

INFORMATION SYSTEMS ADVISORY COMMITTEE

Teleconference
August 16, 2000
11:10 a.m. – 11:45 a.m.

Committee members participating:

Don Kashevaroff, Co-Chair, Seldovia Village Tribe
Bob Beneke, Sup. Computer Spec., Aberdeen Area
Richard Church, CIO, IHS Headquarters East
Floyd Dennis, IHS, Nashville Area
Paul Fardig (sitting in for E. Crispin Kinney, IHS
Headquarters East)
Dawn McCusker, Great Lakes Inter-Tribal Council
Diane Montella, Tribal, Clinician
Jerry Shanks, IHS, Claremore

Additional participants:

Russ Pittman, Dir. of ITSC, IHS Albuquerque Area
Kay Culbertson, Aberdeen Area

Committee members absent:

Keith Longie, Co-Chair, IHS, Phoenix
Dan Cameron, Oklahoma Area
Mike Danielson, IHS, Billings
Robert Hall, National Council of Urban Indian Health
Susie John, IHS, Tuba City
Carolyn Johnson, IHS, Warm Springs
Molin Malicay, Sonoma County Indian Health
Jim Roberts, National Indian Health Board
Ron Wood, Executive Officer, IHS, Navajo Area
Jaloo Zelonis, Nurse Consultant, IHS, National
Clinical Councils

The teleconference was called to order at 11:10 a.m. A quorum was not established.

MINUTES / AGENDA APPROVAL

Review of the May 23-24, 2000, meeting minutes tabled until next week's meeting (mainly Immunization Package—licensing issue).

Agenda items: reports since last meeting, ISAC term of office, ISAC Charter, Alaska briefing, and the annual workplan. No additions were noted.

REPORT

- Chair report—Co-Chair Keith Longie has several items; the major item is the Annual Workplan. The workplan template was distributed to members and needs to be filled in. The workplan is an agenda item for next week's meeting, with a focus on next year's work—issues and coordination. An additional workplan to be worked on is the ISC priority workplan.
- Charter revisions—has been distributed with five comments received.

IMMUNIZATION PACKAGE

- Licensing issues—with contract renewals, all are being included.
- Pricing structure—included for tribes to buy into (off-the-shelf packages—for tribal participation, prices are buy back). Business partners have access to full suite; the sites have to show proof that they have a license. Getting OGC opinion regarding this as well (tribes not disagreeing paying for, just paying IHS). Moving forward, have to buy licenses if licensed software. For future, will add into contracts that tribes can buy directly from the vendor. Second option is a buy back from IHS and then Area will buy from the vendor
- Urban issues--Urban programs treated as IHS directs; the software is available to Urbans (included in pricing structure). Request to get further information from Bob. Added to licenses automatically, not restricted. Will get more feedback from Urban programs.

TERM OF OFFICE

The ISAC membership listing has been distributed. Question regarding permanent and appointed members—two and three year terms. For appointee terms—from a set date or from appointment (a standard date makes training easier). The fixed term would end in March 2001. New members replacing someone whose term is expiring would be taking over the remainder of the term. New representatives have the opportunity for re-appointment; the ISAC By-laws do not prohibit this.

A recommendation will be made to the full committee at next week's meeting for a fixed date option for membership.

CHARTER REVISIONS

- Review of the ISAC Charter was tabled until next week's meeting.
- Member book—at the May meeting Russ Pittman was requested to provide materials for new members, which would include monograph listing of all packages and an abbreviations list. Russ will bring what he has available to next week's meeting. Noted that orientation may be added the website.

ALASKA PLANNING

- Meeting location—Area Building, 3rd floor conference room 312.
- Agenda items—ITSC update (10 items), CIO update, ITIRB, Critical Infrastructure Protection, PSG update, ISAC Annual Workplan, term of office, and ISAC Charter revisions (action items and reports will be noted on the agenda). Both Russ and Dr. Church will distribute read aheads by the end of this week.
- Other items—a tour of ANMC/IRM is planned on Wednesday. Bob Beneke will also offer a telemedicine tour on Friday afternoon.
- Local interests include fishing (Bird Creek and Seward), cruises (Whittier), and flight seeing. Also visit www.inalaska.com for to dos.
- Village visit—to arrange, call Don on his cell, 244-9575.