

**Youth Regional Treatment Centers – IHS/CAO
Update and Intake Process
Presented to: 2016 Annual Best Practices
May 9, 2016**





Update and Intake Process

The facility is 99% complete

A pre-commissioning walk through and punch list has been developed by IHS staff. The contractors are working on the punch list.

IHS staff will walk through building once all of the punch list items have been corrected to ensure that all items have been addressed.

Commissioning will be scheduled within the next month.

IT systems being installed and finalized

All furniture has been ordered.



Update and Intake Process

- ▶ To date 4 managers and administrative support staff person have been hired
 - ▶ Psychologist
 - ▶ Psychiatric Nurse
 - ▶ Administrative Officer
 - ▶ Facilities Supervisor
 - ▶ Administrative support
- ▶ Currently recruiting Intake/Aftercare Staff

Update and Intake Process

Youth with a possible substance use disorder

Medical

Family

Social Services

Courts

**Behavioral Health Appointment
(assessment and Diagnosis)**

Contact YRTC Intake/Aftercare Staff

Update and Intake Process

YRTC Staff send short Admission packet to referring agency

Application reviewed by the YRTC Admission Committee

Decision made regarding Admission

Yes- Full application sent to referring agent

No- Alternative location for placement will be found

Update and Intake Process

Mandatory records needed for admission to YRTC:

- ▶ Educational Assessments and/or Records
- ▶ Individual Education Plan (IEP)
- ▶ Health History & Physical Examination (medication list)
- ▶ Laboratory Reports
- ▶ Immunization Records & Tuberculin Test
- ▶ Physician Orders
- ▶ Healthcare Coverage (e.g., Insurance, Medi-Cal, etc.)

Update and Intake Process


Mandatory records needed for admission to YRTC:

- ▶ Psychological Evaluations
- ▶ Chemical Dependency Evaluations
- ▶ Treatment Plans
- ▶ Discharge Records (from other agencies)
- ▶ Copy of Birth Certificate
- ▶ Copy of Social Security card
- ▶ Consent to treatment
- ▶ Court Documents



Update and Intake Process

Services at the YRTC:

- School
 - Therapy
 - Full commercial kitchen
 - Healthcare
 - Cultural and other activities
- 











EXIT





CONTACT INFORMATION

If you would like me to present to your community or organization, please contact me:

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