RESOURCE AND PATIENT MANAGEMENT SYSTEM

2014 RPMS EHR Go-Live Training

Agenda

Oklahoma City Area

October 21 – October 23, 2014

Office of Information Technology
Albuquerque, New Mexico

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1.0 General Information

1.1 Purpose of Training

This 2014 RPMS EHR Go Live Training is designed to prepare Clinical Applications Coordinators and Meaningful Use Coordinators for successful deployment post-installation.

Participants will:

- Learn about using the 2014 RPMS EHR
- Learn what elements of the 2014 RPMS EHR must be configured, changed and updated immediately after upgrade
- Learn how workflows will need to be adjusted to accommodate 2014 RPMS EHR functionalities

Hands-on practice includes, but is not limited to:

- Configuration and use of the 2014 RPMS EHR software

The training consists of lecture with PowerPoint presentations, 2014 RPMS EHR demonstrations and hands-on exercises using computer terminals and a simulated training database. Seats are limited and individuals may need to share computer terminals.

1.2 Prerequisites

Review EHR Clinical Reminders currently installed and identify additional EHR Clinical Reminders to be installed during the training.

1.3 Intended Audience

This training has been prepared specifically for:

- Site CACs
- Site MU Coordinators

1.4 Course Material and References

Slide sets, user manuals, installation guides, configuration scripts, checklists, web references, and other tools will be made available during training.

2.0 Learning Objectives

At the end of this session, participants will be able to:

1. Examine the list of tasks that need to be completed prior to installation of the 2014 RPMS EHR.
2. Employ the resources for configuration and other tasks that need to be completed post installation to deploy the 2014 RPMS EHR.
3. Analyze the impact 2014 RPMS EHR will have on user workflows.
4. Identify and dedicate resources needed during the 2014 RPMS EHR transition period.

3.0 Detailed Agenda

All times are Central Daylight Time (CDT).

3.1 Day 1

Start	Topic	Duration
8:30 a.m.	**Welcome and Introductions** • Introduce students and solicit their expectations • Review agenda and learning objectives • Review log-in instructions for training computers and EHR system	15 min
8:45 a.m.	**Pre-Deployment Check List** Amy Rubin and Robin Thompson At the end of this session, participants should be able to: • Identify activities to execute in preparation for the 2014 RPMS EHR Deployment • Utilize 2014 RPMS EHR Checklists • Review standardized EHR GUI template • Demonstrate exporting EHR GUI templates • Identify steps in provider file clean-up	105 min
10:30 a.m.	**Break**	15 min
10:45 a.m.	**Problem List Clean-up** Robin Thompson • Demonstrate steps for cleaning-up the Problem List • Discuss importance of Problem List clean-up in transitioning to the Integrated Problem List	75 min
12:00 p.m.	**Lunch**	75 min
1:15 p.m.	**Adverse Reaction Tracking (ART)** Amy Rubin At the end of this session, participants should be able to: • Document Allergies in the 2014 RPMS EHR • Run PLAL – Report listing allergies on Problem List • Review allergy clean-up utility	30 min

3.1 Day 1 (continued)

Start	Topic	Duration
1:45 p.m.	**Text Integration Utility (TIU)** Amy Rubin & Robin Thompson At the end of this session, participants should be able to: Utilize the TIU search capability in the 2014 RPMS EHR • Recognize changes to existing data objects • Develop plan for incorporation of new data objects • Use TIU note title mapping in the 2014 RPMS EHR • Recognize the Co-sign Rule changes for TIU notes in the 2014 RPMS EHR	60 min
2:45 p.m.	**Break**	15 min
3:00 p.m.	**'I' button and 'ED'** Robin Thompson At the end of this session, participants should be able to: • Explain the difference between the 'I' button and 'ED' button • Identify the setup needed for these buttons	15 min
3:15 p.m.	**VistA Imaging/Image Viewer** Amy Rubin At the end of this session, participants should be able to: • Review new Image Viewer • Examine utilization of VistA Imaging in the 2014 RPMS EHR	30 min
3:45 p.m.	**Consolidated Clinical Document Architecture (CCDA): Focus on Clinical Summary/Transition of Care (TOC) & Clinical Information Reconciliation (CIR)** Amy Rubin At the end of this session, participants should be able to: • Utilize the CCDA in the 2014 RPMS EHR • Utilize the CIR in the 2014 RPMS EHR	75 min.
5:00 p.m.	**Questions and Adjourn**	15 min

3.2 Day 2

Start	Topic	Duration
8:30 a.m.	**Welcome and Review Previous Days Topics** All	10 min
8:40 a.m.	**Integrated Problem List (IPL)** Robin Thompson At the end of this session, participants should be able to: • Document patient information using the IPL in the 2014 RPMS EHR	80 min
10:00 a.m.	**Break**	15 min
10:15 a.m.	**Integrated Problem List (continued)** Robin Thompson	75 min
11:30 a.m.	**Immunizations** Robin Thompson and Amy Rubin At the end of this session, participants should be able to: • Use non-specific immunization SNOMED terms • Use Episodic status • Enter specifics in provider narrative or utilize CPT codes	30 min
12:00 p.m.	**Lunch**	75 min
1:15 p.m.	**SNOMED CT Pick Lists** Robin Thompson and Amy Rubin At the end of this session, participants should be able to: • Review nationally released SNOMED CT pick lists • Understand BGO PICKLIST option within RPMS • Modify SNOMED CT pick lists to meet needs of clinicians • Create SNOMED CT pick lists to meet the needs of clinicians	60 min
2:15 p.m.	**Family History** Robin Thompson At the end of this session, participants should be able to: • Document Family History in the 2014 RPMS EHR	30 min
2:45 p.m.	**Break**	15 min
3:00 p.m.	**Infant Feeding** Robin Thompson At the end of this session, participants should be able to: • Document Infant Feeding	15 min

3.2 Day 2 (continued)

Start	Topic	Duration
3:15 p.m.	**Lab** Amy Rubin At the end of this session, participants should be able to: • Examine the impact of the IPL on Laboratory processes • Review Laboratory Package Configuration affecting 2014 RPMS EHR	30 min
3:45 p.m.	**Pharmacy** Amy Rubin At the end of this session, participants should be able to: • Apply pharmacy workflow changes associated with the Paperless Refill, Pharm ED button and processing prescriptions in the 2014 RPMS EHR	30 min
4:15 p.m.	**Radiology** Amy Rubin At the end of this session, participants should be able to: • Identify steps to optimize the RPMS Radiology Package • Identify steps to facilitate radiology order entry in 2014 RPMS EHR	15 min
4:30 p.m.	**Consults** Amy Rubin At the end of this session, participants should be able to: • Understand the ability to mark a clinical indication as mandatory and optional • Discuss implication for each local consult • Develop plan to mark each local consult with a SNOMED CT • Document Consults in the 2014 RPMS EHR using the clinical indication	30 min
5:00 p.m.	**Questions and Adjourn**	

3.3 Day 3

Start	Topic	Duration
8:30 a.m.	**Welcome and Review Previous Days Topics** All	10 min
8:40 a.m.	**Referred Care Information System (RCIS)** Amy Rubin At the end of this session, participants should be able to: • Understand the importance of optimizing the RCIS package and utilizing the RCIS EHR GUI components • Recognize the steps in the referral process and how they play a role in Meaningful Use • Document referral in the 2014 RPMS EHR	20 min
9:00 a.m.	**iCare** Robin Thompson At the end of this session, participants should be able to: • Demonstrate the use of Patient Lists and Reminders in iCare	60 min
10:00 a.m.	**Break**	15 min
10:15 a.m.	**Practice Management Application System (PMAS/BMW)** Amy Rubin At the end of this session, participants should be able to: • Demonstrate the patient registration process focusing on the capture of Meaningful Use required components • Understand that auditing features built into the PMAS	15 min
10:30 a.m.	**Clinical Reminders** Amy Rubin At the end of this session, participants should be able to: • Recognize the importance of Clinical Reminder Optimization in the 2014 RPMS EHR • Review and identify needed Clinical Reminders • Install needed Clinical Reminders	90 min
12:00 p.m.	Lunch	60 min
1:15 p.m.	**Clinical Reminders (continued)** Amy Rubin	90 min
2:45 p.m.	**Break**	15 min
3:00 p.m.	**Post-installation plan and checklist** Amy Rubin	120 min
5:00 p.m.	**Questions and Adjourn**	