

**Indian Health Service
Office of Information Technology Presents:
Resource and Patient Management System
Introduction to Use and Maintenance of the Laboratory Suite (LR)**

Instructor(s)

Joy Holman
Laboratory User Support Specialist
Contractor-Medsphere
Joy.Holman@medsphere.com

Class Description

This course is designed for those individuals who have been assigned the responsibility for using and maintaining the Laboratory Package at their site. Participants will be introduced to laboratory file structure and maintenance for configuring the database to the workflow at their facility and to provide ongoing support of the laboratory package.

This class is oriented towards Laboratory professionals (e.g., Medical Laboratory Technicians, Medical Laboratory Technologists) who are responsible for processing Laboratory Tests at their facilities as well as maintenance and integration into the EHR. Facilities may be able to work on their own systems during the training. This course assumes that participants have limited knowledge of the RPMS Laboratory Suite (RPMS-LAB) and RPMS.

Continuing Education Information

TBA

Pre-requisites

None

Objectives

The purpose of this class is to teach the end user how to use the Lab suite and navigate RPMS in order to conduct laboratory operations with or without an EHR environment.

DAY ONE

Welcome	30 min
Introductions	
Review Agenda and Training Materials	
Review Objectives	
Pre-Test	30 min
Introduction to RPMS	60 min
Break	15 min
Introduction to RPMS	30 min
Exercises	60 min
Lunch	60 min
Review Morning Session	15 min
Ordering in EHR/RPMS	60 min
Resulting in RPMS	45 min
Break	15 min
Ordering & Accessioning Exercises	60 min
Review of Day 1	15 min
Questions/ Adjourn	15 min

DAY TWO

Day Two Overview Review from Day One Questions Day Two Objectives	30 min
Test Configuration	90 min
Break	15 min
Exercises	75 min
Lunch	60 min
Panel Configuration	30 min
POC Configuration	45 min
Break	15 min
Load/Work List	30 min
Auto Instrument File	30 min
Exercises	30 min
Wrap – Up and Review of Day Two	15 min

DAY THREE

Day Two Overview	30 min
Review from Day Two	
Questions	
Day Three Objectives	
Review of Test Building Methods	60 min
Break	15 min
Setting up the POC Button in EHR - Exercise	45 min
Mapping Reference Lab Tests	30 min
Editing the Lab CPT File	30 min
Lunch	60 min
Exercise	60 min
Tracking Laboratory Tests	30 min
Break	15 min
Exercise	30 min
Laboratory Report	30 min
Post Assessment	30 min
Wrap up and Survey	30 min