

Indian Health Service
Office of Information Technology Presents:
Resource and Patient Management System
Introduction to Use and Maintenance of the Laboratory Suite (LR)

Instructor(s)

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Class Description

This course is designed for those individuals who have been assigned the responsibility for using and maintaining the Laboratory Package at their site. Participants will be introduced to laboratory file structure and maintenance for configuring the database to the workflow at their facility and to provide ongoing support of the laboratory package.

This class is oriented towards Laboratory professionals (e.g., Medical Laboratory Technicians, Medical Laboratory Technologists) who are responsible for processing Laboratory Tests at their facilities as well as maintenance and integration into the EHR. Facilities may be able to work on their own systems during the training. This course assumes that participants have limited knowledge of the RPMS Laboratory Suite (RPMS-LAB) and RPMS.

Objectives

The purpose of this class is to teach the end user how to use the Lab suite and navigate RPMS in order to conduct laboratory operations with or without an EHR environment.

DAY ONE

Welcome Introductions Review Agenda and Training Materials Review Objectives	8:30 am – 9:00 am
Pre-Test	9:00 – 9:30 am
RPMS Overview	9:00 am – 10:00 am
Break	10:00 am – 10:15 am
Introduction to the Patient Life Cycle	10:15 am – 10:30 am
Ordering, Accessioning, Resulting, Reporting Demo	10:30 am – 10:45 am
Ordering, Accessioning, Resulting, Reporting Hands On	10:45 am – 11:45 am
Lunch	11:45 am – 12:45 pm
Review Morning Session	12: 45 pm – 1:00 pm
Introduction to LR File Structure	1:00 pm – 1:30pm
Introduction to Basic Fileman	1:30 pm – 2:00 pm
Discuss Critical LR package files	2:00 pm – 2:30 pm
Break	2:30 pm – 2:45 pm
Using Fileman with Hands on	2:45 pm – 4:00 pm
Review of Day 1	4:00 pm – 4:15 pm
Questions/ Adjourn	4:15 pm – 4:30 pm

DAY TWO

Day Two Overview Review from Day One Questions Day two objectives	8:30 am – 9:00 am
Pre-Implementation Files	9:00 am – 9:30 am
Pre-Implementation Files Exercise	9:30 am – 10:15 am
Break	10:15 am – 10:30 am
Anatomy of a Laboratory Test	10:30 am – 11:00 am
DataName Creation Exercise	11:00 am – 11:45 am
Lunch	11:45 am – 12:45 pm
Test Creation Hands On Through CPT Codes	12:45 pm – 1:45 pm
File Linking Exercise	1:45 pm – 2:15 pm
Review of Test Building	2:15 pm– 2:45 pm
Break	2:45 pm – 3:00 pm
Integration of LR with EHR Discussion and Demo	3:00 pm – 4:00 pm
Wrap – up and review of Day Two	4:00 pm -- 4:30 pm

DAY THREE

Day Two Overview Review from Day Two Questions Day three objectives	8:30 am – 9:00 am
Review of Test Building Methods	9:00 am – 10:00 am
Break	10:00 am – 10:15 am
Using the LR QC Module	10:15am – 11:00 am
The spirit of ownership	11:00 am – 12:00 pm
Using File Man Revisited	1:00 pm – 1:30 pm
Optimizing your lab package	1:30 pm – 2:30 pm
Getting Help	2:30 pm – 2:45 pm
End of course Assessment	2:45 pm – 3:45 pm
Break (grading assessments)	3:45 pm – 4:00 pm
Course Wrap Up	4:00 pm – 4:30 pm