



RESOURCE AND PATIENT MANAGEMENT SYSTEM

# 2014 EHR for MU Go-Live Training

## Agenda

August 18 - 22, 2014

Office of Information Technology  
Albuquerque, New Mexico

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## 1.0 General Information

### 1.1 Purpose of Training

This training is designed to instruct clinic and hospital staff in the basics of using the 2014 Resource and Patient Management System (RPMS) Electronic Health Record (EHR) functionality.

### 1.2 Prerequisites

- Intended Audience Copy of Picklist ICD CPT (International Classification of Diseases Current Procedural Terminology) prior to 2014 EHR upgrade
- Copy of EHR Graphical User Interface (GUI) templates prior to the 2014 EHR upgrade
- Successfully upgraded 2014 EHR area database

### 1.3 Intended Audience

This training has been prepared specifically for:

- Area Clinical Application Coordinators
- Area Meaningful Use (MU) Coordinators
- Area Consultants (Pharmacy, Radiology, Lab, etc.)
- Clinical Staff
- Pharmacy Staff
- Health Information Management (HIM) Staff
- Laboratory Staff

## **2.0 Learning Objectives**

At the end of this session, participants will be able to use 2014 RPMS EHR at their respective facilities.

## 3.0 Detailed Agenda

All times are Mountain Daylight Time.

### 3.1 Day 1

Start	Topic
8:30 a.m.	<b>Welcome and Introductions</b> All <ul style="list-style-type: none"> <li>Identify students and solicit their expectations.</li> <li>Gather feedback about 2014 MU upgrades.</li> <li>Review agenda and learning objectives.</li> </ul>
9:00 a.m.	<b>Overview of EHR Changes</b> Susan Richards At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>Complete configuration and testing on basic EHR changes excluding the Problem list.</li> <li>Assign BSTSRPC &amp; BMXRPC secondary menu.</li> <li>Assign MAG user &amp; MAG parameter setup.</li> </ul>
10:30 a.m.	<b>Break</b>
10:45 a.m.	<b>Overview of EHR Changes (cont.)</b> Susan Richards At the end of this session, participants should be able to complete configuration and testing on: <ul style="list-style-type: none"> <li>BEHOOPRA XPAR</li> <li>APSP RXNORM NDC Lookup</li> <li>BEHOCIR SOURCE</li> <li>Cursory system testing: Integrated Problem List (IPL), Consolidated Clinical Document Architecture (CCDA), Image Viewer, typical patient, visit entries, etc.</li> </ul>
12:00 p.m.	<b>Lunch</b>
1:00 p.m.	<b>EHR GUI template</b> Susan Richards At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li><b>TBD</b></li> </ul>
2:00 p.m.	<b>Systematized Nomenclature of Medicine (SNOMED) list</b> Susan Richards At the end of this session, participants should be able to search for SNOMED, IPL functions.
2:30 p.m.	<b>CPT Picklist changes</b> Susan Richards At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li><b>TBD</b></li> </ul>
3:00 p.m.	<b>Open Discussion</b> All
4:00 p.m.	<b>Adjourn</b>

## 3.2 Day 2

<b>Start</b>	<b>Topic</b>
8:30 a.m.	<b>Welcome and Review Previous Days Topics</b> All
9:00 a.m.	<b>HIM Overview</b> Jan Chase At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• <b>TBD</b></li> </ul>
9:30 a.m.	<b>Rebuild Adhoc Health Summary</b> Susan Richards At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• <b>TBD</b></li> </ul>
10:00 a.m.	<b>Reminders</b> Susan Richards At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• Install three new Mammogram reminders.</li> <li>• Place in EHR.</li> <li>• Remove old Mammogram reminders.</li> <li>• Install new immunization reminders.</li> </ul>
10:30 a.m.	<b>Break</b>
10:45 a.m.	<b>CCDA Customization</b> Susan Richards At the end of this session, participants should be able to complete configuration and testing on: <ul style="list-style-type: none"> <li>• CCDA BEHOCCD Direct e-Mail (Parameter)</li> <li>• CCDA BEHOCCD Port</li> <li>• BEHOCCD URL XPAR</li> <li>• CCDA Mail Group</li> </ul>
12:00 p.m.	<b>Lunch</b>
1:00 p.m.	<b>Integrated Problem List Management and Workflow</b> Susan Richards At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• <b>TBD</b></li> </ul>
2:00 p.m.	<b>Nursing Workflow Impact</b> Susan Richards At the end of this session participants should be able to: <ul style="list-style-type: none"> <li>• <b>TBD</b></li> </ul>
3:00 p.m.	<b>Open Discussion</b> All
4:00 p.m.	<b>Adjourn</b>

### 3.3 Day 3

<b>Start</b>	<b>Topic</b>
8:30 a.m.	<b>Welcome and Review Previous Days Topics</b> All
9:00 a.m.	<b>Scavenger Hunt</b> All
11:00 a.m.	<b>EHR Imaging Viewer</b> Catherine Moore At the end of this session participants should be able to: <ul style="list-style-type: none"> <li>• Add the imaging object to the Note and Report tabs. Configure the parameters for the objects.</li> <li>• Understand how to use the Imaging Viewer for documents on the Note tab and Radiology images on the Report.</li> </ul>
12:00 p.m.	<b>Lunch</b>
1:00 p.m.	<b>Generating a Clinical Summary and Transition of Care</b> Mike Allen At the end of this session participants should be able to: <ul style="list-style-type: none"> <li>• Generate a Clinical Summary and a Transition of care document.</li> <li>• Customize both documents.</li> <li>• Print both documents.</li> <li>• Describe the process of transmitting a TOC electronically.</li> <li>• Describe the process through which C-CDA documents are received from other providers.</li> <li>• Reconcile problems, medications, and allergies from received C-CDA documents.</li> </ul>
2:00 p.m.	<b>Laboratory Workflow Impact: Lab Orders and New Clinical Indication</b> Karen Romancito/Leslie White At the end of this session, participants should be able to complete: <ul style="list-style-type: none"> <li>• Multipurpose Accessioning &amp; reflex add on tests.</li> <li>• Reference Lab test accessioning ICD9.</li> <li>• POC Glucose Script Interface.</li> </ul>
3:00 p.m.	<b>Open Discussion</b> All
4:00 p.m.	<b>Adjourn</b>

### 3.4 Day 4

Start	Topic
8:30 a.m.	<b>Welcome and Review Previous Days Topics</b> All
9:00 a.m.	<b>Pharmacy Workflow Impact: Pharmacy visits and POV</b> Bradley Bishop At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• Describe Pharmacy workflow changes for visit and POV documentation and Pharmacy Education component in EHR.</li> <li>• Plan and design local processes to address workflow changes.</li> <li>• Describe RxNorm and SNOMED fields and mapping in Drug file and medication routes.</li> </ul>
10:00 a.m.	<b>ePrescribing</b> Lori Moore/Carla Stearle At the end of this session, participants should be able to understand the changes in the Clinical Indication search when ordering a medication.
11:00 a.m.	<b>Adverse Reaction Tracking</b> Carla Stearle At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• Describe how the Adverse Reaction Tracking (ART) Package impacts related.</li> <li>• Complete MU2 requirements including CCDA, Personal Health Record, Transition of Care, and Clinical Quality Measures.</li> <li>• Describe how data is captured in the ART Package for MU2 requirements.</li> <li>• Understand basic optimization and maintenance steps in the ART Package for MU2.</li> </ul>
12:00 p.m.	<b>Lunch</b>
1:00 p.m.	<b>RCIS Overview and Workflow Implications</b> Tina Valencia At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• <b>TBD</b></li> </ul>
2:00 p.m.	<b>Coding</b> DaJuanna Bissonette At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• <b>TBD</b></li> </ul>
2:30 p.m.	<b>Billing</b> Adrian Lujan At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• <b>TBD</b></li> </ul>
3:00 p.m.	<b>Open Discussion</b> All
4:00 p.m.	Adjourn

### 3.5 Day 5

<b>Start</b>	<b>Topic</b>
8:30 a.m.	<b>Welcome and Review Previous Days Topics</b> All
9:00 a.m.	<b>Practice Management Application Suite (BMW) package and RPMS Patient Registration</b> Danielle Silver At the end of this session, participants should be able to: <ul style="list-style-type: none"> <li>• Record, change, and access patient demographic data including preferred language, sex, race, ethnicity, and date of birth.</li> <li>• Record, change, and access patient demographic data for preliminary cause of death (inpatient setting only).</li> <li>• Electronically record whether a patient 65 years old or older has an advance directive.</li> </ul>
10:00 a.m.	<b>Scavenger Hunt</b>
12:00 p.m.	<b>Lunch</b>
3:00 p.m.	<b>Open Discussion</b> All
4:00 p.m.	<b>Adjourn</b>

## Acronym List

<b>ART</b>	Adverse Reaction Tracking
<b>CCDA</b>	Consolidated Clinical Document Architecture
<b>CPT</b>	Current Procedural Terminology
<b>EHR</b>	Electronic Health Record
<b>GUI</b>	Graphical User Interface
<b>HIM</b>	Health Information Management
<b>ICD</b>	International Classification of Diseases
<b>IHS</b>	Indian Health Service
<b>IPL</b>	Integrated Problem List
<b>MU</b>	Meaningful Use
<b>POV</b>	Purpose of Visit
<b>RPMS</b>	Resource and Patient Management System
<b>SNOMED</b>	Systematized Nomenclature of Medicine