

Environmental Steering Committee

Meeting Minutes
September 14, 2007

Opening

The regular meeting of the Environmental Steering Committee (ESC) was called to order at 1:00 pm (EDT) on September 14, 2007 by Gordon Delchamps.

Roll Call

Members Present:

Steve Aoyama
Gordon Delchamps
Roger DeRoos
Gary Gefroh
Burke Helmer
CJ Means
Keith Shortall
John Smart
Deanne Waconda

Members Absent:

James Biasco – Chair
Dale Mossefin

Others Present:

N/A

NOTE: voting members are shown in bold type.

A. Old Business

1. Environmental Health and Safety Awareness Guide

- The final draft was distributed to the ESC for review and comment. Comments are due to Gordon by COB Wednesday, September 26, 2007.

ACTION ITEM: Provide comments to Gordon by due date.

2. Environmental Audit Process

- Roger provided an update on the IRT's activities and the status of the updated audit process.

- We need to look at process and efficiencies.
- They are developing the protocol and associated checklists.
- They are considering a tiered approach with not all facilities requiring a full audit. Some of the smaller facilities may be able to use a self-audit supported with photographs and phone contacts. A workgroup has been formed within the IRT to develop a useful tier structure.
- When the protocol is substantially complete, pilot audits will be conducted at several representative facilities and the process modified as required. Area Facility Managers were requested to provide two candidate facilities from their Area. A workgroup has been formed within the IRT to select the facilities for the pilots.

3. Guidance Document

- Roger will reconvene the Guidance Document IRT to update the Guidance Document to include the following:
 - a. Underground Storage Tanks
 - b. Process for lab analysis of asbestos samples
 - c. Asbestos cement pipe
 - d. O&M plans

4. Previous Projects

- a. Tanana Environmental Remediation
 - The ESC agreed to fund this project during the previous round. However, there are several issues with the Alaska SHPO that the Area and ES are working to resolve so the project can move forward.

5. Position on Mold

- a. Second draft
 - The second draft was distributed to the ESC for review and comment. Please provide comments to Gordon as soon as possible.
 - John suggested that when we update the Technical Handbook chapters we include a better explanation of what is and is not eligible for Environmental Remediation funding.

ACTION ITEM: Provide comments to Gordon.

B. New Business

1. Funds Available Recap

- We discussed the funds balances in the Environmental Remediation fund and the Demolition fund.
- The following funds are currently available:
 - \$7,724,754 – Environmental Remediation.
 - \$1,062,449 – Demolition.
- We discussed that any unused funds are required to be returned to the pool. However, we have never received any money back. Gordon suggested that we require all projects that use Environmental or Demolition funds be entered into and tracked through the UFMS Project Accounting module. The actual amounts expended should also be reflected in the required final reports.

2. PSD Review and Project Award

- A total of ten (10) PSD's for Environmental Remediation projects and seven (7) Demolition projects were submitted, received, and reviewed by the ESC.
- Each PSD was reviewed and discussed in detail by the ESC.

a. Environmental Remediation Projects

- **ACTION ITEM:** The ESC **recommended funding** the following seven (7) Environmental Remediation projects:
 - Albuquerque – Environmental Surveys at Albuquerque, Mescalero, Santa Fe, Taos, and Zuni Service Units – \$7600

The amount requested is within project cost coverage limits specified in Technical Handbook Chapter 75-5.2d. However, it is not really an overage but a line item that was inadvertently omitted from the original PSD that was funded last round. The Area must provide an updated PSD reflecting the actual cost and a letter signed by the Area Facility Manager explaining how and why the original PSD was incorrect.

ACTION ITEM: The Area must provide the items specified above.

- Navajo – Quarters Roofing Project - Crownpoint Indian Hospital, Dziłth-Na-O-Dith-Hle Clinic, Tsaile Health Center, Kayenta Health Center, Inscription House Health Center, and Chinle Comprehensive Health Care Facility – \$182,219
- Oklahoma – Abatement of Thermal Systems Insulation Containing Asbestos in Building 2 Basement and Utility Crawl Space Underneath Hospital – \$63,000

The following is requested from the Area: Does the project include soil remediation? If there is no visqueine in the crawlspace the soil should be tested to determine if soil remediation and lockdown are required. Please re-look at the cost estimate as it seems low if the project includes soil remediation and containment.

ACTION ITEM: The Area must provide answers to the questions above.

- Phoenix – PIMC Demolition of Building 007 (PH7PH002H6) – \$27,000
- Phoenix – Demolition of an Elevated Water Storage Tank and Miscellaneous Structures on the Walker River Paiute Reservation (PH7SZ001C6) – \$16,000

Area to verify that environmental surveys have been performed.

- Phoenix – San Carlos Demolition of Building 394 (PH7SC001H6) – \$15,000

Area to verify that environmental surveys have been performed.

- Portland – Asbestos and Lead Surveys and ASTM Phase I Environmental Site Assessments - Neah Bay, Warm Springs, Colville, and Western Oregon (PO7PO100C6) – \$124,634

Area needs to be aware the Lead Based Paint Risk Assessments are good for only 12 months. Therefore, if lead is found transfer must occur within 12 months or another Lead Based Paint Risk Assessment will be required prior to transfer.

- **ACTION ITEM:** The ESC requested that the Area **provide clarification** regarding the following two (2) Environmental Remediation projects:

- Navajo – Comprehensive Environmental Surveys for Asbestos and Lead Based Paint - Northern Navajo Medical Center, Dzilth-Na-O-Dith-Hle Health Center, Teec Nos Pos Health Station, Sanostee Health Station, and Toadlena Health Station – \$603,000

The project is fundable. However, the portion of the project associated with Teec Nos Pos is not fundable with Environmental Remediation funding.

ACTION ITEM: The Area must provide an updated cost estimate with Teec Nos Pos removed.

- Tucson – Sells Hospital Lead and Asbestos Surveys, Abatement and Demolition of Quarters Building Numbers 588, 589, 590, 591, 592, 603, 604, 605, and 610 (TU07SE055Q8) – \$33,598

Have environmental surveys been performed? Are the \$2070 and \$8000 per unit numbers accurate? The PSD indicates the ground will not be disturbed. How is it possible to demolish the building, concrete, and sidewalks and remove the debris without disturbing the ground? The NEPA form has no conclusion in the applicable block (page 8 of 9). The PSD indicates there is ACM and LBP but states there is no public health or safety risks.

ACTION ITEM: The Area must provide answers to the questions above.

- **ACTION ITEM: The ESC recommended against funding the following one (1) Environmental Remediation project:**
 - Navajo – Environmental Remediation and Building Demolition of Old Fort Defiance Indian Hospital Buildings FD-1, FD-2, and 3006 – \$252,750

This is part of the replacement facility project and funding for environmental remediation and the associated demolition should come from new construction funds managed by the Division of Facilities Planning and Construction (DFPC). For further information, it is recommended that the Area contact DFPC at Headquarters.

b. Demolition Projects

- **ACTION ITEM: The ESC recommended funding the following Demolition project:**

- Aberdeen – Pine Ridge - Old Hospital Demolition (AB7PR099H6) – \$779,600

The Area must provide an approved Report of Survey before funding can be released for this project. The Area must specify how much funding they are requesting from the Environmental Remediation funds and how much from the Demolition funds.

ACTION ITEM: The Area must provide clarification on funding requested.

- Phoenix – PIMC Demolition of Building 007 (PH7PH002H6) – \$76,000
- Phoenix – Demolition of an Elevated Water Storage Tank and Miscellaneous Structures on the Walker River Paiute Reservation (PH7SZ001C6) – \$70,000
- Phoenix – San Carlos Demolition of Building 394 (PH7SC001H6) – \$36,000
- Tucson – Sells Hospital Lead and Asbestos Surveys, Abatement and Demolition of Quarters Building Numbers 588, 589, 590, 591, 592, 603, 604, 605, and 610 (TU07SE055Q8) – \$63,000

- **ACTION ITEM: The ESC recommended against funding the following two (2) Demolition projects:**

- Navajo – Environmental Remediation and Building Demolition of Old Fort Defiance Indian Hospital Buildings FD-1, FD-2, and 3006 – \$687,750

This is part of the replacement facility project and funding for environmental remediation and the associated demolition should come from new construction funds managed by the Division of Facilities Planning and Construction (DFPC). For further information, it is recommended that the Area contact DFPC at Headquarters.

- Navajo – Building Demolition and Environmental Remediation at Teec Nos Pos Health Station, No. 3000 and Quarters 3001, 3002, and 3003 – \$170,500

This is part of the replacement facility project and funding for environmental remediation and the associated demolition should come from new construction funds managed by the Division of Facilities Planning and Construction (DFPC). For further information, it is recommended that the Area contact DFPC at Headquarters.

- The PSD's this round totaled over 600 pages. This presents a burden on the committee members to review and score all PSD's in a timely manner. The Areas should submit the PSD's only with no attachments. They should also follow Technical Handbook Chapter 13-1 *Project Summary Document* when preparing PSD's.

3. Members

a. Gary Gefroh term extension

- Gary's term expires in 2007 but he has agreed to serve another term. His membership will now expire in 2012.

4. Other New Business

- Keith stated that the M&I workgroup is looking at Environmental Remediation and Demolition funding to try and determine whether the funding levels are adequate.
- We discussed to possibility of developing a Web-based application process with standard content. The system could be context-sensitive and address all pertinent issues without being overly long. This would assure that all pertinent information is captured without being overly long and burdensome.

C. Date and Agenda for Next Meeting

The next Environmental Steering Committee meeting will be scheduled for early 2008. The agenda will be developed and distributed to all members prior to the meeting.

D. Adjournment

Gordon Delchamps adjourned the meeting at 2:33 PM EDT.

Minutes submitted by: Gordon Delchamps

Approved by: James R. Biasco