

Date: January 29, 2001
To: The Record
Health Facilities Advisory Committee (HFAC)
From: Recording Secretary, HFAC
Subject: January 3, 2001, HFAC Conference Call Minutes **(Final)**

Members, Alternates & Visitors

Present: CAPT José F. Cuzme, PE, Chairman, IHS/OPH/DFEE
CAPT Douglas C. Ott, PE, Vice Chairman, IHS/Alaska Area/OEHE
Ms Diane Stewart, AIA, Member, IHS/DFEE/ESD
CAPT Gary Mc Farland, PE, Member, IHS/Billings Area, OEHE
Mr. Kenneth R. Harper, PE, Member, IHS/DFEE/ESS
CAPT Paul Fardig, PE, Member, IHS/OPH/DFEE
LCDR Darrell LaRoche, PE, Member, IHS/Albuquerque Area, OEHE
CAPT Mike Verschelden, PE, alternate, IHS/DFEE/ESD
Mr. Rick Boyce, PE, alternate, Alaska Consortium
Steven Christensen, PE, alternate, IHS/DFEE/ESS
Mr. Ray Cooke, PE, alternate, IHS/DFEE/OEHE
Mr. Joe Corliss, PE, visitor, IHS/OPH/DFEE
LCDR Chris Kates, visitor, IHS/OPH/EHS
LCDR Kit Grosch, visitor, IHS/OPH/EHS

Members

Absent: LCDR Merritt Lake, RS, Member, IHS/OPH/EHS
CAPT Kerry M. Gragg, PE, Member, IHS/California Area/OEHE

Introduction:

The conference call was conducted on January 3, 2001 at 12:00 noon, Eastern Daylight Time (EDT). There were seven members, four alternates, and three visitors present. The minutes dated October 23, 2000 for the October 11, 2000 conference call were approved as submitted.

Old Business:

(1) P-46, Facility Conditions Survey

All corrections as outlined in the October 2000 HFAC minutes to this document were completed. However, since only general guidance was provided on item d (the costs to be added to raw construction costs for correcting identified deficiencies), there was further discussion concerning the wording of those cost elements to be included a facility condition survey. Based upon the discussion, it was agreed Mr. Harper would provide additional suggested wording to each of the members for consideration via an e-mail within the next week. The wording was provided. Later, each member was contacted individually to vote on the wording provided. All members approved the wording presented. It was incorporated in the Facility Conditions Survey document. The decision notice was finalized and signed by the Chairman, CAPT Cuzme on January 11, 2001

(2) Lessons Learned

The discussion centered around three IHS required documents (Real Property reports, Post Occupancy

Evaluations and Final Project reports). In order to reduce the number of reports required to close a project, a workgroup was established consisting of Ms Stewart, CAPT McFarland, and LCDR LaRoche. The group will review aforementioned documents to determine if the lessons learned information could be incorporated in an existing document rather than create a separate document. The workgroup will provide recommendations to the HFAC committee at the April meeting in Oklahoma.

(3) Indoor Air Quality

Representing LCDR Lake were LCDR Kates and LCDR Grosch. In response to the Committee's request on the October 2000 conference call for additional information on costs, the acceptance by other agencies or facility groups of installing a passive radon collection system under all newly constructed buildings, and a copy of the specifications being suggested by EPA, they reported the following:

1. Most of the cost data available is for residential construction. For new residential construction, passive radon collection systems cost from \$100 to \$500 dollars per facility. For retrofit residential construction, these systems cost from \$800 to \$2500 per facility.
2. No current guidelines exist for installing these systems, but it is anticipated these collection systems will be mandatory in the near future.
3. The Department of Defense (DOD), U.S Park Service (USPS), and Corps of Engineers (COE) have adopted policies for specific applications.
4. Specifications for a passive collection system can be located at <http://www.epa.gov/iaq>

The issue remains of requiring the installation of passive radon collection systems on all new IHS facility construction projects. To help adopt an official position, LCDR Kates and LCDR Grosch were requested to provide information at the next meeting on the agencies requiring passive radon systems installed on all new facility construction projects and when the requirement will become mandatory (best guess based upon all available information). Costs on non-residential facilities are still needed.

New Business:

(1) Alternates for new members

New members provided requested alternate representatives, except for CAPT Gragg and CAPT Fardig. Their alternates will be provided later.

Other Issues:

(1) HFAC Web Pages

The new HFAC web page located at <http://www.ihs.gov/nonmedicalprograms/dfec/hfac2/> will be made available to the public. The decisions notices on the existing web page will be transferred to the new one and will be displayed in a single format. Decision notices not currently on the web page will be added. Original signatures on the documents are not necessary. An effort will be made to accomplish this transfer by the April HFAC meeting.

The next HFAC conference call was tentatively set for April 3, 2001 in Oklahoma City at the Facility Managers Meeting. The meeting was adjourned 1:00 p.m. EDT.