DEHS Directors’ Meeting: 08/09/18

Meeting recording available: https://ihs.adobeconnect.com/pimnszb3pwzn/

Next conference call November 01, 2018 1:00-2:30PM ET

Alaska: Krista Pihalaja
ANTHC: Not on call
Albuquerque: Debra Grabowski
Bemidji: Tim Duffy
Billings: Darcy Merchant
California: Carolyn Garcia
Great Plains: Chris Allen
Environmental Health Support Center: Jeff Dickson
Rockville: Kelly Taylor, Martin Smith, Holly Billie, Charles Woodlee, Mike Reed, Stephen Piontkowski

1. Welcome (Kelly Taylor)
   a. DEHS HQ staffing
      i. David McMahon, retired
      ii. Martin Smith, Deputy Director DEHS, IHS
   b. Commissioned Officers should pay close attention to frequent CC changes; monitor CCMIS website for news, policy updates, etc.

2. DEHS Directors’ National Meeting Follow-up (Martin Smith/Stephen Piontkowski)
   a. Handouts & presentations were distributed to the Area DEHS Directors by Stephen via IHS secure data transfer email message on July 18, 2018
      i. Includes updated definitions worksheets (i.e. Excel spreadsheet) reflecting WebEHRS establishment revisions decided during the meeting
      ii. Includes Record of Decisions (ROD) document
   b. Reviewed Record of Decisions – Follow-up
      i. During this call & future calls we will discuss the next steps outlined in the ROD & their status (table below)

<table>
<thead>
<tr>
<th>Item</th>
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<tr>
<td>Finalize establishment definitions review for establishment types not discussed at June meeting</td>
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<td>In progress</td>
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<td>o Session 1: Non-RRM and Area Specific Establishments (conference call w June mtg participants)</td>
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<tr>
<td>o Session 7: Institutional (Charles lead w IEH staff conference call w June mtg participants and IEH staff)</td>
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### 3. Performance Measures Update (Martin Smith)

#### a. 2016-2020 Measures

**i. FY18 Environmental Surveillance Performance Measure** – conduct an interim assessment of poor employee health & hygiene foodborne illness risk factors to determine effectiveness of interventions & adjust interventions based on interim findings; see *Environmental Surveillance Performance Measure* reports (3a, 3b, 3c, 3d) in WebEHRS ‘reports’ menu to track status


ii. FY18 Injury Surveillance Performance Measure – measure interim seat belt use to determine effectiveness of interventions. Propose adjustments to interventions based on interim driver seat belt use findings.
   1. Ensure all observation data is entered into SurveyMonkey by September 30, 2018
   2. If interventions are modified, provide this information in SurveyMonkey by September 30, 2018
   3. IP SurveyMonkey: [https://www.surveymonkey.com/r/FY18II](https://www.surveymonkey.com/r/FY18II)

4. COSTEPs (Stephen Piontkowski)
   a. 2018
      i. Open application window closed October 13, 2017
      ii. 29 applications received by DCCPR
      iii. 25 COSTEPs requested by Areas
      iv. Selections at DCCPR – December 11-15, 2017
      v. COSTEP files to Areas by December 29, 2017
      vi. 1662s from Areas to DCCPR – March 02, 2018 (you do not need to share 1662s with Stephen)
      vii. See COSTEP Application Timeline 2017-2018 for details
      viii. 09 successfully placed; +1 civil service extern, +1 tribal extern (n=11)
      ix. IHS HQ will continue to share info as received
      x. Narrative to Stephen by 31 August / couple weeks after relieved from duty
   b. 2019
      i. COSTEP process same as previous years
         1. Height/weight standards will be applied to COSTEPs; not meeting these standards was primary reason for COSTEPs being medically disqualified in 2018
      ii. Application timeline forthcoming from CCHQ [tentative timeline]:
         1. October 15 - November 30 – call center eligibility screening
         2. December 10 – application deadline
         3. January 02, 2019 – selections
   c. Annual Physical Fitness Test (APFT)
      i. Unknown if this is a condition of service
      ii. COSTEPs were asked to complete it in 2018 but unknown how much CCHQ ‘enforced’ it
   d. IHS Extern Program
      i. If Areas employ this option, please share your students information with Stephen as we typically do with COSTEPs
         1. The information is used for tracking & allows HQ to verify the students served when Areas request reimbursement
5. **WebEHRS Update (Stephen Piontkowski/Mike Reed)**
   a. WebEHRS Virtual Training Session
      i. July 18, 2018
      ii. October 17, 2018
         1. This will be the last call in the contract year & we will reevaluate
            if future calls will be held
      iii. [Register here with EHSC](#)
      iv. These have been successful discussions, that modestly enhance
          users’ WebEHRS capabilities, & led to WebEHRS improvements
   b. WebEHRS 101
      i. August 21-23, 2018; ABQ
      ii. [Register here with EHSC](#)
   c. eSurvey WKGP
      i. *New* Child Care Center survey live (April 2018)
      ii. Head Start survey with Head Start Region XI scheduled to go live
          (August 2018)
      iii. 2017 Food Code update ongoing
      iv. 2018 MAHC update forthcoming; MAHC 3rd Ed. released in July 2018
   d. Change Control Board
      i. Monthly calls
      ii. 17 items (94%) complete from change modification request
      iii. Pending feedback items = 32
   e. Data Quality
      i. RRM impact assessment – related to definitions updates
      ii. Assess scale of establishment duplication & clean-up needed
      iii. Responding to other items from DEHS Directors’ national meeting
         1. Assess R/C/P/ data
         2. Area Specific Establishment Types (e.g. N2O surveys)
         3. Survey completion rates – survey vs. activity
         4. Elements list – WebEHRS resources section

6. **Injury Prevention Program Update (Holly Billie)**
   a. IP 2018-2020 Focus
      i. Guidance
      ii. Opportunities to increase capacity & build skills
      iii. Increase visibility of excellent work
   b. Focus on quality
      i. Rigorous evaluation, especially on TIPCAP
      ii. Quality over quantity
   c. New HQ IP position being developed; not finalized yet
   d. Academic Advisor contract announcement
      i. Released August 01, 2018
      ii. Proposals due September 12, 2018
   e. AI/AN IP Conference
i. Location TBD
ii. To be held before September 30, 2019

f. IP Listserv
   i. Sign-up on IP website

h. IP Academic Advisor Contract
   i. RFQ open August 01 – September 12, 2018
   ii. One year + 4 option years
   iii. Designed for team rather than a single person
   iv. Scope of work
      1. Conduct the Fellowship Course (old format) in the coming year
      2. Revise all short courses – Levels I, II, & III
      3. Revise Fellowship course content (for both tracks)
      4. Pilot all revised courses & Fellowship

i. Area projects
   i. $125,000 per Area, up to 2 projects
   ii. Total of $1,122,000 went to Areas for 17 projects
      1. Also sent $5,000 per TIPCAP site ($160,000)
   iii. All Areas have projects except Portland & Great Plains
      1. Fall Prevention – 5
      2. Traffic Safety - 5
      3. Opioid poisoning prevention – 3
      4. Other – injury atlas, co-sleeping death prevention, CO detectors, youth violence prevention

j. Area IP informal consults
   i. Conducted for Holly to learn more about the Area IP programs
   ii. Results (n = 12)
      1. Fulltime IP positions
         a. PHX – 4
         b. Navajo – 4
         c. Great Plains – 1
         d. Billings – 1 vacant but announced
         e. All other Areas – 0
      2. Positions doing injury work as a collateral duty (N=9)
         a. PHX – 16 at 25%
         b. Great Plains – 4 at 25%
         c. Bemidji – 1 at 10%
         d. Billings – 3 at 20%
         e. ABQ – 1 at 50%, 8 at 25%
         f. Nashville – 3
         g. OK – 1 at 60%, 3 at 10%
         h. California – 2
         i. Navajo – 13 at 50%
7. IEH Program Update (Charles Woodlee)
   a. WebCident Replacement
      i. Two proposals to RFP received
      ii. Technical review panel will review them in the next few weeks
   b. Residency
      i. Dusty Joplin completed trips to Phoenix, Navajo, & Bemidji
      ii. Dusty currently in Oklahoma City Area thru August 16, 2018
      iii. Thank you to all the Areas & staff supporting this project
      iv. His thesis work will expand on John Hansen’s work re: nitrous oxide in dental clinics
   c. IHM Part 1-Chapter 9: Occupational Safety & Health
      i. Chapter is in final preparation for national comment by the policy office
      ii. Messages on DEHS & safety listservs will alert staff when it is ready for review

8. Area Reports
   a. Alaska – No report
   b. Albuquerque
      i. Car seat training this week
      ii. Head Start summits to be held in a couple weeks
      iii. Rabies vaccination clinics went well this year
      iv. Lay vaccinator program: a few tribes signed-up
      v. Table top: feed & food outbreaks occurred
      vi. Staffing
         1. IEHO vacancy announcement forthcoming
         2. Vacancy announcements forthcoming
            a. 2 SU EHOs
         3. William Burrows reporting on August 13, 2018
         4. Fleurette Brown reporting to Zuni in early September
         5. Rena Wyatt report date TBD
      vii. Thanks to Holly for additional IP funding
   c. Bemidji
      i. BAO approved to relocate into new construction which is currently in design phase
      ii. Staffing
         1. OEHE Director vacancy
2. Two Sr EHO positions; 1 selection to be made shortly
3. Two Jr EHO positions vacant

d. Billings
   i. COSTEP
      1. Reported in June & served in 6 of 8 SUs
      2. IP meeting scheduled for October
         a. It will be combined with EH general program & maybe
            IEH too
   ii. Staffing
      1. Area IPS: closed August 02, 2018; panel forthcoming
      2. Flathead SU: vacancy announcement forthcoming (Compacted
         Tribe)

e. California
   i. Wildfire response
      1. DEHS distributed 8500 respirators to 15 tribes
      2. DEHS provided services to a Red Cross emergency shelter
      3. Conducted food waste consultations
      4. Norovirus response
      5. Unable to fulfill requests for air purifiers, but asked IHS HQ for
         additional resources
         a. Director, National Supply Service Center, met with Danny
            Walters recently inquiring about air purifiers, so maybe
            they are on their way
   ii. Planning to conduct CERT basic training course
   iii. Will participate in North Bay Fire Safety close out meeting on August
         31, 2018 (re: Sonoma fires)

f. Great Plains
   i. Staffing
      1. Jamison Honeycutt reporting to Minot SU
      2. Dorothy Cramer, DEHO, Sioux City on board
   ii. COSTEP doing well in Rosebud
   iii. Lots of CMS activity
   iv. IAQ response at one SU; Charles helping
   v. IEH: Charles working with Craig at GPA this week


g. Nashville
   i. One EHO position not on site & Kit unable to advertise vacancy
   ii. Riley busy with TRANSAM
   iii. IP funding received
   iv. OEHE Director vacancy announcement closes August 30, 2018

h. Navajo
   i. Staffing
      1. Seven vacancies
         a. 2 IEHOs (DOSM)
         b. 5 SUEHO
         c. 1 SUEHO selectionmade
d. 2 SUEHO vacancy announcements forthcoming
ii. Thanks to Holly for additional IP funding
   1. One project will expand a District-wide project to an Area-wide project
i. Oklahoma
   i. Staffing
      1. Vacancies
         a. Vice Honeycutt in Holton, KS; announcement w HR
         b. Vice Katie Tompkins in Lawton, OK
   ii. COSTEP
      1. Finished assignment last week
j. Phoenix
   i. Staffing
      1. Environmental Health Specialist GS-0601-7/9 (Pathways); GS-0601-11: Vacancy announcement posted for 4 positions in Elko, NV; Reno, NV; Tempe, AZ; & San Carlos, AZ. Closes tomorrow, 8/10/18.
      2. District Injury Prevention Coordinator GS-0688-12: Selections made at Tempe (vice Morones) & Reno (vice Hymer). Formal announcement of selectee pending HR. We are targeting Nov. 1, 2018 effective dates.
      3. New Reports to Duty: LT George Chung – Hopi (8/1/18); Ms. Sherry Chase – Hopi (8/5/18); Mr. Marcel Felicia – Fort Duchesne, UT (8/19/18).
   ii. COSTEPs (2)
      1. Robyn Hoover (WCU; Reno, NV): Robyn worked on a project to develop a safety management program template for tribal utility authorities; assignment ended
      2. Justin Rusch (Cal State Northridge; Lakeside, AZ): Justin worked on a project to survey campgrounds & recreational areas, develop survey instructional aids, & test the e-survey form; assignment will end next week
      3. 18th annual PHX Area OEHE COSTEP Symposium on August 01, 2018
   iii. Tribal Health Care Coalition for Emergency Preparedness
      1. ASPR transitioned its health care preparedness focus from individual facilities to regional coalitions
      2. Many states established regional coalitions to better coordinate resources for emergency preparedness & resources, but, sometimes tribes get ‘lost’ in the coalitions
      3. Initiated August 2017, CAPT Cramer partnered with AZ Department of Health Services to form the nation’s first & only Tribal Health Care Coalition funded by ASPR ($150,000 - $200,000/yr)
a. Developed the coalition over the past year (e.g. assembled Board, 2-day workshop, hosted CDP HCC Course, hired Executive Director, established website, established AZ Health Alert Network)
b. Has a growing, broad base of representation from AZ’s tribes, 3 IHS Areas, state, county, & federal preparedness partners
c. Upcoming initiatives include developing an emergency response plan, hold a statewide tribal patient surge drill, & present in New Orleans at the National Healthcare Coalition Preparedness Conference

iv. Opioid Epidemic
1. PHX Area Director established Opioid Committee in July 2018 in an effort to formalize coordinated information sharing among Area Office programs (clinical, pharmacy, behavioral health, substance abuse, injury prevention)
   a. Develop strategies in alignment with the HHS 5-Point Strategy to Combat the Opioids Crises: (1) better prevention, treatment, & recovery services; (2) better data; (3) better pain management; (4) better availability of OD-reversing drugs; (5) better research
2. OEHE IP current initiatives focusing on descriptive study of opioid poisonings & a medication lockbox distribution pilot project

k. Portland – Not on call
l. Tucson
i. Staffing
   1. Chris Caler transferring to USEPA in August 2018
      a. ABQ Area has agreed to provide EHS coverage in Tucson Area
   2. OEHE, Director, vacancy announcement with HR
ii. Assisting Pascua Yaqui Tribe with public health accreditation application
   1. Tribe asked for many of the survey reports completed by DEHS
   iii. Active shooter drill with Tohono O’odham coming up
   iv. Tuberculosis Table top completed a month ago
v. COSTEP
   1. Served well & completed a mosquito mapping project (results used in Pascua Yaqui Tribe public health accreditation application)
m. EHSC
   i. WebEHRS 101
      1. Four people signed-up
      2. This course has been repeatedly requested for by DEHS staff
      3. Please ensure training approvals are signed-off
   ii. OEHE Leadership Personal Development Program
      1. Current “Leading Others” cohort
         a. 17 staff in cohort
         b. Face-to-face meeting occurred in July
         c. 3 upcoming webinars
         d. 1 book study approaching
         e. 1 face-to-face meeting to close-out
   iii. Competency model
      1. Working with OIT to develop an online version
   iv. Leadership assessment tool
      1. Working with OIT to explore metrics options
      2. Then reach out to Areas to see how the tool could be utilized

9. Other
   a. None

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