

Wednesday, October 19, 2011

Deanna Dennis
Indian Health Services
PO Box 366600 Billings, MT 59107

Dear Deanna Dennis,

We are in receipt of your application and request for Continuing Education Units (CEUs) awarded by AAPC for the Workshop entitled 'EHR -MU for Health Information Management ', sponsored by Indian Health Services. After reviewing your application, we find this program or product to contain worthy educational information pertaining to the coding profession, and as such, we hereby approve your request as follows:

1. 12.0 CEU(s) will be awarded to 'individuals' receiving your Workshop, index # IHS1019111058A. The terms of this agreement apply only to the aforementioned Workshop. An index number may be submitted for CEU credit one time only.
2. 12.0 CEU(s) will be awarded to the 'presenter' receiving your Workshop, index # IHS1019111058A for the 'first presentation only'. The terms of this agreement apply only to the aforementioned Workshop. An index number may be submitted one time only. A presenter may submit up to 16 CEUs earned as a presenter during a two year submission period.

CEUs previously approved in 2009 and 2010 will be honored. CEU guidelines apply to the year in which the CEUs are earned, not submitted.

This agreement shall remain in force until 12/31/2011. Following the expiration date, no CEUs will be honored. To reapply, simply repeat the application process by submitting a new application along with all required information.

As a part of the approval process, your organization and above-mentioned approved Workshop will be listed on the official AAPC CEU Vendor List for the duration of this agreement. To view this information on the pre-approved vendor list, please visit our Web site at www.aapc.com/medical-coding-education/vendors/index.aspx If you do not seek re-approval for CEU credits, the above stated program or product will be removed from the list of pre-approved CEU Vendors on the expiration date.

Enclosed is a Certificate of Approval for your use with, 'EHR -MU for Health Information Management '. In an effort to standardize certificates, AAPC requires vendors to provide each attendee a copy of the original PDF certificate provided by AAPC. The approved AAPC certificate cannot be changed in any way other than to add the name of the attendee, the event date, or an index number when one is not recorded.

It is acceptable for you to make a personalized certificate for your events. It is not permissible to use the AAPC index number, CEU value, the AAPC logo, or the statement of approval on your personalized certificate. Remember, even if you distribute a personalized certificate, you must also provide the attendee with a copy of the original PDF certificate provided to you by AAPC. If requested by AAPC for verification purposes, each attendee is responsible for submitting a copy of the original PDF certificate at their time of membership renewal to receive CEU credit for attending.

AAPC has a new CEU Approved Logo! The CEU Approved vendor logos are for approved CEU vendors only and have been removed from the general Web site. AAPC invites you to visit www.aapc.com/ceumarketing to access the prepared logo and text to be displayed when marketing your CEU approved status. As part of the approval process, AAPC randomly and routinely audits marketing of CEU approvals. Feel free to contact me if you have any questions regarding marketing of your product within AAPC guidelines.

If you would like to consider offering your continuing education programs or products to a national audience, there is no better way than through advertising with AAPC. For more information on advertising visit our Web site <https://www.aapc.com/advertise/website-advertising.aspx>; or you may contact the Marketing and Advertising Coordinator, at 800-626-2633 ext 191.

Thank you for your interest and support of AAPC and our continuing education programs. If you have any questions or concerns please feel free to call me at 800-626-2633 ext. 115. I'm always happy to talk with you.

Cordially,

Shelly Cronin, CPC, CPMA, CANPC, CGSC, CGIC
Department Head, CEU Vendor Relations
AAPC

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