

## **FILTERS**

### **PRIVATE CLINICAL FILTERS:**

Must have the MagDisp Clin Security Key assigned

Used by the End User to sort information and view specific clinical information.  
Need only be done one time.

Sort the Specialty column in the Image List window by clicking on the heading.

View the associated Event (Procedure/Event) column and Specialty column

User clicks on the Filter Add/Edit icon in either the Main Display window or Image List window

Date Range: Select default, use the drop-down list to select a choice, or create own date range

Image Origin: Accept the defaults, or click on a choice if known

Clinical: Accept the default of All Clinical Images, then select by clicking on a choice from the Specialty drop-down list and/or the Procedure Event drop-down list

Click the Save As button

Type in a name for the Filter

Click the Save button

Click OK on the Image Filter Add/Edit window

Locate the filter as a private filter in the Image List window. The search has been completed and the results should appear in the Abstract window and the Image List window.

User can open up the image in the Full Resolution View window.

If the user wants the filter to be the default for Imaging Display, s/he will click on the Options menu in the Main display window and uncheck Save Settings on Exit and click Save Settings Now.

### **PRIVATE ADMIN FILTERS:**

Must have the MagDisp Admin Security Key assigned

Used by the End User to sort information and view specific Admin information.  
Need only be done one time.

Sort the Type column in the Image List window on clicking on the heading.

## FILTERS

Click on the Filter Add/Edit icon in either the Main Display window or Image List window.

Date Range: Select default, use the drop-down list to select a choice, or create own date range.

Image Origin: Accept the defaults, or clicks on a choice if known

Scroll down the Type window to find the selection, and highlight the selection

Click the arrow key that points to the Selected Types window

Click the Save As button

Type in a name for the Admin Filter

Click the Save button

Click Ok in the Image Filter Add/Edit window

View the search in the Image List window or the Abstract window

If the filter created is to be the default filter, click on the Options menu in the Main Display window and uncheck Save Settings on Exit and click Save Settings Now

### **PUBLIC CLINICAL FILTERS:**

Affects all users who have the Clinical Security key. Created by the person who holds the Mag System Security Key. Filter has a pound (#) sign in front of the name.

The creator clicks on the Filter Add/Edit icon in either the Main Display window or the Image List window.

Date Range: Select default, use the drop-down list to select a choice, or create own date range

Image Origin: Accept the defaults, or click on a choice if known

Select a Specialty from the Specialty drop-down list

Select a Procedure/Event by clicking on a selection from the Procedure/Event window

Click on the File menu in the Image Filter Add/Edit window

Click on Save As Public

Create a title for the Public Filter and click Save

## FILTERS

Click OK in the Image Filter Add/Edit window

Check for the Filter Tab in the Image List window (there should be a pound (#) sign and the window should display the filtered information)

### **PUBLIC ADMIN FILTERS:**

Affects all users who have the Admin Security key. Created by the person who holds the Mag System Security Key. Filter has a pound sign (#) in front of the filter.

Date Range: Select default, use the drop-down list to select a choice, or create own date range

Image Origin: Accept the defaults, or click on a choice if known

Click the Admin Tab in the Filter Add/Edit window

Click on a selection from the Type window and click the arrow pointing to the Selected Types window

Click on the File Menu in the Image Filter Add/Edit window

Click on Save As Public

Create a title for the Public Filter and click Save

Click OK in the Image Filter Add/Edit window

The Admin filter will have a pound sign (#), and the Image List window and Abstract window will display the search results