



October 10, 2018

Dear California Tribal Injury Prevention Professionals and Partners:

**SUBJECT: FY2019 California Area Injury Prevention Mini-Grant Application**

Another year has passed and I hope you have enjoyed another successful year working towards reducing injuries in your community. I commend you on your commitment and contributions toward improving the lives and health status of the American Indian and Alaskan Native people in California.

The California Area Indian Health Service is committed to sustaining our partnership with you and your organization on injury prevention activities in your community. This partnership continues with the enclosed FY2019 mini-grant application for the following distribution programs:

Bicycle Helmets  
Child Passenger Safety Seats  
Smoke Detectors

Some important information concerning this year's injury prevention mini-grant program follows.

Mini-grant applications must be received by our office by close of business on **December 14, 2018**. Applications received after this date will be removed from consideration. An opportunity to request an extension is available. Please refer to the enclosed application for more details.

Please review the application instructions carefully. There have been several changes to the application process in 2018 that continue in this year's funding cycle. These changes are as follows:

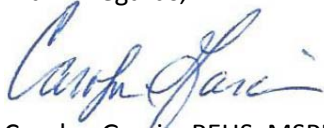
1. Applicants funded in FY2018 who do not submit a program distribution reporting form by November 1, 2018 will not be eligible for funding in FY2019.
2. Program distribution reporting forms must include receipts for the purchase of equipment acquired using California Area Injury Prevention Mini-Grant Funds. Failure to provide a valid receipt will result in a negative weight factor applied to the FY2019 application.
2. Applicants for the child passenger safety seat program who do not provide a copy of the CPS Certificate for each technician working with their car seat program will have a negative weight factor applied to their application.

Completed applications may be emailed to [carolyn.garcia2@ihs.gov](mailto:carolyn.garcia2@ihs.gov). Applications may also be faxed to (916) 930-3954. Paper applications may also be mailed to the mailing address that follows. Ensure that all materials faxed or mailed to our office are addressed to the attention of "Carolyn Garcia".

California Area Indian Health Service  
ATTN: Carolyn Garcia  
Division of Environmental Health Services  
650 Capitol Mall Suite 7-100  
Sacramento, CA 95814

If you have questions or wish to receive assistance with completing the application, please contact LCDR Molly Madson or myself. LCDR Madson may be reached at (530) 246-5339 x302 or by an email to [Molly.Madson@ihs.gov](mailto:Molly.Madson@ihs.gov). You may reach me at (916) 930-3981 x336 or by an email to [carolyn.garcia2@ihs.gov](mailto:carolyn.garcia2@ihs.gov).

Warm Regards,

A handwritten signature in blue ink that reads "Carolyn Garcia". The signature is written in a cursive, flowing style.

Carolyn Garcia, REHS, MSPH  
Director, Division of Environmental Health Services  
California Area Indian Health Service