



**TO:** The Record  
Health Facilities Advisory Committee (HFAC)  
Members

**FROM:** Recording HFAC Secretary

**SUBJECT:** May 8, 1996, Meeting

**Members and Attendance:**

CAPT Gary Radtke, Chairman, IHS HQ/DFPC\*  
CAPT Kenneth Harper, Vice-Chairman, ESSeattle\*  
RADM Thomas Gallegos, Member, ESDallas\*\*  
CAPT Jay Farmwald, Member, IHS/Alaska Area\*  
CAPT Dennis Taylor, Member, IHS/Albuquerque Area  
Office\*  
CAPT Gary McFarland, Member, IHS/Billings Area  
Office\*  
CAPT George Byrns, Member, IHS HQ/DEH\*  
CAPT Kerry Gragg, Member, IHS/California Area Office\*  
MR. William Johnson, Member, IHS HQ/DFM\*\*  
CAPT Gordon Wilcox, ESDallas  
CDR William Lowe, IHS HQ/DFPC  
MR. Henry Cruz, Recording Secretary, IHS HQ/DFPC

(\* - voting members present)

(\*\*- voting members not present due to previous  
commitment)

**Introductions:**

Meeting via conference call started 12:00 Noon. Total  
present: 10 with 7 voting members. Minutes of the  
March 6, 1996, meeting were approved.

**Items discussed:**

I. Old Business:

P-3, A/E's Guide - CAPT Wilcox asked the committee members if there are some more review comments from the HFAC members and Area offices. CAPT Radtke suggested that any additional comments should be forwarded to ESDallas by May 15 so they can make the necessary corrections. CAPT Radtke also suggested that the revised copy should be mailed back to HFAC members by May 25 for their final vote at the next meeting on June 5.

P-20, Nitrous Oxide, Portable vs Fixed Piping - CAPT Farmwald suggested that the last sentence on page 2-4 "Henceforth referral for facility----" should be clarified. CAPT Radtke asked for a motion to adopt this guideline subject to editorial changes. CAPT McFarland made the motion, seconded by CAPT Gragg, and was voted favorably by the HFAC members. A decision notice will be prepared and a signed copy together with the formatted chapter will be mailed to the HFAC members at a later date. This chapter will be submitted for approval by the Office of Environmental Health and Engineering (OEHE), Acting Associate Director.

P-32, Dental Shielding - CAPT Harper had indicated that the National Council on Radiation Protection and Measurement (NCRP) Report No. 49 is already referenced in the American Institute of Architects (AIA) Guidelines for Construction and Equipment of Hospital and Medical Facilities. CAPT Byrnes was concerned about the dental operatories, there are a few cases the radiation protection design application is being ignored. CAPT Farmwald and CAPT Gragg both indicated that there is another NCRP report exclusively for dental, Report No. 35, Dental X-Ray Protection. CAPT Radtke asked for a motion to adopt the two NCRP Report Nos. 35 and 49 for dental shielding (report no. 35 will be mailed to HFAC members at a later date). CAPT Harper suggested evaluating the dental radiation design application based on the two reports on a case by case

basis. CAPT Byrnes made the motion, seconded by CAPT McFarland and was voted favorably by the HFAC members.

P-38, Interim Life Safety Measures - Discussion was deferred until Mr. Johnson returns.

P-39, Upgrading Government Buildings Security - CDR Lowe briefly discussed the five listed recommendations on security level. CDR Lowe indicated that HFAC will be designating security design standards for new health care facilities and quarters only. CAPT Radtke briefly discussed the role of the Office of Administration and Management (OAM) on the issue of Upgrading Government Buildings Security. CAPT Radtke indicated that OEHE will not be addressing building security of existing facilities. CAPT Farmwald requested a complete copy of the government buildings security documents including the Executive Directive dated June 28, 1995, GSA News release, Department of Justice study, etc. Further development of the security design standards will be pursued and OAM will be contacted to obtain from them a status of existing building security actions.

Tribal representation - CAPT Radtke will continue to consult with RADM Hartz about having a tribal representative on the HFAC, and will report any result to the HFAC.

Election of HFAC Chairperson and Vice-Chairperson - CAPT Radtke briefly talked about these positions, how important they are. A ballot will be prepared by the recording secretary. CAPT Farmwald suggested that the Office of Health Programs should have a representative on the committee. CAPT Byrnes suggested some names but CAPT Radtke indicated that HFAC should not act to include any representation from other offices due to IHS current restructuring.

## II. New Business:

P-22, On Site Incineration - Discussion was deferred until Mr. Johnson returns.

P-34, Darkroom Ventilation - CAPT Byrnes briefly discussed this proposal to include some design

features. It was suggested that a guideline should be developed as part of the technical handbook. A copy of this proposal will be mailed to HFAC members.

### III. Other Issues:

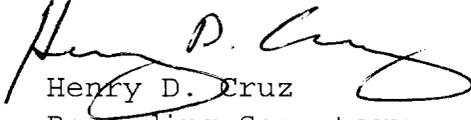
- (1) Area offices representation - At the conference call between the Division of Facilities Management and Area Offices, it was noted that the Area office staff wanted to review and comment on the HFAC issues either before or after the committee's decision. CAPT Wilcox suggested that the present four Area members can represent the other Areas.
- (2) Authority Having Jurisdiction - CAPT Radtke indicated that Authority Having Jurisdiction operates with the Engineering Services. CAPT Harper indicated that this is not clear. The HFAC will continue to look for the PHS guidelines and report any findings to the committee.
- (3) AIA New Guidelines - CAPT Byrnes indicated that there are new hospital guidelines included in the new AIA guidelines to be published around July 1996.
- (4) Federal Facilities Council - IHS HQE mailed two FCC reports for your information; Report no. 129, federal policies to foster innovation and improvement in constructed facilities and Report no. 130, survey on the use of standard forms 254 and 255 for architect/engineer qualifications.
- (5) Health Facilities Planning Manual (HFPM) Presentations - CAPT Radtke indicated that ESDallas and OEHE in concert with the architect/engineer updating the existing Health Facilities Planning Manual are charged to do some future presentations to various councils, tribal organizations, area offices, etc.

IV. Next Meeting:

CAPT Radtke indicated the scheduled meeting dates for the next three months are; June 5, July 10, and August 7, 1996, 12:00 noon, Eastern Daylight Savings Time (EDST).

V. Meeting was closed at 1:25 PM EDST.

Respectfully Submitted,

  
Henry D. Cruz  
Recording Secretary

Attachments

cc:

ES-Dallas

ES-Seattle

DFPC/PDB

DEH

DFM

Area Offices (Alaska, Albuquerque, Billings, & California)