

**COMMUNITY READINESS QUESTIONS**  
**Capacity Building Assistance to Improve the Delivery and**  
**Effectiveness of Human Immunodeficiency Virus (HIV)**  
**Prevention Services for Racial/Ethnic Minority Populations**

Hello, my name is \_\_\_\_\_, and I am calling from \_\_\_\_\_ (Your organization) \_\_\_\_\_. We \_\_\_\_\_ (Describe your services) \_\_\_\_\_. We were contacted by \_\_\_\_\_ in your community to assist in the development of a strategic plan to address HIV/AIDS prevention and early detection. \_\_\_\_\_ has provided us with a list of people that he/she felt would be good to talk to about this issue. Your responses are anonymous and your comments will be combined with the other interviews we conduct. In addition, the name of your community will also be kept anonymous. The interview takes less than a half an hour and I was wondering if you would be willing to be interviewed?

**A. COMMUNITY EFFORTS (programs, activities, policies, etc.)**

**B. COMMUNITY KNOWLEDGE OF EFFORTS**

1. Using a scale from 1-10, how much of a concern is HIV-AIDS in your community (with 1 being "not at all" and 10 being "a very great concern")? Please explain.
2. Please describe the efforts that are available in your community to address HIV-AIDS.
3. How long have these efforts been going on in your community?
4. Using a scale from 1-10, how aware are people in your community of these efforts (with 1 being "no awareness" and 10 being "very aware")? Please explain.
5. What are the strengths of these efforts?
6. What are the weaknesses of these efforts?
7. Is there any planning for efforts/services going on in your community surrounding HIV-AIDS? If yes, please explain.

**C. LEADERSHIP**

8. Who are the "leaders" specific to this issue in your community?
9. Using a scale from 1 to 10, how much of a concern is HIV-AIDS to the leadership in your community (with 1 being "not at all" and 10 being "of great concern")? Please explain.
10. How are these leaders involved in efforts regarding HIV-AIDS? Please explain. (For example: Are they involved in a committee, task force, etc.? How often do they meet?)
11. Would the leadership support additional efforts? Please explain.

**D. COMMUNITY CLIMATE**

12. How does the community support the efforts to address HIV-AIDS?
13. What are the primary obstacles to efforts addressing HIV-AIDS in your community?

**E. KNOWLEDGE ABOUT THE ISSUE**

14. How knowledgeable are community members about HIV-AIDS? Please explain. (Prompt: For example, dynamics, signs, symptoms, statistics, effects on family and friends, etc.)
15. What type of information is available in your community regarding HIV-AIDS?
16. What local data are available on HIV-AIDS in your community?

17. How do people obtain information about HIV-AIDS in your community?

F. RESOURCES FOR PREVENTION EFFORTS (time, money, people, space, etc.)

18. To whom would an individual affected by this issue turn to first for help in your community? Why?

19. What is the community's and/or local business' attitude about supporting efforts to address HIV-AIDS, with people volunteering time, making financial donations, and/or providing space?

20. Are you aware of any proposals or action plans that have been submitted for funding that address HIV-AIDS in your community? If yes, please explain.

21. Do you know if there is any evaluation of efforts that are in place to address HIV-AIDS? If yes, on a scale of 1 to 10, how sophisticated is the evaluation effort? (with 1 being "not at all" and 10 being "very sophisticated")

22. Are the evaluation results being used to make changes in programs, activities, or policies or to start new ones?