



TO: The Record  
Health Facilities Advisory Committee (HFAC)  
Members

FROM: Recording Secretary  
HFAC

SUBJECT: Minutes of October 6, 1993 HFAC Conference Meeting

**Members and Attendance:**

CAPT Gary K. Radtke, Chairman, IHS/DFPC HQS \*  
CAPT Kenneth Harper, Member, OES-X/WA \*  
CAPT Thomas Gallegos, Member, OES-VI/TX \*  
Mr. Emilio Pucillo, Member, OES-II/NY \*  
CAPT Mark Brumbaugh, Member, IHS/Alaska Area  
Office \*  
CDR Alan Petersen, Member, IHS/DFM HQS \*  
CAPT George Byrns, Member, IHS/DEH HQS (absent)  
Mr. Dan Smith for CAPT Dennis Taylor,  
IHS/Albuquerque Area Office  
Mr. Wayne Delzer for CAPT Gary McFarland,  
IHS/Billings Area  
(\* - voting members)

**Guests:** CAPT Gordon Wilcox, OES-VI/TX  
CDR Jose Cuzme, IHS/DFPC HQS  
Mr. James Durham, IHS/OAD

**INTRODUCTIONS:**

Meeting, via conference call, started at 12:00 noon. Total present: 12; voting members present: 6. Minutes of August 4, 1993 meeting were approved. The following agenda was presented:

- I. Items for discussion:
  - A. Feasibility Studies for Planning Health Facilities
  - B. Value Engineering
  - C. Emergency Power
- II. Next Meeting and consensus

**Items Discussed:**

**Feasibility Studies for Planning Health**

**Facilities:** Motion by CAPT Gallegos to adopt this guideline. Seconded by CAPT Harper. Four members voted in favor of adopting this guideline. This guideline will be attached in the decision notice, and "approved subject to editorial revision" by the HFAC members.

**Value Engineering:** CAPT Harper will be revising this guideline to incorporate additional requirements based on the latest Federal Register publication dated 6/14/93. CAPT Harper will be presenting this guideline at the November conference meeting in Denver. CDR Petersen requested a copy by October 29, 1993 for his review before this November meeting. CAPT Radtke suggested to CAPT Harper that the guideline will be distributed at this meeting for information only. On November 10, 1993, CAPT Harper will be presenting this guideline at the HFAC meeting, and will be sending copies to HFAC members before this date.

**Emergency Power:** This guideline was adopted and approved by the HFAC Committee on 6/2/93. This guideline will be attached in the decision notice, and "approved subject to editorial revision." CAPT Harper will be sending a revised copy to HFAC members before the next HFAC meeting on November 10, 1993.

**Other Issues:**

**Decision Notice:** CAPT Radtke proposed to issue decision notices for all draft guidelines and/or issues that are adopted by the HFAC committee.

CAPT Radtke explained that the decision notices will be distributed to HFAC committee members for review and approval at an upcoming committee meeting. Once approved by the HFAC committee, decision notices will be distributed to all persons who maintain copies of the Technical Handbook for Health Facilities.

Discussion followed and it was agreed upon to adopt this proposal.

**Updating the HFAC Guideline and/or Issue:** Capt Radtke updated the target dates of the various guidelines and/or issues, and verified the priority numbering of these guidelines and/or issues. CAPT Radtke suggested that HFAC Guideline No. D-10, Request for Changes, be deleted from the HFAC list. Attached is the latest copy of the HFAC list for your information.

**Flood Plain Criteria:** CAPT Radtke suggested to establish a flood plain criteria requirement for the IHS health facilities. This item will be added to the HFAC guideline and/or issue, number D-24, and was assigned to DFPC-HQ.

**NEXT MEETING**

The next conference call will be **Wednesday, November 10, 1993, 12:00 NOON EST.** Please be prepared to discuss the sections on value engineering, feasibility studies, and alternate power. Copies of these sections can be obtained from CAPT Harper, OES-X Director, Seattle, Washington.

Meeting was closed at **1:15 PM EST.**

Respectfully Submitted,

  
Henry D. Cruz