



Program Name:

Other Activities

**Section 2: Objectives**

List all objectives for these other activities. If there are more than five, number (starting with 6) and list them in [Section 8](#) of this template.

Objective #	Objective (in <a href="#">SMART</a> <sup>2</sup> format)	Objective Status	Progress Made	Briefly Explanation Progress Made (if Objective is new, you may leave blank)
1				
2				
3				
4				
5				

<sup>2</sup> SMART Objectives “How To” URL: <http://www.ihs.gov/MedicalPrograms/Diabetes/index.cfm?module=toolsPPSmartObj>

**Overview of Measures and Data**

Information for a sample measure is presented below, along with definitions for each of the data elements to be reported.

Measure	Objective(s) #	Baseline Number of Individuals/ Number in Target Pop	Baseline Percent	Baseline Date	Baseline Time Period	Most Recent Number of Individuals/ Number in Target Pop	Most Recent Percent	Most Recent Date	Most Recent Time Period	Data Source
1. See "Measure" below for more information.	1	32/115	27.8%	10/1/2013	10/1/12-9/30/13	67 /122	55.0%	4/1/14	10/1/13-4/1/14	Excel file

**Baseline** – Prior to beginning activities for the selected objective and target pop. This may be from previous budget cycles or for the current budget cycle.

**Most Recent** – Current or most recent available.

**Measure** – Outcome related to implementing these other activities (the ' M' of your SMART Objective).

**Objective(s) #** - Select the number for the objective or objectives that the measure refers to (see [Section 2](#)).

**Number of Individuals** (numerator) - Number of individuals in the target pop that meet the measure. This number is the numerator or top number for calculating the percent.

**Number in Target Pop** (denominator) – Number of individuals in the target population. This number is the denominator or bottom number for calculating the percent.

**Percent** – Number of Individuals (numerator) over Number in Target Pop (denominator) multiplied by 100. For example, if the number of individuals is 10 and number in the target pop is 50, then the percent is  $(10/50)*100 = 20\%$ .

**Date** – Date that the Number of Individuals and Number in Target Pop were collected.

**Time Period** – Beginning and end dates for which the Number of Individuals and Number in Target Pop were assessed.

Program Name:

### Other Activities

#### Section 3: Percent Measures

Review your measures to determine whether the value being measured is a percent or other value, such as a number. Provide data in the table below for any **percent** measures. Use the table in Section 4 to report on measures with other types of values. **If there are no percent measures to report, you may leave this section blank.**

Measure	Objective(s) #	Baseline Number of Individuals/ Number in Target Pop	Baseline Percent	Baseline Date	Baseline Time Period	Most Recent Number of Individuals/ Number in Target Pop	Most Recent Percent	Most Recent Date	Most Recent Time Period	Data Source
1.			%				%			
2.			%				%			
3.			%				%			
4.			%				%			
5.			%				%			

Program Name:

Other Activities

**Section 4: Other Value Measures**

Review your measures to determine whether the value being measured is a percent or other value, such as a number. Provide data in the table below for measures containing **other types of values**. Use the table in Section 3 to report on measures with a percent value. **If there are no other value measures to report, you may leave this section blank.**

Measure	Objective(s) #	Baseline Value	Baseline Date	Baseline Time Period	Most Recent Value	Most Recent Date	Most Recent Time Period	Data Source
<b>Example:</b> Number of meetings per year for the health facility staff.	10	5 meetings	1/1/2014	12/1/2013 – 12/1/2014	7 meetings	6/10/2014	12/2/2014 – 6/1/2014	Meeting log
6.								
7.								
8.								
9.								
10.								

**Program Name:**

**Other Activities**

**Section 5: Major Activities**

Provide information in the table below.

**Timeline:** Capture activities since your program completed the FY 2014 Continuation Application.

Major Activities (describe activity and how it supports the objective or objectives)	Objective(s) #	Status and Timeframe
1.		Completed Date completed:  Ongoing How often:  Planned Start date:
2.		Completed Date completed:  Ongoing How often:  Planned Start date:
3.		Completed Date completed:  Ongoing How often:  Planned Start date:
4.		Completed Date completed:  Ongoing How often:  Planned Start date:

Program Name:

Other Activities

Major Activities (describe activity and how it supports the objective or objectives)	Objective(s) #	Status and Timeframe
5.		Completed Date completed:  Ongoing How often:  Planned Start date:
6.		Completed Date completed:  Ongoing How often:  Planned Start date:
7.		Completed Date completed:  Ongoing How often:  Planned Start date:
8.		Completed Date completed:  Ongoing How often:  Planned Start date:
9.		Completed Date completed:  Ongoing How often:  Planned Start date:

***Section 6: Challenges Implementing Other Activities***

If there were no challenges implementing these other activities, you may leave this section blank.

1. Describe any major challenges you encountered in implementing these other activities.
  
  
  
  
  
  
  
  
  
  
2. How have you or how do you plan to overcome these challenges?

***Section 8: Other Information***

1. Provide any other relevant information about your program’s plans for implementing these other activities, such as additional objectives, activities or timelines for activities. **If you do not have any information to provide, you may leave this item blank.**

You have now completed the Other Activities Template. Visit the [SDPI FY 2015 Application webpage](#)<sup>3</sup> to complete the following:

- ✓ Project Narrative template
- ✓ Another Other Activities template (depending on your program plan)
- ✓ Best Practice template(s) (depending on your program plan)
- ✓ Key Contact Form (this form is also available in your Application Kit in GrantSolutions)

Once all these templates are complete, upload these documents to your Application Kit on [GrantSolutions](#)<sup>4</sup>.

---

<sup>3</sup> SDPI FY 2015 Application URL: <http://www.ihs.gov/MedicalPrograms/Diabetes/index.cfm?module=programsSDPIcommunityDirectedApp>

<sup>4</sup> GrantSolutions Login URL: <https://www.grantsolutions.gov/gs/>