Patient Registration

(AG)

Addendum to User Manual

Version 7.1 Patch 14
September 2018

Office of Information Technology
Division of Information Resource Management
Albuquerque, New Mexico
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1.0 **Introduction**

Please review these changes and add a copy of them to any printed documentation your site may be using for Patient Registration (AG) v7.1. These changes will be integrated into future versions of the software, and user manuals and will no longer be considered an addendum at the time of the next release.

The addendum only provides guidance on changes made in the patch that are relevant to the user. To see a list of all changes made in a patch, please refer to the patch notes for each of the respective patches.

1.1 **Background**

The Medicare Access and CHIP Reauthorization Act (MACRA) of 2015 requires removal of the Social Security Number (SSN)-based Health Insurance Claim Number (HICN) from Medicare cards. The following are a few facts regarding the new Medicare Beneficiary Identifier (MBI) card:

- The MBI card is part of the fraud-prevention initiative to combat identity theft.
- The MBI card does not include the cardholder's gender or the signature line.
- A new MBI will replace the SSN-based HICN.
- The MBI will replace HICN for Medicare transactions such as billing, processing claims, and determining eligibility for services across multiple entities (examples include Social Security Administration (SSA), Railroad Retirement Board (RRB), states, Medicare providers, and health plans).
- Centers for Medicare and Medicaid Services (CMS) began mailing out new Medicare cards in April 2018. Medicare beneficiaries may start using their new Medicare cards as soon as they receive them.
- MBI will not change Medicare benefits.

1.2 **MBI Characteristics**

The new MBI will have the following characteristics:

- The same number of characters as the current HICN (11), but visibly distinguishable from the HICN;
- Contain uppercase alphabetic and numeric characters throughout the 11-digit identifier;
- Occupy the same field as the HICN on transactions;
- Be unique to each beneficiary (for example, a husband and wife will have separate MBIs);
• Be easy to read and limit the possibility of letters being interpreted as numbers (e.g., alphabetic characters are upper case only and will exclude the letters S, L, O, I, B, and Z);

• Not contain any embedded intelligence or special characters; and

• Not contain inappropriate combinations of numbers or strings that may be offensive.

| Note: | Remind people with Medicare that the CMS will never contact them and request personal information. They should protect their new MBI like a credit card and only share it with those that they trust. CMS anticipates that the MBI will not be changed for an individual unless the MBI is compromised or other limited circumstances are still undergoing review. |

1.3 Summary of Changes

Patches 13 and 14 provide enhancements and software fixes to Version 7.1 of the Patient Registration application:

• Added the MBI data entry field on the Medicare and Railroad Retirement Insurance page 4.

• Added six (6) application programming interfaces (APIs) for MBI validation, retrieval, and edits.

• Updated the Face Sheet to include when the MBI is entered.

• MBI entry conforms to format of 11 digits, uppercase alphabetic and numeric characters. Alphabetic characters exclude S, L, O, I, B, Z. See Appendix B.

• New Add/Edit/Delete MBI option

• New MBI Detail Display option

• Update to include MBI in the Medicare and Railroad Retirement reports
2.0 Patch 13 Changes

2.1 Add a New Patient (ADD) Option Includes New Medicare Beneficiary Identifier (MBI) Field

A new field for the MBI has been added to the Patient Registration option to add a new patient for Medicare coverage.

Note: In the following examples, the last four characters of the MBIs and Medicare numbers have been replaced with dashes for security purposes. See Appendix A and Appendix B for more information on the MBI format.

Does this patient have MEDICARE COVERAGE? (Y/N) NO// Y

OUTPT MED/RR RELEASE DATE: T (JAN 19, 2018)
The HICN or MBI may be entered at this prompt.
HICN: The SUFFIX will be prompted for next.
MBI: The EFFECTIVE DATE will be prompted for next.

CURRENT HICN:
CURRENT MBI:

MEDICARE NUMBER: 1EE2EE3----
EFFECTIVE DATE: 8/16/2018// 090118 << Future effective date is not allowed
Response must not follow 8/16/2018

MEDICARE NAME: DEMO,PATIENT/
MEDICARE DATE OF BIRTH: AUG 11,1944/
QMB/SLMB:
PRIMARY CARE PROVIDER:
MEDICARE CARD COPY ON FILE:
DATE MEDICARE CC WAS OBTAINED:

Enter the ELIGIBILITY DATE: 090118 (JAN 01, 2018) << Future eligibility is allowed

SURE ABOUT THE FUTURE START DATE? No// Y << Prompt to confirm entering a future eligibility date

Type of COVERAGE (A, B, D): A

Figure 2-1: Example of MBI entry for Medicare coverage
Does this patient have RAILROAD RETIREMENT COVERAGE? (Y/N) NO//Y

OUTPT MED/RR RELEASE DATE: t (JAN 19, 2018)
The HICN or MBI may be entered at this prompt.
HICN: The PREFIX will be prompted for next.
MBI: The EFFECTIVE DATE will be prompted for next.

CURRENT HICN:
CURRENT MBI:

RAILROAD NUMBER: 1BB1CC1----

EFFECTIVE DATE: 8/16/2018//090118 << Future effective date is not allowed
Response must not follow 8/16/2018

RAILROAD NAME: DEMO,PATIENTP/
QMB/SLMB:
SIGNATURE ON FILE:
DATE SIGNATURE WAS OBTAINED:
PRIMARY CARE PROVIDER:
RR CARD COPY ON FILE:
DATE RR CC WAS OBTAINED:
RAILROAD DATE OF BIRTH: MAR 14, 1942// (MAR 14, 1942)
Enter the ELIGIBILITY DATE: 090118 (JAN 01, 2018) << Future eligibility is allowed
SURE ABOUT THE FUTURE START DATE? No//Y << Prompt to confirm entering a future eligibility date
Type of COVERAGE (A, B, D): A

Figure 2-2: Example of MBI entry for Railroad Retirement

2.2 Edit a Patient's File (EPT) Option Includes New Medicare Beneficiary Identifier (MBI) Field

A new field for the MBI has been added to the Patient Registration option to edit a patient's file (EPT) for Medicare Insurance, Page 4. Figure 2-3 illustrates a patient who has an existing Medicare HICN and the entry of a new MBI.

<table>
<thead>
<tr>
<th>SEQ</th>
<th>INSURER</th>
<th>COVERAGE TYPE</th>
<th>ELIG BEGIN</th>
<th>ELIG END</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>MEDICARE</td>
<td>A</td>
<td>01/01/2016</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>MEDICARE,PATIENT</td>
<td>43211----</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MEDICARE</td>
<td>B</td>
<td>01/01/2016</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>MEDICARE,PATIENT</td>
<td>43211----</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter S(quence), A(dd) insurer, E(dit) insurer, T(oggle seq category)
V(iew) Historical Sequence Dates L(ist inactive eligibilities): E
### SUMMARY COVERAGE

<table>
<thead>
<tr>
<th>SEQ</th>
<th>SUBSCRIBER</th>
<th>COVERAGE TYPE</th>
<th>ELIG BEGIN</th>
<th>ELIG END</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>MEDICARE</td>
<td>A</td>
<td>01/01/2016</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>MEDICARE,PATIENT</td>
<td>432114----</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>MEDICARE</td>
<td>B</td>
<td>01/01/2016</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>MEDICARE,PATIENT</td>
<td>432114----</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter the insurer number to edit: 1

---

### MEDICARE, PATIENT Data Only

1. Medicare Release Date: JAN 09, 2018
2. QMB/SLMB:
3. IMP MSG FORM MCR SIG OBTAINED:
4. ADVANCE BENEFICIAIRY NOTICE:
5. Medicare Name: MEDICARE, PATIENT
6. Medicare Number: 432114----
7. Prim. Care Prv:
8. Date of Birth: JUN 07, 1940
9. CC on file:

<table>
<thead>
<tr>
<th>ELIG DATE BEGIN</th>
<th>Cov</th>
<th>Plan Name</th>
<th>ELIG END</th>
</tr>
</thead>
<tbody>
<tr>
<td>JAN 01, 2016</td>
<td>FEB 08, 2018</td>
<td>A</td>
<td></td>
</tr>
<tr>
<td>JAN 01, 2016</td>
<td>B</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Edit = "E" Add = "A" Delete = "D") Type E, A, or D: E

CHANGE which item? (1-11) NONE: 6

CURRENT HICN: 432114----
CURRENT MBI:

MEDICARE NUMBER: 432114----// 3CD4DC3----

EFFECTIVE DATE: 2/09/2018// << Default to today’s date
9. CC on file:

<table>
<thead>
<tr>
<th>ELIG DATE BEGIN</th>
<th>(updated)</th>
<th>Cov</th>
<th>Plan Name</th>
<th>ELIG END</th>
</tr>
</thead>
<tbody>
<tr>
<td>10. JAN 01, 2016</td>
<td>FEB 09, 2018</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. JAN 01, 2016</td>
<td>B</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

(Edit = "E" Add = "A" Delete = "D") Type E, A, or D:

IHS REGISTRATION EDITOR (page 4) 2017 DEMO CLINIC

MEDICARE, PATIENT ( upd: FEB 09, 2018) HRN: 999903 CHS & DIRECT

SUMMARY COVERAGE

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<thead>
<tr>
<th>SEQ</th>
<th>INSURER</th>
<th>COVERAGE TYPE</th>
<th>ELIG BEGIN - ELIG END</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>MEDICARE</td>
<td>A</td>
<td>01/01/2016 A</td>
</tr>
<tr>
<td></td>
<td>MEDICARE, PATIENT</td>
<td>3CD4DC3----</td>
<td></td>
</tr>
</tbody>
</table>

Enter S(quence), A(dd) insurer, E(dit) insurer, T(oggle seq category)
V(iew) Historical Sequence Dates L(ist inactive eligibilities):

Figure 2-3: Example of existing Medicare HICN and entry of a new MBI

A new field for the MBI has been added to the Patient Registration option to edit a patient’s file (EPT) for Railroad Retirement Insurance, Page 4. Figure 2-4 illustrates a patient with an existing Railroad Retirement HICN and the entry of a new MBI.

IHS REGISTRATION EDITOR (page 4) 2017 DEMO CLINIC

RAILROAD, PATIENTB ( upd: FEB 09, 2018) HRN: 999901 CHS & DIRECT

SUMMARY COVERAGE

<table>
<thead>
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<th>SEQ</th>
<th>INSURER</th>
<th>COVERAGE TYPE</th>
<th>ELIG BEGIN - ELIG END</th>
</tr>
</thead>
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<td>RAILROAD RETIREMENT</td>
<td>A</td>
<td>01/01/2015 A</td>
</tr>
<tr>
<td></td>
<td>RAILROAD, PATIENTB</td>
<td>AB60602------</td>
<td></td>
</tr>
</tbody>
</table>

Enter S(quence), A(dd) insurer, E(dit) insurer, T(oggle seq category)
V(iew) Historical Sequence Dates L(ist inactive eligibilities): E

IHS REGISTRATION EDITOR (page 4) 2017 DEMO CLINIC

RAILROAD, PATIENTB ( upd: FEB 09, 2018) HRN: 999901 CHS & DIRECT

SUMMARY COVERAGE

<table>
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<tr>
<th>SEQ</th>
<th>INSURER</th>
<th>COVERAGE TYPE</th>
<th>ELIG BEGIN - ELIG END</th>
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Addendum to User Manual  Patch 13 Changes  September 2018
<table>
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<th>POLICY NUMBER</th>
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<tbody>
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<td>---------------</td>
</tr>
<tr>
<td>1. RAILROAD RETIREMENT</td>
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</tr>
<tr>
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</tr>
<tr>
<td>RAILROAD,PATIENTB</td>
<td>AB60602----</td>
</tr>
</tbody>
</table>

Enter the insurer number to edit: 1

<table>
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<tr>
<th>SUBSCRIBER</th>
<th>POLICY NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>IHS REGISTRATION EDITOR</td>
<td>RAILROAD RETIREMENT</td>
</tr>
<tr>
<td>------------</td>
<td>---------------</td>
</tr>
<tr>
<td>RAILROAD,PATIENTB (upd:FEB 07, 2018)</td>
<td>HRN#:999901 (CHS &amp; DIRECT)</td>
</tr>
</tbody>
</table>

1. MSP Patient(Y/N) : Date signature obtained:
   MSP Reason :
2. QMB/SLMB :
3. Med. Release Date: JAN 08, 2018
4. Railroad Name : RAILROAD,PATIENTB
5. Railroad Number: AB60602----
6. Prim. Care Prv: Date of Birth : FEB 07, 1935
7. CC on file:
8. ELIG DATE BEGIN: 999901 (updated) Cov Plan Name ELIG END
9. JAN 01, 2015 | A |
10. JAN 01, 2015 | B |

(Edit = "E" Add = "A" Delete = "D") Type E, A, or D: E

Enter field number to edit: 5
The HICN or MBI may be entered at this prompt.
HICN: The PREFIX will be prompted for next.
MBI: The ISSUE DATE will be prompted for next.

CURRENT HICN: AB60602----
CURRENT MBI:

RAILROAD NUMBER: 60602----// 6JJ4KJ2----
EFFECTIVE DATE: 2/09/2018// << Default to today’s date

<table>
<thead>
<tr>
<th>SUBSCRIBER</th>
<th>POLICY NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>IHS REGISTRATION EDITOR</td>
<td>RAILROAD RETIREMENT</td>
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<tr>
<td>------------</td>
<td>---------------</td>
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<tr>
<td>RAILROAD,PATIENTB (upd:FEB 09, 2018)</td>
<td>HRN#:999901 (CHS &amp; DIRECT)</td>
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</table>

1. MSP Patient(Y/N) : Date signature obtained:
   MSP Reason :
2. QMB/SLMB :
3. Med. Release Date: JAN 08, 2018
4. Railroad Name : RAILROAD,PATIENTB
5. Railroad Number: 6JJ4KJ2----
6. Prim. Care Prv: Date of Birth : FEB 07, 1935
7. CC on file:
8. ELIG DATE BEGIN: (updated) Cov Plan Name ELIG END
9. JAN 01, 2015 | FEB 09, 2018 | A |
10. JAN 01, 2015 | B |

(Edit = "E" Add = "A" Delete = "D") Type E, A, or D:
Figure 2-4: Example of existing Railroad Retirement HICN and entry of a new MBI

A new field for the MBI has been added to the Patient Registration option to edit a patient’s file (EPT) for Medicare Insurance, Page 4. Figure 2-5 illustrates a patient with new Medicare eligibility and the entry of a new MBI.

Figure 2-5: Medicare Eligibility and Entry of a New MBI

The following matches were found:

1: MEDICARE - P.O. BOX 55555
DALLAS, TX 11111-0159
Select 1-9: 1

1. Med. Release Date: FEB 09, 2018
2. QMB/SLMB:
3. IMP MSG FORM MCR SIG OBTAINED:
4. ADVANCE BENEFICIARY NOTICE:
5. Medicare Name:
6. Medicare Number:
7. Prim. Care Prv:
8. Date of Birth:
9. CC on file:

ELIG DATE BEGIN (updated) Cov Plan Name ELIG END

...
OUTPT MED/RR RELEASE DATE: FEB 9, 2018
The HICN or MBI may be entered at this prompt.
HICN: The SUFFIX will be prompted for next.
MBI: The ISSUE DATE will be prompted for next.

CURRENT HICN:
CURRENT MBI:

MEDICARE NUMBER: 4QQ4EE3----
EFFECTIVE DATE: 2/09/2018// << Default to today’s date
MEDICARE NAME: MEDICARE, PATIENTC/
MEDICARE DATE OF BIRTH: MAY 17, 1940// (MAY 17, 1940)
QMB/SLMB:
PRIMARY CARE PROVIDER:
MEDICARE CARD COPY ON FILE:
DATE MEDICARE CC WAS OBTAINED:
Enter the ELIGIBILITY DATE: 010117 (JAN 01, 2017)
Type of COVERAGE (A, B, D): A

IHS REGISTRATION EDITOR MEDICARE 2017 DEMO CLINIC
====================================================================================================
MEDICARE, PATIENTC (upd: FEB 09, 2018) HRN#: 999907 (CHS & DIRECT)====
====================================================================================================
1. Med. Release Date: FEB 09, 2018
2. QMB/SLMB:
3. IMP MSG FORM MCR SIG OBTAINED:
4. ADVANCE BENEFICIARY NOTICE:
   ........................................ MEDICARE PART A AND B DATA ONLY .......................
   5. Medicare Name : MEDICARE, PATIENTC
   6. Medicare Number: 4QQ4EE3----
   7. Prim. Care Prv:                          8. Date of Birth : MAY 17, 1940
   9. CC on file    :

ELIG DATE BEGIN    (updated)     Cov   Plan Name       ELIG END
.................................................................
10. JAN 01, 2017     FEB 09, 2018    A

(Edit = “E” Add = “A” Delete = “D”) Type E, A, or D:
IHS REGISTRATION EDITOR (page 4) 2017 DEMO CLINIC
================================================================================
MEDICARE, PATIENTC (upd: MAR 14, 2018) HRN: 999907 CHS & DIRECT
================================================================================
SUMMARY COVERAGE
├───SEQ───INSURER───COVERAGE TYPE───ELIG BEGIN - ELIG END ──POLICY NUMBER
│  ├───────SUBSCRIBER───ELIG BEGIN - ELIG END ──POLICY NUMBER
│  └───MEDICARE, PATIENTC 4ED5DD4----

Enter S(equence), A(dd) insurer, E(dit) insurer, T(oggle seq category)
V(iew) Historical Sequence Dates L(ist inactive eligibilities):

Figure 2-5: Example of New Medicare Eligibility and entry of a new MBI

A new field for the MBI has been added to the Patient Registration option to edit a patient’s file (EPT) for Railroad Retirement Insurance, Page 4. Figure 2-6 illustrates a patient with new Railroad Retirement eligibility and entry of a new MBI.
Enter S(quence), A(dd) insurer, E(dit) insurer, T(oggle seq category)
V(iew) Historical Sequence Dates L(isit inactive eligibilities): A
Select INSURER NAME: RAILROAD (RAILRO/RAILROAD)
RAILROAD RETIREMENT - 1234 EAST BLVD
ALBUQUERQUE, NM 88888

OK? Y//

OUTPT MED/RR RELEASE DATE: FEB 09, 2018
The HICN or MBI may be entered at this prompt.
HICN: The PREFIX will be prompted for next.
MBI: The ISSUE DATE will be prompted for next.

RAILROAD NUMBER: 6FF4DD4----
EFFECTIVE DATE: 2/09/2018// << Default to today’s date

RAILROAD NAME: RAILROAD, PATIENTB//
ALIAS: RAILROAD, PATIENTB//
QMB/SLMB:
SIGNATURE ON FILE:
DATE SIGNATURE WAS OBTAINED:
PRIMARY CARE PROVIDER:
RR CARD COPY ON FILE:
DATE RR CC WAS OBTAINED:
RAILROAD DATE OF BIRTH: AUG 11, 1939// (AUG 11, 1939)

Enter the ELIGIBILITY DATE: 010117 (JAN 01, 2017)
Type of COVERAGE (A, B, D): A
1. MSP Patient (Y/N) : Date signature obtained:
2. QMB/SLMB :
3. Med. Release Date: FEB 09, 2018

4. Railroad Name: RAILROAD,PATIENTB 5. Railroad Number: 6FF4DD4----
8. CC on file :

ELIG DATE BEGIN (updated) Cov Plan Name ELIG END
9. JAN 01, 2017 A

(Edit = "E" Add = "A" Delete = "D") Type E, A, or D:

IHS REGISTRATION EDITOR (page 4)
RAILROAD,PATIENTB (upd:MAR 15, 2018) HRN:999908 CHS & DIRECT
-----------------------------------------------

SUMMARY COVERAGE
-----------------------------------------------
SEQ INSURER COVERAGE TYPE ELIG BEGIN - ELIG END
SUBSCRIBER POLICY NUMBER
-----------------------------------------------
1. RAILROAD RETIREMENT A 01/01/2017 A
   RAILROAD,PATIENTB 6FF4DD4----

Enter S(equence), A(dd) insurer, E(dit) insurer, T(oggle seq category)
V(iew) Historical Sequence Dates L(ist inactive eligibilities):

Figure 2-6: Example of New Railroad Retirement Eligibility and entry of a new MB

2.3 Page 4 (P4) – Insurance Summary Edit Option

The P4 option allows the user to update the new MBI fields directly to the Medicare and Railroad Retirement Insurance page. The user can add a new MBI entry or add to an existing HICN entry.

2.4 Face Sheet (FAC) – Update to Include New MBI Entry

The face sheet has been updated to display/print the new MBI.
SSN: 000001001P  SSN STATUS UNKNOWN  
CLASS: INDIAN/ALASKA NATIVE  SEX: MALE  
COMMUNITY: SANTA FE  BIRTHDAY: MAR 11, 1939  
COUNTY: SANTA FE  AGE: 78 YRS  
CURRENT ADDRESS:  
PO BOX 111  
PICURIS, NEW MEXICO 00000  
PHONE NUMBERS ---  HOME:  WORK:  
OTHER PHONE:  
RACE: AMERICAN INDIAN OR ALASKA NATIVE  ETHNICITY: NOT HISPANIC OR LATINO  
PREFERRED LANGUAGE:  PREFERRED METHOD:  
NUMBER IN HOUSEHOLD:  TOTAL HOUSEHOLD INCOME: /  
-------------------------------------------------------------------------------  
NOTICE OF PRIVACY PRACTICES REC'D BY PATIENT : YES  DATE : DEC 13, 2017  
ACKNOWLEDGEMENT OF RECEIPT OF NPP SIGNED : YES  
-------------------------------------------------------------------------------  
TRIBE: PUEBLO OF PICURIS, NM  INDIAN QUANTUM: FULL  
BIRTHPLACE: SANTA FE, NEW MEXICO  
RELIGION:  TRIBE ENROLL #:  
-------------------------------------------------------------------------------  
FATHER:  BIRTHPLACE:  
MOTHER:  BIRTHPLACE:  
-------------------------------------------------------------------------------  
EM CONTACT:  EM PHONE:  
EM ADDRESS:  
-------------------------------------------------------------------------------  
*** THIRD PARTY ELIGIBILITY ***  
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<thead>
<tr>
<th>TYPE</th>
<th>NUMBER</th>
<th>ELIG. DATE</th>
<th>ELIG. END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4VV4PP2----</td>
<td>JAN 01, 2017</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>4VV4PP2----</td>
<td>JAN 01, 2017</td>
<td></td>
</tr>
</tbody>
</table>

NAME: DEMO,PATIENTF  DATE OF BIRTH: MAR 11, 1939  
-------------------------------------------------------------------------------  
*** ELIGIBILITY FOR CARE: CHS & DIRECT ***  

*** CONFIDENTIAL PATIENT INFORMATION ***  

Figure 2-7: Medicare MBI face sheet display

Select Patient Registration <TEST ACCOUNT> Option: FAC  
*** CONFIDENTIAL PATIENT INFORMATION ***  
2013 DEMO HOSPITAL  
AMBULATORY CARE RECORD BRIEF  
--------------------------------------------------------------------  
FEB 13, 2018@12:07:59  Page: 1  
--------------------------------------------------------------------  
PATIENT: RAILROAD,PATIENTC  CHART #: 999931  
--------------------------------------------------------------------  
COMPUTER FILE EST: JAN 25, 2018(GT)  LAST EDIT: FEB 06, 2018 (GT)  
--------------------------------------------------------------------  
OTHER NAME(S): RAILROAD,PATIENTC  
SSN: 000001002P  SSN STATUS UNKNOWN  
CLASS: INDIAN/ALASKA NATIVE  SEX: MALE  
COMMUNITY: SANTA FE  BIRTHDAY: APR 28, 1942  
COUNTY: SANTA FE  AGE: 75 YRS  
CURRENT ADDRESS:
**Patient Registration (AG)**  
Version 7.1 Patch 14

---

55 MAIN ST  
SANTA FE, NEW MEXICO 00001  

PHONE NUMBERS ---
HOME: WORK:
OTHER PHONE:

RACE: AMERICAN INDIAN OR ALASKA NATIVE  
ETHNICITY: NOT HISPANIC OR LATINO

PREFERRED LANGUAGE:  
PREFERRED METHOD:

NUMBER IN HOUSEHOLD:  
TOTAL HOUSEHOLD INCOME: /

---

NOTICE OF PRIVACY PRACTICES REC'D BY PATIENT: YES  
DATE: JAN 25, 2018  

ACKNOWLEDGEMENT OF RECEIPT OF NPP SIGNED: YES

---

TRIBE: PUEBLO OF PICURIS, NM  
INDIAN QUANTUM: FULL

BIRTHPLACE: SANTA FE, NEW MEXICO

RELIGION:

TRIBE ENROLL #:  

---

FATHER:  
BIRTHPLACE:

MOTHER:  
BIRTHPLACE:

---

EM CONTACT:  
EM PHONE:
EM ADDRESS:

---

*** THIRD PARTY ELIGIBILITY ***

---

RAILROAD RETIREMENT:

<table>
<thead>
<tr>
<th>TYPE</th>
<th>NUMBER</th>
<th>ELIG. DATE</th>
<th>ELIG. END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>3XX4CC5------</td>
<td>JAN 01, 2017</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>3XX4CC5------</td>
<td>JAN 01, 2017</td>
<td></td>
</tr>
</tbody>
</table>

NAME: RAILROAD, PATIENTB  
DATE OF BIRTH: APR 28, 1942

---

*** ELIGIBILITY FOR CARE: CHS & DIRECT ***

---

*** CONFIDENTIAL PATIENT INFORMATION ***

---

**Figure 2-8: Railroad Retirement MBI face sheet display**

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Addendum to User Manual  
Patch 13 Changes  
September 2018

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13
3.0 Patch 14 Changes

3.1 Add/Edit/Delete MBI (EDT) Option

Patch 14 includes new Add, Edit, and Delete options for the MBI for Medicare and Railroad Retirement.

**Note:** In the following examples, the last four characters of the MBIs and Medicare numbers have been replaced with dashes for security purposes. See Appendix A and Appendix B for more information on the MBI format.
Select Patient MBI Menu Option: EDT  Patient MBI Edit
Select PATIENT NAME: DEMO,PATIENTB

<table>
<thead>
<tr>
<th>Eff Date</th>
<th>MBI</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUG 14, 2018</td>
<td>5XA4GM2----</td>
<td>MEDICARE CARD</td>
</tr>
</tbody>
</table>

ENTER ACTION (<A>dd MBI,<E>dit MBI,<D>elete MBI): D DELETE
SELECT ENTRY (1-1): 1

Patient has no MBI history on file.

Figure 3-4: Delete MBI example

3.2 Detailed MBI (DLT) Option

Patch 14 includes a new MBI detail display option for Medicare and Railroad Retirement.

Select Patient Registration Option: MBI  Patient MBI Menu
DTL Patient MBI Details
EDT Patient MBI Edit

Figure 3-5: Patient MBI Details option

Select Patient MBI Menu Option: DTL Patient MBI Details
Select PATIENT NAME: DEMO,PATIENTC

<table>
<thead>
<tr>
<th>Eff Date</th>
<th>MBI</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUG 15, 2018</td>
<td>3DD4CC6----</td>
<td>RAILROAD RETIREMENT CARD</td>
</tr>
</tbody>
</table>

Patient has no MBI history on file.

Figure 3-6: Example of Patient with no entered MBI

Select Patient MBI Menu Option: DTL Patient MBI Details
Select PATIENT NAME: DEMO,PATIENTR

<table>
<thead>
<tr>
<th>Eff Date</th>
<th>MBI</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUG 01, 2018</td>
<td>5KH9RQ4----</td>
<td>MEDICARE CARD</td>
</tr>
</tbody>
</table>

Figure 3-7: Railroad Retirement MBI example

Select Patient MBI Menu Option: DTL Patient MBI Details
Select PATIENT NAME: DEMO,PATIENTL

<table>
<thead>
<tr>
<th>Eff Date</th>
<th>MBI</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUG 01, 2018</td>
<td>5KH9RQ4----</td>
<td>MEDICARE CARD</td>
</tr>
</tbody>
</table>

Figure 3-8: Medicare MBI example
3.3 Medicare and Railroad Retirement Reports

Patch 14 includes an updated MBI display for Medicare and Railroad Retirement reports.

- Print List of Medicare/Railroad Ret. Holders (MCR)
- Print List of Medicare Part A Enrollees (MCRA)
- Print List of Medicare Part B Enrollees (MCRB)
- Print List of Medicare Part A & B Enrollees (MCR*)
- Print List of Patients – 65 yrs and older (OVE)
- Patient Age Report (AGE)
Appendix A: New Card Examples

Figure A-1 shows examples of the new Medicare and Railroad Retirement cards.

Figure A-1: New card examples
Appendix B: MBI Format

Table B-1: MBI format

<table>
<thead>
<tr>
<th>Position Type</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>C</td>
<td>A</td>
<td>AN</td>
<td>N</td>
<td>A</td>
<td>AN</td>
<td>N</td>
<td>A</td>
<td>A</td>
<td>N</td>
<td>N</td>
</tr>
</tbody>
</table>

The MBI is formatted as shown in Table B-1, where:

- **C**: Numeric 1–9
- **A**: Alphabetic character A–Z, excluding S, L, O, I, B, and Z
- **N**: Numeric 0–9
- **AN**: Either A or N

**Note:** Alphabetic characters are upper case only.

- **Position 1**: Numeric values 1–9
- **Position 2**: Alphabetic values A–Z, excluding S, L, O, I, B, Z
- **Position 3**: Alpha-numeric values 0–9 and A–Z, excluding S, L, O, I, B, Z
- **Position 4**: Numeric values 0–9
- **Position 5**: Alphabetic values A–Z, excluding S, L, O, I, B, Z
- **Position 6**: Alpha-numeric values 0–9 and A–Z excluding S, L, O, I, B, Z
- **Position 7**: Numeric values 0–9
- **Position 8**: Alphabetic values A–Z, excluding S, L, O, I, B, Z
- **Position 9**: Alphabetic values A–Z, excluding S, L, O, I, B, Z
- **Position 10**: Numeric values 0–9
- **Position 11**: Numeric values 0–9
# Acronym List

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Term Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>API</td>
<td>Application Programming Interface</td>
</tr>
<tr>
<td>CMS</td>
<td>Centers for Medicare and Medicaid Services</td>
</tr>
<tr>
<td>HIC</td>
<td>Health Insurance Claim</td>
</tr>
<tr>
<td>HICN</td>
<td>HIC Number</td>
</tr>
<tr>
<td>IHS</td>
<td>Indian Health Service</td>
</tr>
<tr>
<td>MACRA</td>
<td>Medicare Access and CHIP Reauthorization Act</td>
</tr>
<tr>
<td>MBI</td>
<td>Medicare Beneficiary Identifier</td>
</tr>
<tr>
<td>RPMS</td>
<td>Resource and Patient Management System</td>
</tr>
<tr>
<td>RRB</td>
<td>Railroad Retirement Board</td>
</tr>
<tr>
<td>SSA</td>
<td>Social Security Administration</td>
</tr>
<tr>
<td>SSN</td>
<td>Social Security Number</td>
</tr>
</tbody>
</table>
Contact Information

If you have any questions or comments regarding this distribution, please contact the OIT Help Desk (IHS).

Phone: (888) 830-7280 (toll free)
Web: https://www.ihs.gov/helpdesk/
Email: support@ihs.gov