



RESOURCE AND PATIENT MANAGEMENT SYSTEM

Registering for the RPMS Personal Health Record (PHR) and RPMS DIRECT Messaging

Announcement and Agenda

August 27, 2014

Office of Information Technology (OIT)
Albuquerque, New Mexico

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1.0 General Information

1.1 Purpose of Training

The purpose of this course is to provide the Area Office and Early Adopter PHR and RPMS DIRECT Administrators with an overview of the RPMS Personal Health Record and RPMS DIRECT administration applications. We will discuss the Administrative roles for the PHR and RPMS DIRECT and the steps that will need to be taken in setting up the local health care facilities to enable implementation of the PHR and RPMS Direct messaging services.

1.2 Prerequisites

None

1.3 Presenters

Meghna Patel, Duane Rozsnyai, CDR Glenn Janzen, CAPT Chris Lamer, Indian Health Service, Office of Information Technology, and Jan Chase, Practice Management Lead, Office of Information Technology.

2.0 Learning Objectives

At the end of this presentation, participants should:

- Utilize the administration applications to assign access to local service units.
- Utilize the administration applications to manage the PHR and RPMS DIRECT applications.
- Prepare training for the local service unit administrators and users.
- Identify local facility PHR Registrars, and message agents.
- Understand the PHR and RPMS DIRECT policies.

3.0 Detailed Agenda

3.1 August 27, 2014 12:00 noon to 2:30 PM Eastern Time (11am CT, 10am MT, 9am PT)

Topic
RPMS DIRECT: <ul style="list-style-type: none">• High-Level Recap of 8/12<ul style="list-style-type: none">– Roles and Responsibility of Area Admin– Review Deployment plan• Local Team Responsibilities<ul style="list-style-type: none">– RPMS DIRECT EHR setup• SU/FA Roles and Responsibilities• Messaging Agent Roles and Responsibilities• hMail Portal<ul style="list-style-type: none">– Setting up Messaging Agent<ul style="list-style-type: none">• EHR Assignment: High-level• EHR Patient Assignment: High-Level– Setting up User/Health Care Professionals• Auditing• RPMS DIRECT Webmail• Recap the DIRECT Usage (Health Information Only)
Policy <ul style="list-style-type: none">• RPMS DIRECT Policies• PHR Policies• Additional IHS Policies (Multi-purpose Policy Agreement)
PHR: <ul style="list-style-type: none">• High-Level overview of PHR and where data comes from.<ul style="list-style-type: none">– Recap Role and Responsibility of Area Admin• PHR SU/FA Role and Responsibilities• PHR Registrar Role and Responsibilities• PHR Admin Portal<ul style="list-style-type: none">– Setting up PHR Registrar– Managing Registrars– Managing Patients• Auditing• PHR Patient Portal Overview (PHR Registrar Focus)<ul style="list-style-type: none">– Granting Access to Patient Representatives

Topic
<p data-bbox="203 262 852 289">Service Unit/Facility Action Item List Post Training:</p> <ul data-bbox="203 300 722 703" style="list-style-type: none"><li data-bbox="203 300 641 327">• Walk-through of set-up workflows<li data-bbox="203 331 649 531">• Work with Area Admins<ul data-bbox="251 367 649 531" style="list-style-type: none"><li data-bbox="251 367 641 394">– Readiness Assessment Form<li data-bbox="251 399 714 531">– Establishing Local Team<ul data-bbox="300 436 714 531" style="list-style-type: none"><li data-bbox="300 436 625 464">• Identify PHR Registrars<li data-bbox="300 468 560 495">• Identify SU/F CAC<li data-bbox="300 499 714 531">• Identify SU/F Messaging Agent<li data-bbox="203 541 519 569">• Train Message Agents<li data-bbox="203 573 511 600">• Local PHR Registrars<li data-bbox="203 604 714 703">• Start onboarding RPMS DIRECT Users<ul data-bbox="251 640 714 703" style="list-style-type: none"><li data-bbox="251 640 414 667">– Providers<li data-bbox="251 672 714 703">– Other Health Care Professionals