

**Indian Health Service
Office of Information Technology Presents:
Resource and Patient Management System
Introduction to Use and Maintenance of the Laboratory Suite (LR)**

Instructor(s)

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Class Description

This course is designed for those individuals who have been assigned the responsibility for using and maintaining the Laboratory Package at their site. Participants will be introduced to laboratory file structure and maintenance for configuring the database to the workflow at their facility and to provide ongoing support of the laboratory package.

This class is oriented towards Laboratory professionals (e.g., Medical Laboratory Technicians, Medical Laboratory Technologists) who are responsible for processing Laboratory Tests at their facilities as well as maintenance and integration into the EHR. Facilities may be able to work on their own systems during the training. This course assumes that participants have limited knowledge of the RPMS Laboratory Suite (RPMS-LAB) and RPMS.

Continuing Education Information

TBA

Pre-requisites

None

Objectives

The purpose of this class is to teach the end user how to use the Lab suite and navigate RPMS in order to conduct laboratory operations with or without an EHR environment.

DAY ONE

Welcome Introductions Review Agenda and Training Materials Review Objectives	8:30 am – 9:00 am
Pre-Test	9:00 – 9:30 am
Introduction to RPMS	9:00 am – 10:00 am
Break	10:00 am – 10:15 am
Introduction to RPMS	10:15 am – 10:45 am
Exercises	10: 45 am - 11:45am
Lunch	11:45am – 12:45 pm
Review Morning Session	12: 45 pm – 1:00 pm
Ordering in EHR/RPMS	1:00 pm - 2:00 pm
Resulting in RPMS	2:00 pm – 2:45 pm
Break	2:45 pm – 3:00 pm
Ordering & Accessioning Exercises	3:00 pm – 4:00 pm
Review of Day 1	4:00 pm – 4:15 pm
Questions/ Adjourn	4:15 pm – 4:30 pm

DAY TWO

Day Two Overview Review from Day One Questions Day Two Objectives	8:30 am – 9:00 am
Test Configuration	9:00 am – 10:30 am
Break	10:30 am - 10:45 am
Exercises	10:45 - 12:00pm
Lunch	12:00 pm – 1:00 pm
Panel Configuration	1:00 pm - 1:30 pm
POC Configuration	1:30 pm - 2:15 pm
Break	2:15 pm – 2:30 pm
Load/Work List	2:30 pm - 3:00 pm
Auto Instrument File	3:00 pm - 3:30 pm
Exercises	3:30 pm - 4:15 pm
Wrap – Up and Review of Day Two	4:15 pm -- 4:30 pm

DAY THREE

Day Two Overview Review from Day Two Questions Day Three Objectives	8:30 am – 9:00 am
Review of Test Building Methods	9:00 am – 10:00 am
Break	10:00 am – 10:15 am
Setting up the POC Button in EHR - Exercise	10:15am – 11:00 am
Mapping Reference Lab Tests	11:00 am – 11:30 am
Editing the Lab CPT File	11:30 am – 12:00 pm
Lunch	12:00 pm – 1:00 pm
Exercise	1:00 pm – 2:00 pm
Tracking Laboratory Tests	2:00 pm – 2:30 pm
Break	2:30 pm - 2:45 pm
Exercise	2:45 pm – 3:15 pm
Laboratory Report	3:15 pm – 3:45 pm
Post Assessment	3:45 pm - 4: 15 pm
Wrap up and Survey	4:15pm - 4:45 pm