



## Memorandum

Indian Health Service  
12300 Twinbrook, 600C  
Rockville, MD 20852

Date January 11, 2001

From Director  
Division of Facilities Planning and Construction

Subject Health Facilities Advisory Committee  
4-1.3 Decision No. 40

To For the Record

4-1.3 Decision No. 40 – Facility Condition Survey Guidance Manual

Issue:

Up-dated guidelines are needed for Indian Health Service (IHS) to manage and carry out its Stewardship of its federally owned facilities. All Federal agencies are required by several laws, (the Chief Financial Officers Act, 1990, Public Law 101-576; and the Federal Financial Management Act, 1996), to meet certain accounting standards. The goal of these laws is for Federal agencies to account for funds and assets in a method similar to private industry. These standards include reporting on real property assets, and a disclosure regarding facilities conditions.

Decision:

The Facility Condition Survey Guidance Manual will replace the previous guidance provided and known as "Deep Looks". It is written specifically for use on only IHS Federally owned facilities. However, it can be used as a guide in performing facility condition surveys on non-IHS facilities. For non-IHS users of the manual alternative forms, data tracking methods, project planning methods, etc can effectively be used.

Effective immediately, this manual will be implemented for all Facility Condition Surveys performed on IHS owned facilities.

Reference:

Copies of this manual can be obtained from the Division of Facilities Planning and Construction or from the IHS facilities web site.

José F. Cuzme P.E.  
Chairman, HFAC Committee