

POSITION DESCRIPTION

TITLE: Dentist

REPORTS TO: Health Administrator

LOCATION: ANAV Tribal Health Clinic/Quartz Valley Indian Reservation

SALARY: Negotiable, depending on experience.

CLASSIFICATION: Full Time or Part Time

SUMMARY: Under the direction and supervision of the Health Administrator, the Dentist will provide and deliver general dentistry services at the ANAV Tribal Health Clinic (ATHC) of the Quartz Valley Indian Reservation (QVIR). These services will be provided in a manner consistent with guidelines established by the ATHC, as well as State, Federal, and Tribal funding sources.

ESSENTIAL DUTIES and RESPONSIBILITIES: Primarily focuses on patient care; It is understood that the

Dental Department is a primary care provider to the American Indian population of Siskiyou County

service area and as such, duties and responsibilities shall include the following:

1. Oral prophylaxis.
2. Periodontics.
3. Diagnosis and treatment planning.
4. Prevention and education.
5. Emergency care (as defined in the Policy & Procedure manual under "Dental Emergencies").
6. Restorative and cosmetic dental procedures.
7. Prosthetics.
8. Referrals for specialty care as required.
9. Referrals to other health center departments as necessary.
10. Oral surgery.
11. Endodontics.
12. Displays age-specific competence working with:
 - Infants
 - Toddlers
 - Preschool
 - School Age
 - Adolescents
 - Early Adult
 - Young Adult
 - Middle Adult
 - Geriatric
13. Responsible for participation in the maintenance of cooperation, communication, and good morale among all members of the Dental Department while monitoring the quality assurance.
14. Must adhere to confidentiality and HIPAA policies.
15. Must successfully pass a pre-employment drug screening test and be willing to submit to a

criminal background check.

16. Other duties as assigned by the Health Administrator.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functional.

Education and/or Experience: Minimum of two years professional experience in dentistry: Doctor of Dental Surgery (D.D.S.) or Doctor of Medical Dentistry (D.M.D.) required; knowledge of the principles, practices and techniques of dentistry. Special knowledge in the prevention aspects of oral health and its related techniques and procedure and experience in understanding of oral health education methods is helpful.

Language Skills: Ability to effectively present and communicate information to the Dental Director, dental and other staff members and to effectively communicate with patients. Able to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Able to assist if needed to write reports, business correspondence, and procedures manuals. Good working knowledge of rules and regulations, policies and standards related to dental services.

Mathematical Skills: Able to work with simple mathematical concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability: Able to define problems, collect data, establish facts, and draw valid conclusions.

Computer Skills: To perform this job successfully, an individual should have knowledge of word-processing, email, and electronic dental records software.

Certificates, Licenses, Registrations: Current California licensure to practice dentistry. Cardiopulmonary Resuscitation (CPR) certified, Current Registration number from the Bureau of Narcotics and Dangerous Drugs; no disciplinary action imposed by the California Dentistry Board within the past five years. Must possess a current/valid Department of Motor Vehicle California driver's license, with a satisfactory driving record and auto insurance.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; stoop; kneel;

crouch; crawl; talk and hear. The employee must occasionally lift and/or move up to 10 pounds.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Demonstrates the ability to work effectively with Native American people in a culturally diverse environment. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Access: Will be authorized to access Medical/ Dental records.

Acknowledgement: The ATHC is an Equal Opportunity Employer. We encourage applicants from all individuals regardless of race, religion, gender, pregnancy, national origin, sexual orientation, ancestry, age, marital status, physical or mental disability, or any other protected class, political affiliation, or belief.

****Indian Preference:*** *In accordance with CFR 25, Part 276 and in accordance with Title VII of the Civil Rights Act, Section 701(b) and 703(i) preference in filling all vacancies will be given to qualified American Indian candidates*