

**HEALTH FACILITIES ADVISORY COMMITTEE (HFAC)  
MINUTES FOR NOVEMBER 16, 2004 AT 1715  
AREA FACILITIES MANAGERS/ENGINEERS WORKSHOP  
LAS VEGAS, NV**

A. Roll Call

Present:       **CAPT Jose Cuzme, Chairperson**  
                  **CAPT Douglas Ott, Vice Chairperson**  
                  **CDR Darrell LaRoche, Recording Secretary**  
                  **Mr. Tommy Bowman**                   **Mr. Gilbert Harrison**  
                  **CAPT Dennis Barber**               **Mr. Kenneth Harper**  
                  **Mr. James Biasco**                   **CDR Gary Gefroh**

Not Present:   None

Visitors:       **CAPT Michael Weaver, CDR Rick Wermers, Mr. Rick Boyce, CAPT  
Kevin Stover, CDR Keith Shortall**

B. Approval of the previous meeting minutes (October 2004)

**No Minutes Available**

C. Old Business

(1) **Security and Emergency Planning – CDR John Smart**

Issue tabled until CDR Smart can join the meeting

(2) **LEEDS**

**Action: Engineering Services will take the lead on developing a strawman  
for LEEDS**

(3) **Review of Revised Technical Handbook Chapters – Mr. Ken Harper**

Mr. Harper distributed the following revised Technical Handbook Chapters:

21-2.4	Radon Control and Mitigation
21-3	Civil/Structural Guidelines
21-15	Security Levels
24-11	Installation of Fire Sprinkler Protection
24-12	Authority Having Jurisdiction

CAPT Ott requested changes to be shown in highlight.

**Action Item: HFAC members to review for next meeting**

D. New Business

- (1) New HFAC Officers – next meeting we will discuss election of new Chairperson, Vice-Chairperson, and Recording Secretary

E. Other Issues

- (1) Open Discussions

Members requested that Alternates be added to the distribution list.

- (2) Next Meeting: **Tentative Conference Call January 26, 2005 (CANCELLED as of January 2005)**

**Conference Call April 6, 2005 at 1200 noon Eastern Time**