



RESOURCE AND PATIENT MANAGEMENT SYSTEM

Personal Health Record PHR Area Administrator

Announcement and Agenda

September 16, 2015

Office of Information Technology
Division of Information Technology

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1.0 General Information

1.1 Purpose of Training

This course provides an overview of the Personal Health Record (PHR) applications to PHR Area Administrators. We will discuss:

- The PHR Area Administrator's roles and responsibilities pertaining to the PHR.
- The administrative functions within the PHR Administrative Web Portal.
- The steps that users (patients) must take to register to use the PHR.

1.2 Prerequisites

None

1.3 Presenters – IHS Office of Information Technology

- Duane Rozsnyai
- Meghna Modi
- Michael Fairbanks

2.0 Learning Objectives

At the end of this presentation, participants should:

- Understand PHR Area roles and responsibilities.
- Use the PHR administration application to create PHR Service Unit/Facility (SU/FA) and Registrar Accounts.
- Understand other PHR administrative application functions.
- Understand the user registration process for the PHR.
- Understand how to use the PHR Patient application.

3.0 Detailed Agenda

September 16, 2015

(Eastern: 12:00 noon to 2:00 PM; Central: 11:00 AM to 1:00 PM;
Mountain: 10:00 AM to 12:00 noon; Pacific: 9:00 AM to 11:00 AM)

Start	Topic
12:00 Noon (Eastern)	<p>PHR – PHR Area Administrators:</p> <ul style="list-style-type: none"> • Roles and Responsibilities. • Create PHR SU/FA and Registrar Accounts. • Other PHR Administrative Web Portal Functions: <ul style="list-style-type: none"> – Manage Administrator (SU/FA and Registrar) Accounts. – Manage Patients. – Conduct Audits. • PHR User Registration. • PHR Patient Portal Overview. <p>Policy:</p> <ul style="list-style-type: none"> • PHR Policies.
2:00 PM (Eastern)	Adjourn

Acronym List

Acronym	Meaning
IHS	Indian Health Service
PHR	Personal Health Record
SU/FA	Service Unit/Facility