DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

Indian Health Service
Rockville MD 20857

TO: The Record
Health Facilities Advisory Committee (HFAC) Members

FROM: Recording HFAC Secretary

SUBJECT: July 9, 1997, Meeting

Members and Attendance:

CAPT Kenneth Harper, Chairman, ES-Seattle**
CAPT Jay Farmwald, Vice-Chairman, IHS/Alaska Area**
RADM Thomas Gallegos, Member, ES-Dallas*
CAPT Dennis Taylor, Member, IHS/Albuquerque Area Office**
CAPT Gary McFarland, Member, IHS/Billings Area Office*
CAPT George Byrns, Member, IHS HQ/DEH*
CAPT Kerry Gragg, Member, IHS/California Area Office**
Mr. James Biasco, Member, IHS HQ/DFEE*
CAPT Wayne Mohler, Guest, ES-Seattle
Mr. Henry Cruz, Recording Secretary, IHS HQ/DFEE

(* - voting members present)
(**- voting members not present due to previous commitment)

Introductions:

Meeting via conference call started 12:15 PM. Total present: 6 with 4 voting members. RADM Gallegos acted as the HFAC Chairperson at this meeting on behalf of CAPT Harper and CAPT Farmwald, both out this day. Minutes of the June 4, 1997, meeting were approved.

Items discussed:

I. Old Business:

P-33, Lead-Based Paint - CAPT Byrns briefly discussed the four page protocol on lead-based paint. RADM Gallegos indicated that this proposal is ready for the final vote. A motion was made by CAPT McFarland, seconded by Mr. Biasco, and voted favorably to adopt this proposal subject to editorial revisions. A decision notice will be prepared and a signed copy with the formatted chapter will be mailed to HFAC members

and Area offices. The final chapter will be submitted for approval to the Director of the Division of Facilities and Environmental Engineering. The document titled "Lead-Based Paint Hazards: Testing, Treatment, and Control dated June 1997," will be included as a reference material in the Technical Handbook.

II. New Business:

P-39, Upgrading Government Buildings Security - CDR Lowe briefly discussed this proposal pointing out the various options in providing facility security for IHS new construction program. He indicated that the administrative features such as ID system, backgroung security checks, etc., were not considered in this guideline. Several questions were raised on the various security level and its recommended security standards chart. RADM Gallegos indicated that the guideline is unclear and suggested that the guideline should state its design requirements. Discussion was postponed until August 6, 1997, meeting to give other members time to review and comment. CDR Lowe indicated that any comments and/or corrections should be directed to Mr. Cruz before July 25, 1997.

P-41, Environmental and Occupational Monitoring - CAPT Byrns clarified this proposal in response to CAPT Harper's inquiry. He indicated that the IHS current practice is to allow the general contractor to perform the environmental and occupational monitoring during renovation and/or clean-up of construction projects. He suggested that IHS should hire an independent contractor to monitor and assess the environmental and occupational hazards during renovation and/or clean-up of construction projects.

III. Other Issues:

Open Discussions

A. New proposal - CAPT Mohler briefly discussed the "Deeplook Survey." He indicated that this proposal was introduced last December 1996 but it was not recorded as part of the HFAC list of proposals and decisions. Mr. Biasco suggested to include this proposal in the HFAC list as P-46 Deeplook Survey/Facility Condition. RADM Gallegos suggested also to form a committee which consist of representatives from ESDallas, ESSeattle, Headquarters and Areas, and that ESSeattle should take the lead. CAPT Mohler will be sending some materials to the HFAC members.

B. HFAC ByLaws - RADM Gallegos indicated that the revised HFAC ByLaws should be available for distribution before the Portland meeting during the week July 14, 1997. Mr. Biasco would like to have the revised HFAC ByLaws by July 11, 1997 closing of business.

C. HFAC Membership

(1) Tribal participation - Mr. Biasco will consult with RADM Hartz on this issue. RADM Gallegos suggested to bring this issue of tribal participation at the Portland meeting.

(2) Area offices participation - RADM Gallegos suggested to bring this issue of Areas participation at the Portland meeting. Currently, there are two at-large Area members whose term of membership had expired, CAPT Taylor from Albuquerque and CAPT McFarland from Billings.

(3) Interim replacement - CAPT Byrns indicated that he contacted Ms. Lee Shands as his interim replacement. RADM Gallegos asked for a motion for the selection of Ms. Shands; motion was made by CAPT Byrns, seconded by Mr. Biasco, and voted favorably. Ms. Shands will be contacted for her acceptance as a voting HFAC member. Her term of membership will commence effective August 6, 1997.

Next Meeting - August 6, 1997, 12:00 noon, Eastern Time.

IV. Meeting was closed at 12:55 PM, Eastern Time.

Respectfully Submitted,

Henry D. Cruz, P.E.

cc:
ES-Dallas
ES-Seattle
DFEE (Division of Facilities & Environmental Engineering)
Area Offices(Alaska, Albuquerque, Billings, & California)