CRS GUI (Visual CRS) Site Instructions for Running the FY 2016 Fourth Quarter ONM Report

Task Summary:

Step	Action	For details, see page
1.	Run the Fourth Quarter Other National Measures (ONM) Report.	2

Requirements

All direct IHS facilities are required to run and export their **2016 fourth quarter** data for the **Other National Measures (ONM) Report**. Tribal facilities are encouraged to export their data for this report.

> **Note:** To generate the correct 2016 reports, CRS Version 16.1 must be installed. CRS 16.1 was released March 2016.

Fourth Quarter Other National Measures (ONM) Report

The Other National Measures (ONM) Report primarily reports non-GPRA measures for which national data is needed and includes some GPRA measures to provide context to the non-GPRA measures.

For more information, see the letter that IHS distributed to Area Directors on July 28, 2008, titled “Other National Measures Report Release in RPMS Clinical Reporting System Version 8.0 - For Your Information.” To request a copy of this letter, please email the National GPRA Support Team at caogpra@ihs.gov.

Run the Fourth Quarter Other National Measures (ONM) Report

1. Login to Visual CRS 16.1.

2. In the main CRS window, click on **Other National Reports**.

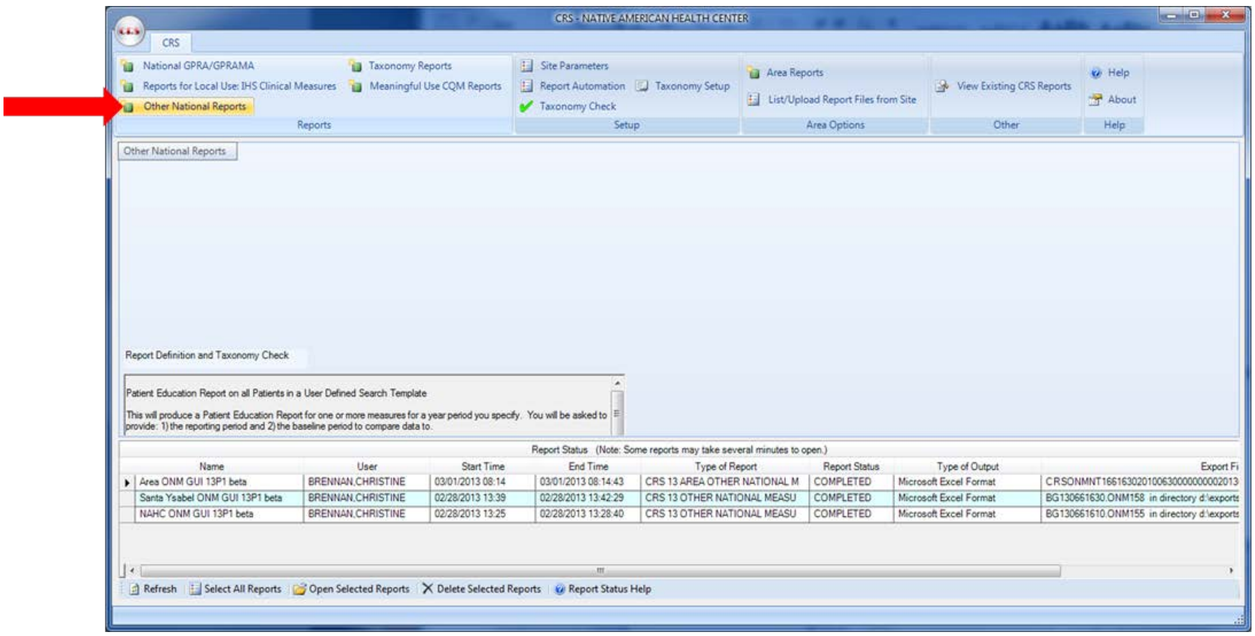

Figure 1: **Other National Reports**

3. If you receive the following message, you will need to update the RPMS Demo/Test Patient Search Template (DPST option located in the PCC Management Reports, Other section) if you have any demo patients in your system that you do not want included in your reports.

> **Note**: The APCLZ security key needs to be assigned to access this template.

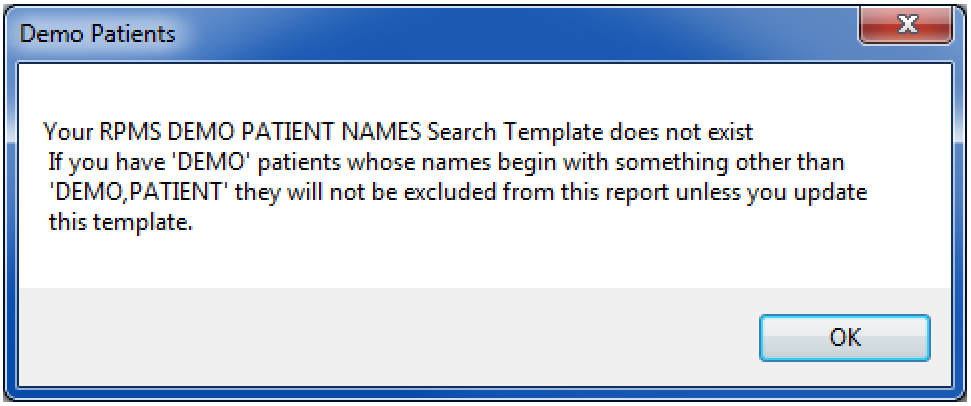

Figure 2: **Demo Patients** dialog

Click **OK** and then exit Visual CRS to update the Demo/Test Patient Search Template. Otherwise, click **OK** and continue.

4. Click on the **Other National Measures Report** tab.

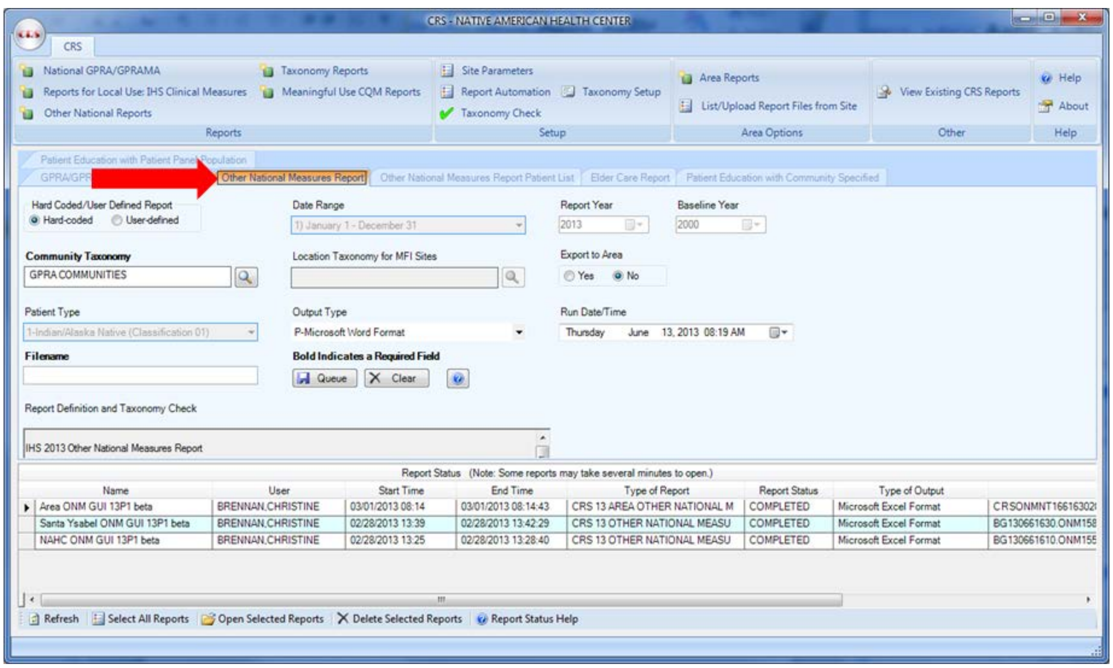

Figure 3: **Other National Measures Report** tab

5. In the “Report Definition and Taxonomy Check” text window, scroll to the end of the text box to see if the medication and lab taxonomies are up to date:

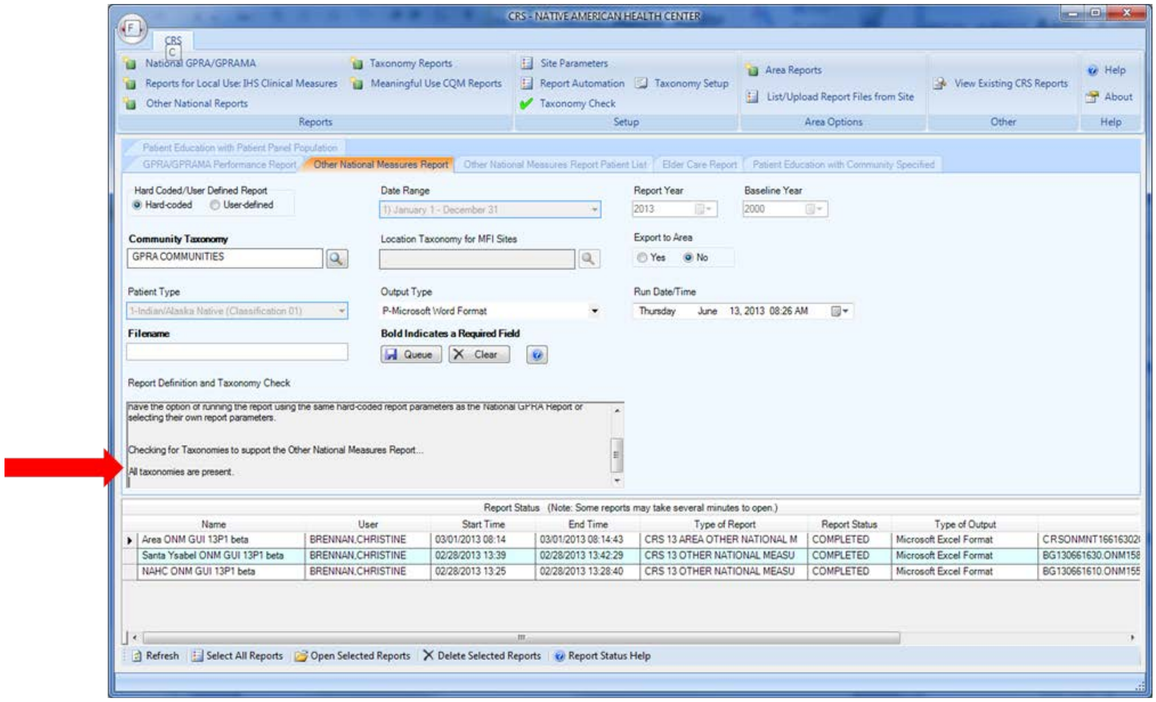

Figure 4: **Reports Definition and Taxonomy Check** window

- If the message, “All taxonomies are present.” is displayed, all taxonomies are present and no action is needed, continue selecting the report options.
- If the message, “The following taxonomies are missing or have no entries” is displayed, your report results for the measure that uses the taxonomy specified are likely to be inaccurate.

  Click on “Taxonomy Setup” in the Setup menu, and then follow the directions for taxonomy setup in the Visual Clinical Reporting System User Manual (Section 4.1.2).

6. Under the “Hard-Coded/User Defined Report”, select **Hard-coded**.

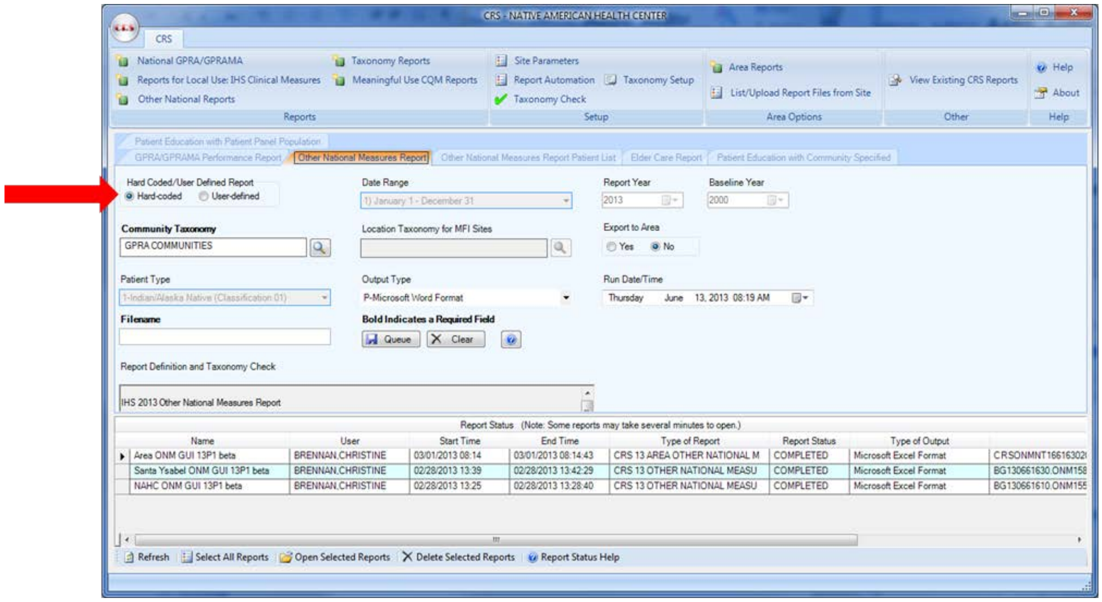

Figure 5: **Hard-coded** or **User Defined** option

7. Under “Community Taxonomy”, if the correct GPRA community is not listed, click the search button to the right of the taxonomy window. Select the name of the correct community taxonomy from the list and click **OK.**

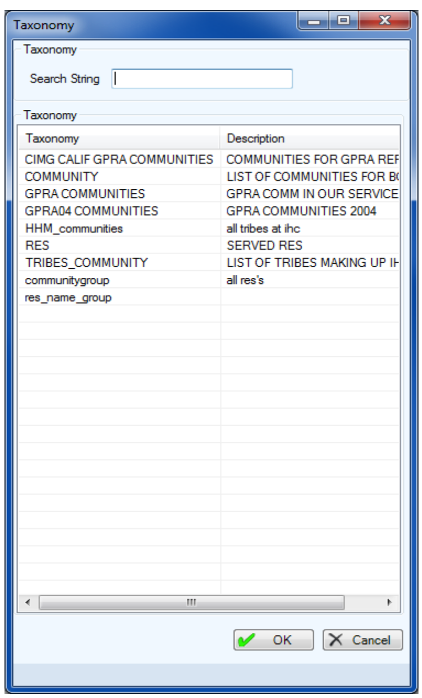

Figure 6: **Community Taxonomy** dialog

8. Under “Export to Area”, select **Yes**.

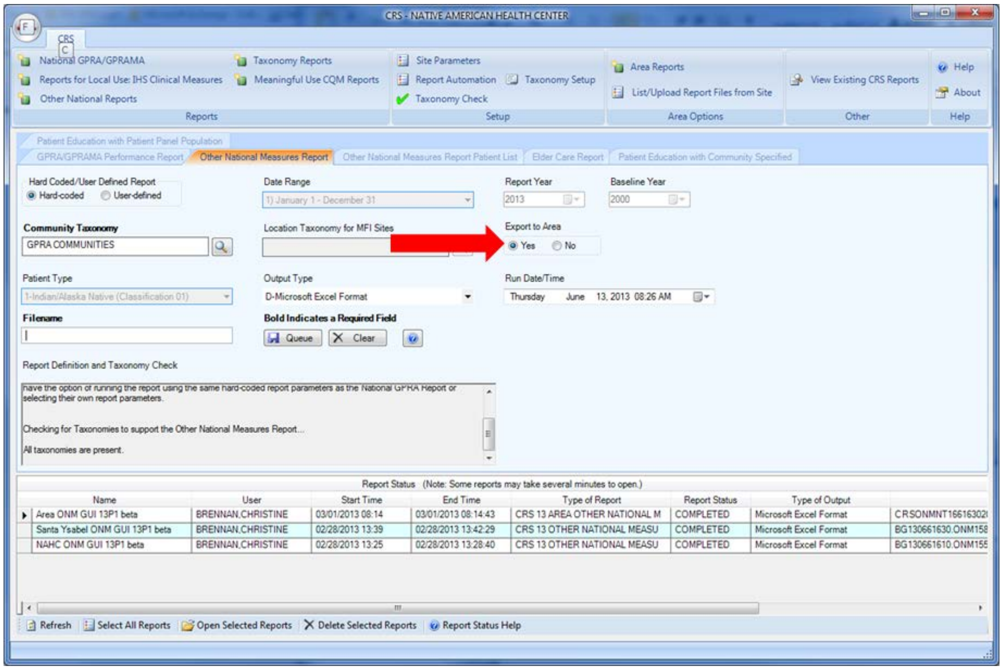

Figure 7: **Export to Area**

9. Under “Output Type”, select either **D-Microsoft Excel Format or B- Both Microsoft Word and Excel**.

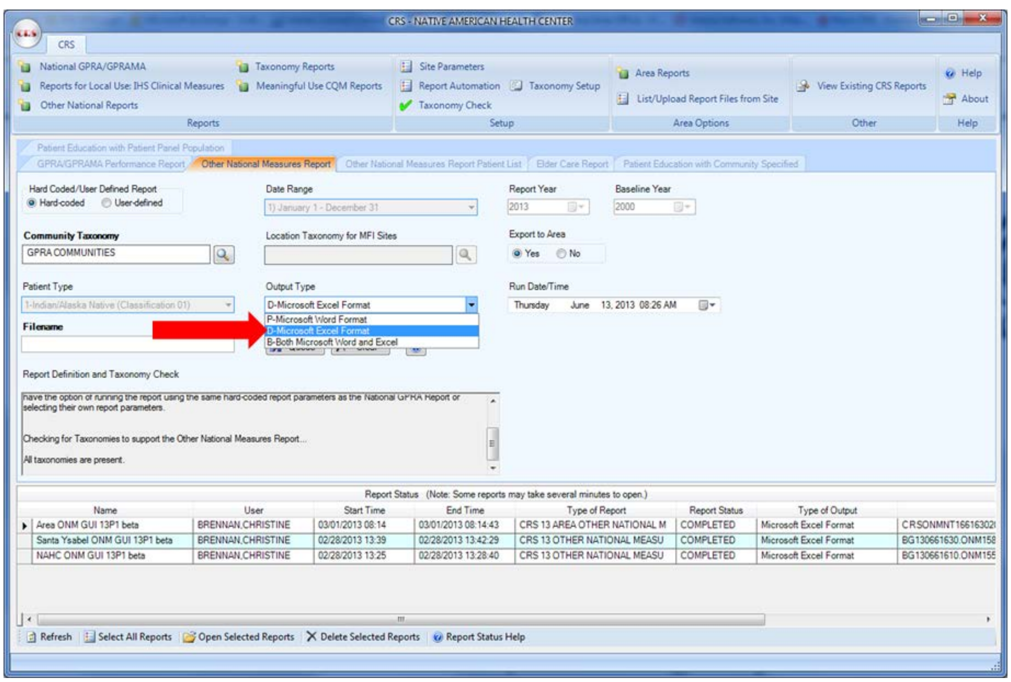

Figure 8: **Output Type** selection

10. Under “Run Date/Time”, it is recommended that you set the date/time to run the export at night or on the weekend as the output file may be very large.

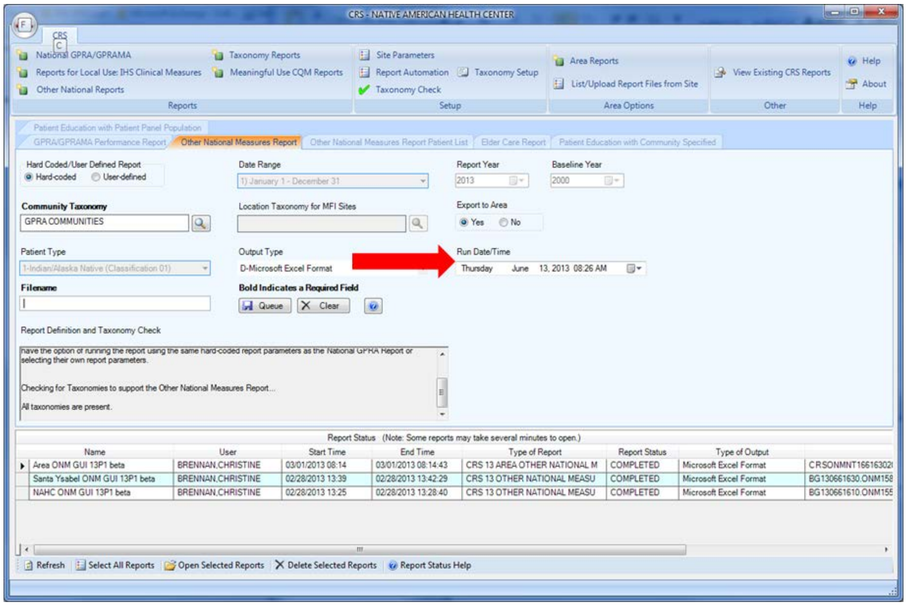

Figure 9: **Run/Date Time** selection

11. To include the measure logic in the GPRA/GPRAMA Report, make sure the **Include Measure Logic in Report** box is checked. If you do not want the measure logic included, uncheck the box.

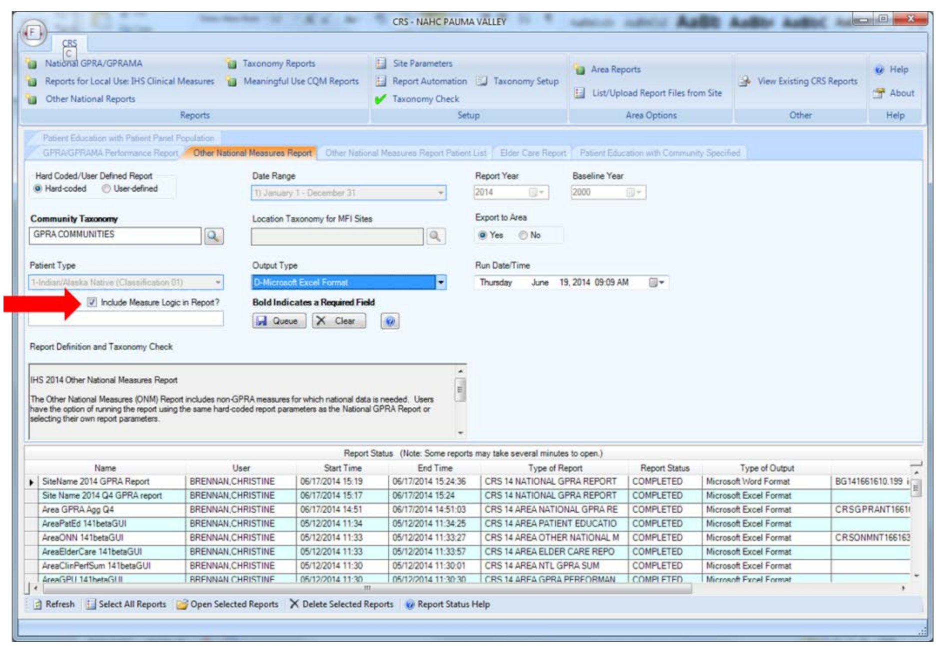

Figure 10: **Include Measure Logic in Report** checkbox

12. In the “Filename” text box, type the name of the text file to be created to accompany the ONM report.

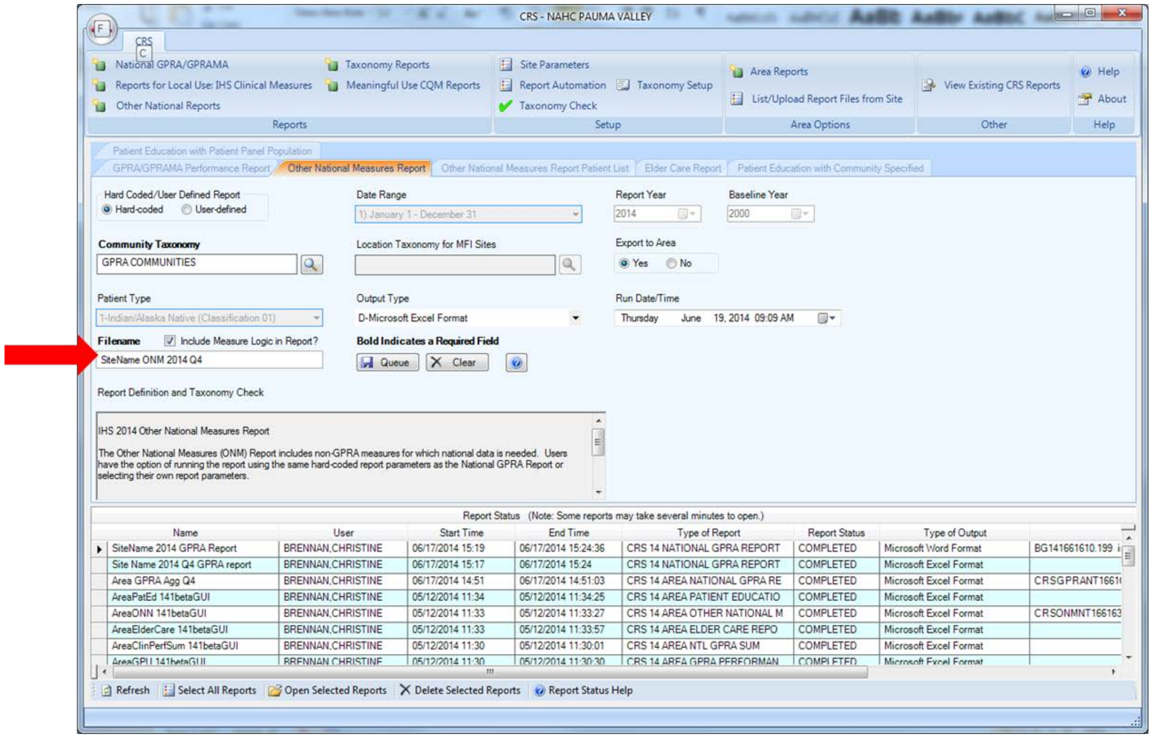

Figure 11: **Filename** selection

13. Click **Queue** to run the report.

14. A pop-up window will appear stating the report has been queued.

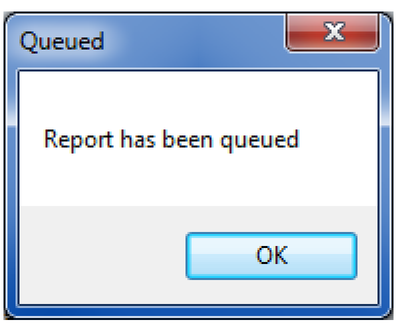

Figure 12: **Queued** dialog

15. Check the status of the report in the Report Status window at the bottom of the screen. The location of the files, once completed, will also be listed. To open the file, double click on the file name.

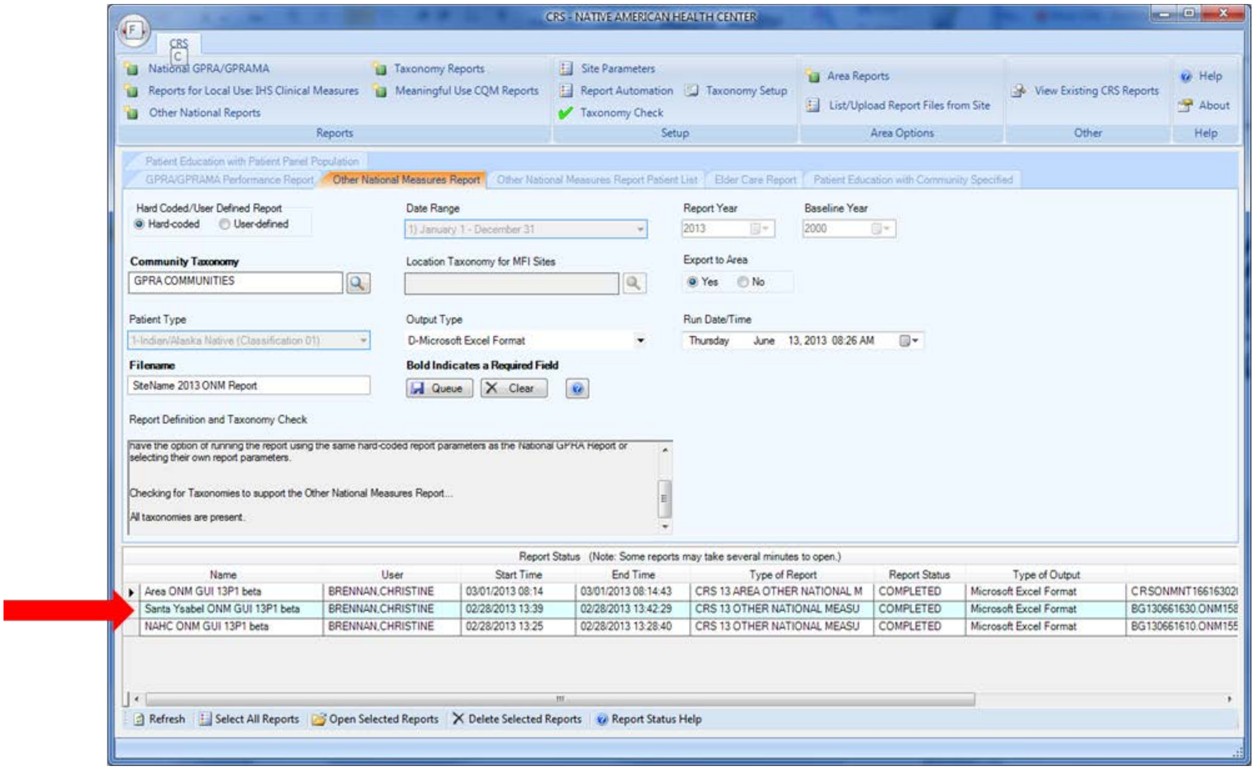

Figure 13: **Report Status** window