INDIAN HEALTH SERVICE
FY 2018 Area Budget Formulation Sessions

Hot Issue Template (1-2 pages only)

Consider the following format when submitting a hot issue:

- Identify issue/topic (1 sentence in length)

- Describe background, e.g.

  (a) Relevant authorities, funding amounts, and dates

  (b) History and description

  (c) Previous actions taken and by whom

  (d) Why this matters to your Area

- Describe current status, e.g.

  (a) Recent recommendations and actions taken and by whom and their respective

     outcomes/data

  (b) Pending decisions

  (c) Recent changes in funding

- Recommend plans/actions, e.g.

  (a) Plans and actions by whom

  (b) Timelines for expected following-up and actions

  (c) Recommended communications