

Guidance on Tracking and Reporting Health Care Personnel Seasonal Influenza Vaccination 2012-2013

For the last 4 years IHS has engaged in the Health and Human Services initiative to promote vaccination of health care personnel (HCP) with seasonal influenza vaccine, tracking influenza vaccine coverage among HCP employed in IHS, Tribal and Urban Indian facilities. For the 2011-2012 influenza season, we collected data on the seasonal vaccine coverage for 29,132 HCP and achieved a 75.3% coverage level. The full report on IHS HCP influenza vaccine coverage can be found at:

http://www.ihs.gov/flu/documents/InfluenzaVaccineCoverageReport2011_2012PatientsandHCP.pdf

This year we will again be tracking seasonal influenza vaccine coverage among HCP. For the purposes of this initiative, HCP is defined as **ALL personnel who work in the facility**, including those who do not have direct patient contact. This includes security, housekeeping, CHRs, medical records clerks, administrative staff, etc. Each facility will be asked to provide the total number of HCP in their facility, and how many were vaccinated, refused vaccination or had medical contraindications for seasonal influenza vaccine. In addition, we will be asking three questions related to methods used for tracking, vaccine supply, and reasons for refusal.

Below is an example of the information we will be requesting from each facility. The 1st report will be **DUE ON JANUARY 22nd, 2013**, and should reflect influenza vaccines given through December 31, 2012. A second report to capture vaccines given through March 31st, 2013 will be **DUE ON APRIL 22nd, 2013**. The web-based reporting module in the National Immunization Reporting System (NIRS) will be used to submit the data. Information on accessing the NIRS system can be found at the following website under the heading IHS Immunization Software Resources: http://www.ihs.gov/epi/index.cfm?module=epi_vaccine_resources

We have also developed an Excel spreadsheet to assist sites in tracking influenza coverage. There are 2 worksheets – the TRACKING worksheet can be used by the facility to enter employee names and document receipt, refusal or a medical contraindication for the vaccine. This worksheet should NOT be sent for reporting – it is a tool for on-site tracking. At the end of the reporting period, enter the TOTAL number of responses for each category on the 2nd worksheet, entitled “Report Form”. You can then enter these data directly into NIRS or send it to your Area Influenza Coordinator.

Thanks for your support for this initiative – we welcome your feedback and thoughts on how to assist you with this initiative to make it even more successful than last year!

Sample Reporting Form

HCP Influenza Form August 1, 2012 - March 31, 2013 Flu Season

Facility Type	IHS/Tribal/Urban
State	

Instructions:

Please enter information regarding the SEASONAL influenza vaccination status of all your HCP. Please include HCP who may have received vaccine at other locations in your counts.

Total number of Healthcare Personnel**Seasonal Influenza HCP Vaccination**

Number Received SEASONAL flu vaccine (at your facility OR elsewhere)

Number with Medical Contraindications for SEASONAL flu vaccine

Number Refused SEASONAL flu vaccine

Number Unknown SEASONAL flu vaccine status

Number not vaccinated due to insufficient SEASONAL flu vaccine supply

Additional Questions:

To better help us with our on-going efforts to monitor and increase HCP influenza vaccination coverage, please answer the following questions.

What method did you use to monitor HCP influenza vaccination coverage?

- Manual
- RPMS
- Other Electronic Health Record/Database

Did your facility receive sufficient SEASONAL vaccine to vaccinate all your HCP?

- Yes
- No
- N/A

For HCP who REFUSED SEASONAL Influenza vaccination, what were the reasons? (check all that apply)

- Did not consider themselves at risk for catching influenza/Do not think it is a serious disease
- Concerns about vaccine safety
- Concerns about vaccine efficacy
- Concern that they could get the flu from the vaccine
- Not convenient
- Other