

Basic Site Manager Training Agenda
5600 Fishers Lane, Rockville, MD 20857

Monday, December 5, 2016

Time	Course	Exercise
8:30am - 9:15am	Introduction	
9:15am - 9:45am *	RPMS and its development	
9:45am - 11:30am *	Site Manager's Responsibility	
Lunch 11:30 – 12:30pm		
12:30pm - 2:00pm *	Security	
2:00pm - 2:15pm	Break	
2:15pm - 3:15pm	Install Ensemble, Create directories	Exercise 01: 45 minutes
3:15pm - 4:30pm	Create Ensemble User Accounts	Exercise 02: 45 minutes

Tuesday, December 6, 2016

Time	Course	Exercise
8:30am - 9:00am	Review Day 1: Questions/Answer session	
9:00am – 12pm *	Database Namespace Mapping	Exercise 03: 30 minutes
Lunch 12:00 – 1:00pm		
1:00pm - 3:00pm *	User Management	Exercise 04: 30 minutes
3:00pm - 3:15pm	Break	
3:15pm - 4:30pm	Site Managers Responsibility Exercise	Exercise 05: 45 minutes

Wednesday, December 7, 2016

Time	Course	Exercise
8:30 am - 9:00 am	Review Day 2: Questions/Answer session	
9:00 am - 9:30 am	Perform Systems Health Check	Exercise 06: 15 minutes
9:30 am - 11:00 am *	Managing Ports	Exercise 07: 15 minutes
11:00 am - 11:30 am	Identify System File Location	Exercise 08: 30 minutes
Lunch 11:30 – 12:30pm		
12:30 pm - 2:30 pm *	Journal Management	Exercise 09: 15 minutes
2:30 pm - 2:45 pm	Perform Integrity Check	Exercise 10: 15 minutes
2:45 pm - 3:00 pm	Break	
3:00pm – 4:15pm	Taskman	Exercise 11: 15 minutes
4:15 pm - 4:30pm	Perform Manual DEHR database backup	Exercise 12: 15 minutes

Thursday, December 8, 2016

Time	Course	Exercise
8:30 am - 9:00 am	Review Day 3: Questions/Answer session	
9:00 pm - 11:30 pm *	Patch Management	Exercise 13: 30 minutes
Lunch 11:30 – 12:30pm		
12:30 pm - 2:00 pm *	Application Management	Exercise 14: 30 minutes
2:15 pm - 2:30 pm	Break	
2:30 pm - 4:30 pm *	Device Management	Exercise 15: 30 minutes

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Friday, December 9, 2016

Time	Course	Exercise
8:30 am - 9:00 am	Review Day 4: Questions/Answer session	
9:00 pm - 11:30 pm *	Troubleshooting	Exercise 16: 30 minutes
Lunch 11:30 – 12:30pm		
12:30 pm - 2:30 pm	Restore database	Exercise 17: 45 minutes
2:30 pm - 4:30 pm	Course overview	

* (12) Presentations