



RESOURCE AND PATIENT MANAGEMENT SYSTEM

# **EHR CAC Informatics “Elvira’s Clinical Reminders”**

## **eLearning/Hands-on**

August 22-26, 2016

IHS Office of Information Technology (OIT)  
Rockville, Maryland  
Phoenix Area Office  
Phoenix, Arizona

## Course Information

### Description

Let’s get “Back-to-Basics”! It’s been over 10 years since RPMS EHR was first introduced and many Clinical Application Coordinators (CAC), Pharmacy Informaticists, Lab & Radiology Informaticists, Information Technology (IT) Professionals, and Health Information Management (HIM) Professionals who were originally instrumental in setting up the RPMS applications and parameters are long gone...and so is their expertise!!! The “EHR CAC Informatics” series is offering a succession of Back-to-Basics trainings to compare and contrast RPMS configuration and realign for optimal performance and workflow. The course will be offered on Monday through Friday from 10:00 AM – 3:00 PM Mountain Time. Space is limited to 200 attendees. It is expected that participants will provide 100 percent of their attention and attend the entire five days. Office hours will be scheduled as needed for those who seek individualized assistance for problem solving and trouble shooting.

### Prerequisites

Clinical Application Coordinators [CAC], Pharmacy Informaticists, Clinical Informaticists, Health Information Management [HIM] Professionals, and Information Technology [IT] Specialists with a background in the Resource Patient Management System Electronic Health Record [RPMS-EHR. Each participant must have access to a computer with internet connection and a separate telephone line to dial into the web conferencing number. Participants must have access to their facility’s RPMS EHR system or a training RPMS EHR system [roll and scroll, EHR GUI] as the Clinical Applications Coordinator [CAC] and/or Chief, MIS User Class. Participants are strongly encouraged to connect using a computer that has two monitors attached

### Continuing Education Information

No Continuing Education Credit is Available.

### Guidelines for Receiving Certificates of Attendance.

Certificates of attendance will be awarded upon completion to those who have both registered for this activity AND "signed-in" to the Adobe Connect Session Attendance Pod with **Last Name, First Name, Credentials, and Location.**

## Course Learning Objectives

At the end of the course participants should be able to....

- Provide a Reminder overview
- Define Reminders
- Explain Boolean Logic
- Utilize Reminder Taxonomies and Terms
- Make a Reminder for Activity Level
- Create Taxonomies, Terms, and Reminders
- Test a Reminder
- Create a Patient List from Reports
- Create a Patient List from Rule Sets
- Upgrade Local Systems for Reminder Exchange
- Test a Reminder created from Reminder Exchange
- Setup the GUI for Reminders
- Examine Reminder Dialogs
- Make a Reminder Dialog for Columbia Suicide Form
- Add the Reminder Dialog as a Stand Alone to Note Tab
- Pack Reminders
- Examine Reminder 2.0 Enhancements – Advance Logic (FF and CF) Hospital Location
- Analyze Computer Findings

## Instructors and Facilitators

**Disclosure Statement:** As a provider accredited by ACCME, ANCC, and ACPE, the IHS Clinical Support Center must ensure balance, independence, objectivity, and scientific rigor in its educational activities. Course directors/coordinators, planning committee members, faculty, and all others who are in a position to control the content of this educational activity are required to disclose all relevant financial relationships with any commercial interest related to the subject matter of the educational activity. Safeguards against commercial bias have been put in place. Faculty will also disclose any off-label and/or investigational use of pharmaceuticals or instruments discussed in their presentation. The course directors/coordinators, planning committee members, and faculty for this activity have completed the disclosure process and have indicated that they do not have any significant financial relationships or affiliations with any manufacturers or commercial products to disclose.

### Phoenix Area Office

- Elvira Mosely MSHS, RN, CAPT USPHS; Phoenix Area Office Clinical Applications Coordinator

## Detailed Course Agenda

All times are Mountain Time!

### Monday

Start	Topic	Day 1
10:30 AM	<b>Adobe Connect Sign-In &amp; Assistance</b> <b>Announcements &amp; Instructions</b> <b>Participant Needs and Expectations</b> <b>Questions &amp; Answers</b>	
11:00 AM	<b>RPMS/VueCentric® Framework</b> <b>Reminder Overview – 15 Minutes</b> <b>Reminder Definition – 20 Minutes</b> <b>Boolean Logic – 30 Minutes</b> <b>Reminder Taxonomy and Terms – 10 Minutes</b>	
3:00 PM	<b>End</b>	

### Tuesday

Start	Topic	Day 2
10:30 AM	<b>Adobe Connect Sign-In &amp; Assistance</b> <b>Announcements &amp; Instructions</b> <b>Questions &amp; Answers</b>	
11:00 AM	<b>Making a Reminder for Activity Level</b> <ul style="list-style-type: none"> <li>• Taxonomies and Term Creation</li> <li>• Create the Reminder</li> </ul>	
	<b>Testing a Reminder</b>	
	<b>Reminder Reports – 15 Minutes</b> <ul style="list-style-type: none"> <li>• Creating Patient List from Report.</li> <li>• Creating Patient from Rule Sets</li> </ul>	
3:00 PM	<b>End</b>	

### Wednesday

Start	Topic	Day 3
10:30 AM	<b>Adobe Connect Sign-In &amp; Assistance</b> <b>Announcements &amp; Instructions</b> <b>Questions &amp; Answers</b>	
11:00 AM	<b>Reminder Exchange and Upgrade Local Systems – 20 Minutes</b> <b>Testing the Reminder</b> <b>GUI Configuration of Reminders</b>	
3:00 PM	<b>End</b>	

**Thursday**

<b>Start</b>	<b>Topic</b>	<b>Day 4</b>
10:30 AM	<b>Adobe Connect Sign-In &amp; Assistance Announcements &amp; Instructions Questions &amp; Answers</b>	
11:00 AM	<b>Reminder Dialogs – 10 Minutes Making a Reminder Dialog for Columbia Suicide Form Adding as Stand Alone to Note Tab</b>	
3:00 PM	<b>End</b>	

**Friday**

<b>Start</b>	<b>Topic</b>	<b>Day 5</b>
10:30 AM	<b>Adobe Connect Sign-In &amp; Assistance Announcements &amp; Instructions Questions &amp; Answers</b>	
11:00 AM	<b>Packing Reminders Reminder 2.0 Enhancements</b> <ul style="list-style-type: none"> <li>• Advanced Logic (FF and CF)</li> <li>• Hospital Location</li> </ul> <b>Computer Findings</b>	
3:00 PM	<b>End</b>	

## **Biographical Sketches**

**CAPT Elvira Mosely, MSHS, RN**

**Clinical Application Coordinator**

**Phoenix Area Office**

Elvira Mosely, RN, is the Clinical Program Consultant for the Electronic Health Records (EHR) for the Phoenix Area Indian Health Service. She received her BSN degree in 1988 from Jacksonville University in Jacksonville Florida and received her MSHS degree in 2006 from Touro University California. Elvira worked as the Clinical Application Coordinator for the Hopi Health Care Center for one year before she applied and was accepted to be the Clinical Program Consultant for the Phoenix Area Indian Health Services in June 2006. Prior to the Indian Health Service CAPT Mosely served 11 years in the US Air Force on active duty status in a wide range of nursing positions. In 2004 Elvira transferred to the US Public Health Service and is presently on Active Duty status assigned to Phoenix Area Office. Elvira has been the lead project manager for the implementation and coordination of the RPMS EHR for all Phoenix Area Indian Health Services since June 2006.

## **Appendix A: Course Materials**

### **At the IHS FTP Site**

The following materials may be downloaded from the RPMS Training FTP site at <ftp://ftp.ihs.gov/pubs/rpms-training/>

Course Agenda (this document)