



RESOURCE AND PATIENT MANAGEMENT SYSTEM

IHS Master Patient Index (MPI) and Health Information Exchange (HIE) User Training

Announcement and Agenda

November 04, 2014

Office of Information Technology (OIT)
Rockville, Maryland

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1.0 General Information

1.1 Purpose of Training

The purpose of this course is to provide the Area Office and Service Unit/Facility Health Information Exchange (HIE) and Master Patient Index (MPI) Administrators and Users with an overview of the IHS HIE and MPI User applications. We will discuss the Administrative and User role and responsibilities; User access requisites for the HIE and MPI; account and access management; how to navigate MPI and HIE user applications; and HIE and MPI Policies.

1.2 Prerequisites

None

1.3 Audience

MPI and HIE Area Office, Service Unit/Facility Administrators, and MPI and HIE Users. Audience should include HIMs personnel from both Area Office and Service Unit/Facility.

1.4 Presenters

Jan Chase, Michael Fairbanks, James Garcia, and Meghna Patel

2.0 Learning Objectives

At the end of this presentation, participants should:

- Understand MPI and HIE administrator and user role and responsibilities
- Understand MPI and HIE user pre-requisites
- Utilize the MPI and HIE user applications to:
 - View patient documents
 - View and manage potential duplicate records
- Utilize MPI application for auditing
- Understand how to manage patient preferences to eHealth exchange
- Utilize the OIT Help Desk to manage the MPI and HIE applications and support
- Prepare training for the local service unit administrators and users.
- Identify local facility MPI and HIE users
- Understand the MPI and HIE policies

3.0 Detailed Agenda

3.1 November 04, 2014 12:00 noon to 2:30 PM Eastern Time (11am CT, 10am MT, 9am PT)

Topic-
Policies and Agreements---User <ul style="list-style-type: none">• MPI• HIE
MPI <ul style="list-style-type: none">• MPI Overview• MPI Roles and Responsibilities• User Access Pre-requisites• Account Management• MPI User Training<ul style="list-style-type: none">– Data Quality Management, User Portal<ul style="list-style-type: none">• Triggers• Reports• Potential Duplicates<ul style="list-style-type: none">– Merge or Resolve– Unmerge• MPI process Workflow
HIE <ul style="list-style-type: none">• HIE and eHealth Exchange Overview• HIE Roles and Responsibilities• User Access Pre-requisites• Account Management• HIE User Training<ul style="list-style-type: none">– DocViewer, User Portal<ul style="list-style-type: none">• Query Patient• Query Patient Document• View Patient Record and Documents• Export Patient Documents– Manage Patient Preference for eHealth Exchange<ul style="list-style-type: none">• Process and workflow• Consumer Preferences Portal
Support <ul style="list-style-type: none">• OIT Help Desk Ticket

Topic-
Area Administrator and Service Unit/Facility Action Item List Post Training: <ul style="list-style-type: none">• Walk-through deployment workflow• Complete HIE and MPI Area Data call• Work with Area Admins<ul style="list-style-type: none">– Establish Local Team<ul style="list-style-type: none">• MPI and HIE Service Unit/Facility Administrator (SU/FA)• Identify Service Unit/Facility CAC• Identify local MPI and HIE Users• MPI View Only Users• MPI Users• HIE DocViewer Users• Consumer Preferences Users• Train SU/FAs and local users• Get ready for MPI and HIE onboarding• Reminder<ul style="list-style-type: none">– MPI and HIE Install and Configuration Training--- November 6, 2014