



October 6, 2017

Dear California Tribal Injury Prevention Professionals and Partners:

SUBJECT: FY2018 California Area Injury Prevention Mini-Grant Application

I hope that your program enjoyed another successful year working towards reducing injuries in your community. Your continued commitment and contributions toward improving the lives and health status of the American Indian and Alaskan Native people in California is deeply commendable and highly valued by our program.

We continue to enjoy our partnership with you and your organization on injury prevention activities in your community. This partnership continues with the enclosed FY2018 mini-grant application for the following programs:

Bicycle Helmets
Child Passenger Safety Seats
Smoke Detectors

Some important information concerning this year's injury prevention mini-grant program follows.

In an effort to ensure that each program receives its funding in a timely manner, mini-grant applications must be received by our office by close of business on **December 15, 2017**. Applications received after this date will be removed from consideration. An opportunity to request an extension is available. Please refer to the enclosed application for more details.

Please review the application instructions carefully. There were many changes made to the application in 2017 and ***this year's application includes three significant changes***. These changes are as follows:

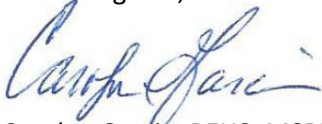
1. Applicants funded in FY2017 who do not include a receipt for the purchase of equipment acquired using California Area Injury Prevention Mini-Grant Funds with their FY2018 application will have a negative weight factor applied to their application.
2. Applicants for the child passenger safety seat program who do not provide a copy of the CPS Certificate for each technician working with their car seat program will have a negative weight factor applied to their application.
3. Beginning FY2018, the mini-grant reporting process will be separated from the application process. All programs awarded funding in FY2018 will be asked to submit a program distribution reporting form at the end of the funding cycle (October 2018).

Completed applications may be emailed to carolyn.garcia2@ihs.gov. Applications may also be faxed to (916) 930-3954. Paper applications may also be mailed to the mailing address that follows. Ensure that all materials faxed or mailed to our office are addressed to the attention of "Carolyn Garcia".

California Area Indian Health Service
ATTN: Carolyn Garcia
Division of Environmental Health Services
650 Capitol Mall Suite 7-100
Sacramento, CA 95814

If you have questions or wish to receive assistance with completing the application, please contact LCDR Molly Madson or myself. LCDR Madson may be reached at (530) 246-5339 x302 or by an email to Molly.Madson@ihs.gov. You may reach me at (916) 930-3981 x336 or by an email to carolyn.garcia2@ihs.gov.

Warm Regards,

A handwritten signature in blue ink that reads "Carolyn Garcia". The signature is written in a cursive style with a large initial "C".

Carolyn Garcia, REHS, MSPH
Director, Division of Environmental Health Services
California Area Indian Health Service