



TO: The Record
• Health Facilities Advisory Committee (HFAC)
Members

FROM: Recording HFAC Secretary

SUBJECT: September 3, 1997, Meeting

Members and Attendance:

CAPT Kenneth Harper, Chairman, ES-Seattle*
CAPT Jay Farmwald, Vice-Chairman, IHS/Alaska Area*
RADM Thomas Gallegos, Member, ES-Dallas*
CAPT Kerry Gragg, Member, IHS/California Area*
Mr James Biasco, Member, IHS HQ/DFEE*
Ms Lee Shands, Member, IHS/Navajo Area*
Mr Gilbert Harrison, Member, IHS/Navajo Area**
CDR George Styer, Member, IHS/Nashville Area*
CDR Jose Cuzme, Guest, IHS HQ/DFEE
Mr Jesse Sintes, Guest, IHS/HQ/DFEE
Ms Diane Stewart Adams, Guest, ES-Seattle
Mr Alan Neese, Guest, IHS/Navajo Area
CDR William Lowe, Guest, IHS HQ/DFEE
Mr Henry Cruz, Recording Secretary, IHS HQ/DFEE

(* - voting members present)

** - voting members not present due to previous
commitment)

Introductions:

Meeting via conference call started 12:10 PM. Total present: 13 with 7 voting members. Minutes of the August 6, 1997, meeting were approved.

Items discussed:

I. Old Business:

P-39, Upgrading Government Buildings Security - Mr Cruz briefly discussed this proposal. He indicated that the final draft was electronically mailed (emailed) to HFAC members on August 22, 1997. It was suggested to rewrite this chapter incorporating all the review comments from the HFAC members, and any additional comments must be forwarded to Mr Cruz on or before

September 22, 1997. The revised final draft will be mailed to HFAC members in a separate package.

Clarification on the applicable fire code to be used when designing new construction and maintaining existing structures, National Fire Protection Association (NFPA) or Uniform Building Code (UBC) - On August 6, 1997 meeting, this issue was brought up by CDR Cuzme asking CAPT Harper for some clarification which code to follow, National Fire Protection Association (NFPA) Life Safety Code 101 or Uniform Building Code (UBC). CAPT Harper had invited Ms Adams for this meeting and she discussed her findings on one IHS health care facility. Both CDR Cuzme and Mr Sintes indicated their concerns because several existing IHS health care facilities used either UBC or NFPA. Mr Sintes cited one IHS health care facility which he visited and indicated that they are using either UBC or NFPA, and/or both UBC and NFPA. CAPT Harper indicated that a workgroup will be set-up consisting of staff from ES-Seattle, ES-Dallas, and Headquarters, to determine the base code of reference to be used in the IHS construction programs.

P-41, Environmental and Occupational Monitoring - CAPT Harper indicated that this proposal is ready for the final vote. A motion was made by Ms Shands, seconded by Mr Biasco, and voted favorably to adopt this proposal subject to editorial revisions. A decision notice will be prepared and a signed copy with the formatted chapter will be mailed to HFAC members and Area offices. The final chapter will be submitted for approval to the Director of the Division of Facilities and Environmental Engineering.

II. New Business:

P-22, On-Site Incineration - CAPT Harper had reassigned this proposal to Headquarters. Discussion will be deferred at a later date upon completion of the draft guideline.

P-37, Replacement Fluorescent Lighting - CAPT Harper had reassigned this proposal to Mr Styer. It was suggested to Mr Styer to contact CAPT Taylor for some outline of the draft guideline, and to contact Mr Rogers from ES-Seattle, staff from ES-Dallas, and CDR Scully from Headquarters. Discussion will be deferred at a later date upon completion of the draft guideline.

P-46, Deeplook Survey - CAPT Harper indicated that the workgroup was already in place consisting of Mr Bircher from ES-Seattle (lead person), staff from ES-Dallas and Mr Olson from Area office, and CDR Cuzme from

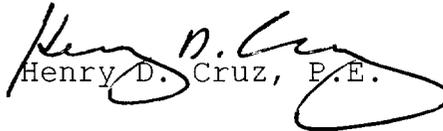
Headquarters. Discussion will be deferred at a later date upon completion of the draft guideline.

III. Other Issues:

- (1) Open Discussions
 - A. Tribal Participation - CAPT Harper asked Mr Biasco about the status of this issue. Mr Biasco had no report on this issue.
 - B. New Member - CAPT Harper appointed CDR Cuzme as the new HFAC member replacing Mr Johnson who retired in May 1997.
- (2) Next Meeting Date will be on October 1, 1997, 12:00 Noon Eastern time.

IV. Meeting was closed at 1:10 PM, Eastern Time.

Respectfully Submitted,


Henry D. Cruz, P.E.

cc:
ES-Dallas
ES-Seattle
DFEE (Division of Facilities & Environmental Engineering)
Area Offices(Alaska, Albuquerque, Billings, Nashville, Navajo, & California)