattle*
CAPT Jay Farmwald, Vice-Chairman, IHS/Alaska Area*
RADM Thomas Gallegos, Member, ES-Dallas*
CAPT Dennis Taylor, Member, IHS/Albuquerque Area Office**
CAPT Gary McFarland, Member, IHS/Billings Area Office**
CAPT George Byrns, Member, IHS HQ/DEH*
CAPT Kerry Gragg, Member, IHS/California Area Office*
Mr. James Biasco, Member, IHS HQ/DFEE*
Mr. William Smith, Guest, IHS HQ/DFEE
Mr. Henry Cruz, Recording Secretary, IHS HQ/DFEE

(* - voting members present)
(**- voting members not present due to previous commitment)

Introductions:

Meeting via conference call started 12:05 PM. Total present: 8 with 6 voting members. Minutes of the April 9, 1997, meeting were approved.

Items discussed:

I. Old Business:

P-33, Lead-Based Paint - CAPT Byrns briefly discussed the feedbacks he received from the field, including some Department of Defense (DOD) guideline. The HFAC members were concerned that the DOD guideline will be in conflict with other departments and/or agencies guidelines cited in the IHS reference guideline for lead-based paint. CAPT Byrns indicated that the two page protocol and the IHS reference guideline will be submitted before July 1997 meeting.

II. New Business:

P-39, Upgrading Government Buildings Security - Discussion was deferred until July 1997 meeting. A copy is included in the July 1997 HFAC package for review and comment.

P-41, Environmental and Occupational Monitoring - CAPT Harper asked CAPT Byrns for some clarifications on this issue. Discussion was deferred at a later date.

P-42, Sprinklers Monitoring - Discussion was deferred at a later date.

III. Other Issues:

Open Discussions

A. Appendix C of the A/E Guide - Mr. Smith briefly discussed the corrections he made on Appendix C dated May 7, 1997. CAPT Farmwald was concerned in regards to the existing Public Health Service (PHS) Facilities Manual, Section, Net to Gross Area calculations. CAPT Gragg suggested that an introductory statement should be added in Appendix C, as follows; "This document supersedes all PHS existing documents on net to gross area calculations currently in use for IHS construction programs."

Attached for your information are copies of a **memorandum dated January 24, 1996**, and **introductory remark included in the Technical Handbook for Environmental Health and Engineering.** Statement cited in the memorandum "Also, with the elimination of the Office of the Assistant Secretary for Health, and with it, the maintenance of the PHS Facilities Manual, we are left to our own means for establishing and maintaining guidance."

A copy of the corrected Appendix C is included in the July 1997 HFAC package.

B. Omega Sprinkler Heads - RADM Gallegos and CAPT Harper have not received any reports from the Service Units regarding the termination of all omega sprinkler heads. Any reports that they received from the field will be discussed at the HFAC meeting.

C. Ceiling Grid - The question was whether to use 2X2 or 2X4 ceiling grid. This issue was brought up at the Health Facilities Planning Manual update meeting in May 1997. The selected ceiling grid will be included in the HFPM update design criteria. After a brief discussion, the HFAC members felt that there should be no size preference, and the ceiling grid design criteria should be based on a project by project basis.

D. HFAC Attendance Survey - CAPT Harper reminded everyone to submit their attendance survey to the recording secretary.

E. HFAC Membership -
a) CAPT Harper indicated that CAPT McFarland & CAPT Taylor (two at-large HFAC members) term of office had expired.
b) CAPT Harper asked Mr. Biasco the position vacated by Mr. Johnson's retirement. Mr. Biasco explained the current HQ restructuring. CAPT Harper felt that CDR Cuzme and CDR Lowe should be included as HFAC members.
c) CAPT Byrns indicated that he plans to retire in September 1997. He indicated also that he found a candidate for his replacement. CAPT Byrns was told to contact his candidate before HFAC takes action.
d) CAPT Harper asked Mr. Biasco to bring up the HFAC membership issue at the Portland meeting; Tribal participation, renewal or replacement of the two current at-large members, more Area offices participation, etc.
e) CAPT Harper indicated that we should revise the HFAC by-laws to reflect the current HQ restructuring and other issues such as tribal participation, etc.

Next Meeting - July 9, 1997, 12:00 noon, Eastern Time.

IV. Meeting was closed at 12:55 PM, Eastern Time.

Respectfully Submitted,

Henry D. Cruz

cc:
ES-Dallas
ES-Seattle
DFEE (Division of Facilities & Environmental Engineering)
Area Offices(Alaska, Albuquerque, Billings, & California)