

Indian Health Service

National Tribal Steering Committee For Injury Prevention



Orientation Packet

Enhancing the capacity of tribes to address and fund injury prevention programs, and advocating with national partners.

Updated February 2007

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WELCOME

Welcome to the Tribal Steering Committee for Injury Prevention (TSC). TSC relies on people who are enthusiastic and dedicated to the world of injury prevention. We're glad you've decided to join us!

This packet is designed to orientate you and answer the many questions that you might have about TSC.

TSC MISSION

The National Injury Prevention Steering Committee for Injury Prevention enhances the capacity of tribes to address and fund injury prevention programs, and serves as an advocate and liaison with national partners.

HISTORY OF THE TSC

The IHS Injury Prevention Program (IPP) established the TSC as an advisory committee to increase Tribal input into IHS IPP planning, priority setting, and decision making. A primary goal was to actively and formally engage tribal leaders in the field of injury prevention at the local and national levels, and to establish a formal group for agencies and organizations to consult about injury issues in Native American communities.

At the first meeting in February 2000, Tribal representatives envisioned an even broader role for the TSC- a leadership role in formulating future directions for injury prevention in Indian Country. At that time, the term "steering committee" was chosen to better reflect this expanded role which now includes three primary objectives:

1. On a national level, raise awareness of and support for injury prevention activities.
2. Enhance the ability of Tribes to address injury problems in their communities.
3. Provide advice and guidance to the IPP and IHS.

TRIBAL INJURY PREVENTION COOPERATIVE AGREEMENT PROGRAM (TIPCAP)

Unintentional injuries and suicide pose a major challenge for American Indian and Alaskan Native Communities with rates that are four to five times that of all other Americans. To address the disparity in the unintentional injury problem, IHS provides funding for tribes to develop their infrastructure in injury prevention. Established in 1997, the IHS Tribal Injury Prevention Infrastructure Cooperative Agreement Program (TIPCAP) provided funding through a competitive process. Tribes were awarded multi-year funding to hire a full time Injury Prevention Coordinator and develop programs based on best practices in injury prevention.



The TIPCAP process is designed to build and sustain tribal injury prevention capacity. The collaboration in the process allows IHS to provide the technical guidance in injury prevention program development, implementation, evaluation, training, and resource development.

Currently, there are 31 tribal grantees funded for fiscal years 2005-2010. A full time coordinator is hired through each grant. There are two levels of participation, based on the experience and infrastructure of the tribe or grantee.

The TSC works closely with these grantees, and acts on behalf of them, as advocates, liaisons, and national partners.

ACCOMPLISHMENTS TO DATE

1999	TSC formed
2000	First TSC meeting held- Albuquerque, NM
April 2000	Provided testimony before Senate Committee on Indian Affairs Aides at a staff briefing.
December 2000	Presented TSC information at the Western Consultation on the Level of Need Funded Workgroup.
2000	Held four face to face meetings- Denver, Washington DC, Albuquerque, and Seattle.
February 2001	Presented information on the TSC and injury prevention to the Centers for Disease Control (CDC) Budget Priorities Meeting.
2001	Website established
2002	Meetings held in Seattle and Phoenix
2003	Meetings held in Albuquerque and Window Rock
December 2004	Tuscon face to face meeting
June 2005	Washington DC face to face meeting and Senate & House briefing meetings
March 2006	Strategic Planning Meeting- San Francisco, CA
June 2006	Washington DC face to face meeting and Congressional and Senate visits



TSC Members in San Francisco
March 2006

MEMBERSHIP *TSC members and alternates must:*



1. Be tribal employees or tribal community members who are not employed IHS.
2. Have completed at least one course in injury prevention or have at least two years experience in injury prevention.
3. Submit a letter stating their qualifications, reasons for wanting to join TSC, and commitment to fulfilling the core roles of the TSC.
4. Provide a letter of support from the IHS Area IP Specialist.
5. Provide a letter of support from a tribal organization within your area.

The Selection Committee is made up of the Executive Committee- that is, committee members who hold office; Chairperson, Vice-Chair, Secretary, and Treasurer.

CORE ROLES AND RESPONSIBILITIES

Work with Tribes

1. Make a list of Injury Prevention contacts within each Tribe in your Area/Region.
2. Conduct at least two calls or meetings per year with those contacts and discuss IPP activities and opportunities.
3. Email or fax TSC minutes to each tribal contact.

Work with IHS Area Injury Prevention Specialists

1. Meet at least quarterly with the Area IHS IP Specialist to; review the Area budget, discuss IP contacts list, identify funding and training opportunities for tribal IPP.
2. Participate in the Area's annual IHS budget formulation process to increase funding for IP. Tribal leaders make recommendations at the Service Unit level and Area Office level.

Participate at the national level

1. Participate in the TSC conference calls every month (First Thurs of each month, 2:00pm, EST).
2. Attend at least two national TSC face to face meetings per year.
3. Respond to all TSC requests in a timely manner.

Another primary responsibility for members is to talk to others about the TSC, and keep their eyes and ears open for potential members. Keeping the TSC roster full is one of our biggest challenges.

Alternate member will participate in the conference calls with the primary member. Alternates will attend the national meetings when the primary member is unable to attend. Alternates will have full voting privileges at national meetings, with each Area having one vote. Travel for Alternates will be reimbursed in the same manner as primary members.

CONFERENCE CALLS

Conference calls are currently held monthly. Calls are every first Thursday of the month, at 2:00pm, EST. Each call is scheduled to be one hour long. Call in numbers and passcodes will be made available to you prior to each call.



FACE TO FACE MEETINGS

TSC holds two face to face meetings each year. Generally, the group decides where to have the meetings, and then a sub-committee is formed to plan the meeting.

BY-LAWS

The current by-laws are included in this packet.

AREA BUDGET FORMULATION

Every year, each IHS Area goes through a budget formulation/consultation process to determine its funding priorities for the next budget cycle. Levels of funding for injury prevention activities can be increased if injuries are identified as a priority health issue. *TSC members are required to get involved in this process. This is a critical objective for the committee.*

Each member should develop information sheets and may also have an opportunity to speak on behalf of TSC at these meetings. Contact other committee members for assistance if you need to.

IHS INJURY PREVENTION PROGRAM

The IHS Injury Prevention Program is led by Nancy Bill, Injury Prevention Program Manager. Every IHS Area or tribally compacted region has a designated Area Injury Prevention Specialist. Please visit the IHS IPP web site for more information at www.ihs.gov/MedicalPrograms/InjuryPrevention.

TSC BUDGET

Each year, IHS budgets \$50,000.00 to the TSC, as funds are available. The funds come out of the IHS Headquarters operating budget. The fiscal year is October 1- September 30. The majority of each year's budget is spent on injury prevention advocacy.

TRAVEL REIMBURSEMENTS

TSC members must submit a travel report to the TSC Treasurer within 10 days of return date, in order to receive reimbursement.



CURRENT MEMBERSHIP- AS OF MARCH 2007

AREA	REPRESENTATIVE	ALTERNATE
Aberdeen	Vacant	Mona Zuffante EH Specialist Winnebago Tribe of Nebraska P.O. Box C Winnebago, NE 68701 Email: Mona.Zuffante@ihs.gov Phone: 402-878-2294 Fax: 402-878-2831
		May 2002
Alaska	Anita Bailor, Secretary Kodiak Area Native Association Grants and Program Administrator 3559 East Rezanof Drive Kodiak, Alaska 99615 Email: anita.bailor@kanaweb.org Phone: 907-486-3735 Fax: 907-468-9898	Kath O'Gara Injury Prevention Specialist Southeast Alaska Regional Health Corporation 222 Tongas Dr. Sitka, AK 99835 Email: kathy.ogara@searhc.org Phone: 907-966-8796 Fax: 907-966-8796
	June 2005	May 2002
Albuquerque	Leola Eriacho-Leekety, Injury Prevention/Safety Officer PO Box 158 Zuni, NM 87327 Email: leriac@ashiwi.org Phone: 505-782-5833 or 5832 Mobile: 505-870-7661 Fax: 505-782-4591	Vacant
	December 2006	
Bemidji	Jennifer Falck, Vice-Chair Tribal Sanitarian Oneida Tribe of Indians of Wisconsin 3759 W. Mason St./P.O. Box 365 Oneida, WI 54155 Email: jfalck@oneidanation.org Phone: 920-496-5336 Fax: 920-496-7883	Vacant
	December 2004	
Billings	Adrian Spotted Horse Box 658 Poplar, MT 59255 Email: acspottedbird@yahoo.com Phone: 406-768-5322	Vacant
	June 2006	
California	Vacant	Barbara Hart, PHN

California Rural Indian Health Board
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Email: Barbara.hart@crihb.net
Phone: 916-929-9761
Fax: 916-263-0207

May 2002

Nashville

Vacant

Vacant

Navajo

Angela Maloney, Chairperson, District Sanitarian-Tuba City Regional Health Care Organization
167 N. Main Street
P.O. Box 600
Tuba City, AZ 86045
Email: angie.maloney@ihs.gov
Phone: 928-283-2855 or 2844
Fax: 928-283-2904

Beverly Becent Pigman
P.O. Box 1202
Kayenta, AZ 86033
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Phone: 928-697-3703

September 2005

May 2002

Oklahoma

Bonnie Stephenson
Health/EMS Director
Caddo Indian Tribe of Oklahoma
Community Health Services/P.O. Box 187
Binger, OK 73009
Email: chr@caddonation-nsn.gov
Phone: 405-656-2882

Vacant

May 2002

Portland

Luella Azule
NW Portland Area Indian Health Board
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Fax: 503-228-8182

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Fax: 503-228-8182

May 2002

July 2005

Phoenix

Christine Reede, Motor Vehicle Injury Prevention Coordinator, San Carlos Tribal Police Department
P.O. Box 157
San Carlos, AZ 85550
Email: credescpd@yahoo.com
Phone: 928-475-2338
Fax: 928-475-2805

Vacant

January 2006

Tuscon

Michelle Begay, Treasurer, Lieutenant,
Tohono O'odham Police Department
P.O. Box 189
Sells, AZ 85634
Email: mbegay2@cox.net
Phone: 520-383-0400 x1621
Fax: 520-383-8507

Vacant

September 2005