

Health Information Management Stage 1 Meaningful Use Menu Set Advance Directives

Purpose: The purpose of this policy is to specify Indian Health Service (IHS) policy and procedures related to Meaningful Use Advance Directives.

Policy: It is IHS policy that facilities establish both policies and procedures that pertain to the Advance Directives in the Resource and Patient Management System Electronic Health Record (RPMS EHR).

Objective: Record advance directives for patients 65 years old or older.

Measure: More than 50% of all unique patients 65 years old or older admitted to the Eligible Hospital's (EH) or Critical Access Hospital's (CAH) inpatient department (POS 21*) have an indication of an advance directive status recorded as structured data.

Definitions:

- **Unique Patient:** If a patient is admitted to the EH's or CAH's inpatient or emergency department (POS 21) more than once during the EHR reporting period, then for purposes of measurement that patient is only counted once in the denominator for the measure. All the measures relying on the term "unique patient" relate to what is contained in the patient's medical record. Not all of this information will need to be updated or even be needed by the provider at every patient encounter. This is especially true for patients whose encounter frequency is such that they would see the same provider multiple times in the same EHR reporting period.

Procedures: The following procedures shall be followed by Patient Registration and the Health Information Management (HIM) professional:

1. Patient Registration staff must record in the Patient Registration a value of **Yes** or **No** under Advance Directive Information.
2. HIM or the Clinical Applications Coordinator (CAC) must activate the note title **Advance Directive** in TIU Document Class.
3. HIM must reconcile all Advance Directive note titles with documentation in Patient Registration to ensure they coincide. They must also ensure an Advance Directive document has been scanned or filed into the medical record.
4. Advance Directive documents should be scanned into VistA Imaging either attached to the previously written Advance Directive note or attached to the note title **Advance Directive**. Refer to the IHS Policy and Procedure *EHR PP Scanning Outside Clinical Documents* at: <ftp://ftp.ihs.gov/pubs/EHR/Policies and Procedures/Health Information Management/>.

***POS (Place of Service) Code:**

- **21 – Inpatient hospital:** A facility, other than psychiatric, which primarily provides diagnostic, therapeutic (both surgical and nonsurgical), and rehabilitation services by, or under, the supervision of physicians to patients admitted for a variety of medical conditions.