

## A/E Selection Guide Exhibit XIV – Reference Check Worksheet

<i>Solicitation No.</i>	<b>PROJECT NO.</b>	<i>project title</i>	<i>Date</i>
<i>reference check of (firm)</i>			
<i>person contacted</i>		<i>firm</i>	<i>phone number</i>
<i>type of work performed</i>			
<i>quality of work</i>			
<b><i>Responsiveness to Client Needs</i></b>			
<b><i>Timely Performance</i></b>			
<b><i>within budget?</i></b>			
<i>other</i>			
<i>reference check done by</i>			
_____		_____	
<i>name</i>		<i>date</i>	