RESOURCE AND PATIENT MANAGEMENT SYSTEM

Accounts Receivable

(BAR)

Patch 18 Addendum

Version 1.8 Patch 18
May 2010

Office of Information Technology (OIT)
Division of Information Resource Management
Albuquerque, New Mexico
Table of Contents

1.0 Summary of Changes.................................................................................................................1
  1.1 Modifications.........................................................................................................................1
  1.2 Resolutions to Help Desk Calls ..........................................................................................1

2.0 Patch 18 Details ........................................................................................................................2
  2.1 System Check Added for Duplicate TDN/IPACs (AR–COL–EN) ........................................2
  2.2 Format Changes Made to Collection Reports (AR–COL–FL, RFL) ......................................3
  2.3 Error Code Descriptions Added to Not Sent Report (AR–CSH–SUP–RPT–NS) .................4
  2.4 Option Added for Viewing A/R Transaction File (AR–CSH–IQTX) ......................................4
  2.5 Data Elements Added to A/R BILL/IHS BILL NUMBER Display ......................................5

3.0 Contact Information .................................................................................................................6
1.0 Summary of Changes

1.1 Modifications

- A check was added for duplicate TDN/IPACs during Collections Entry
- Format changes made to collection reports for easier reading
- Not Sent Report modified to display error code descriptions
- Menu option added to Cashiering Menu to allow the user to inquire to the accounts receivable (A/R) Transaction File
- Additional data elements added to A/R BILL/IHS BILL NUMBER display in the posting options

1.2 Resolutions to Help Desk Calls

No HEAT ticket resolutions will be released as part of Patch 18.
2.0 Patch 18 Details

2.1 System Check Added for Duplicate TDN/IPACs
(AR–COL–EN)

During collections entry, the system will check the TDN/IPAC being entered to see if it's already in the system in another collection batch. When a TDN/IPAC is entered, a new message will display to let the user know that the system is checking for duplicates. If a duplicate is not found, another message will display and collections entry will resume as normal.

---

ENTERING GINAS PVT OPV-04/28/2010-1
TYPE: ALL TYPES     BATCH TOTAL: 0
You will now be prompted for the Treasury Deposit/IPAC and an amount. The Treasury Deposit/IPAC will be used for all items in this batch. The total of all the items entered must equal the amount entered here or the batch will not finalize.

Enter TDN/IPAC: IHS0003369854
Checking for duplicate TDN/IPAC...  No duplicates found.

---

ENTERING GINAS PVT OPV-04/28/2010-2
TYPE: ALL TYPES     BATCH TOTAL: 0
You will now be prompted for the Treasury Deposit/IPAC and an amount. The Treasury Deposit/IPAC will be used for all items in this batch. The total of all the items entered must equal the amount entered here or the batch will not finalize.

Enter TDN/IPAC: 123456
Checking for duplicate TDN/IPAC...

**Duplicate TDN/IPAC detected in the following batches**

1. MEDICARE OPV-04/22/2008-2  TTL: $ 0.00 ST: OPEN  T/I: 123456
2. MEDICARE PART B-04/23/2008-1  TTL: $ 0.00 ST: OPEN  T/I: 123456
3. GINAS MEDICAID-04/29/2008-1  TTL: $ 0.00 ST: OPEN  T/I: 123456
4. **MEDICARE IP-05/16/2008-1**  
   TTL: $ 0.00  ST: OPEN  T/I: 123456

5. **MEDICAID OPV-06/02/2008-1**  
   TTL: $ 0.00  ST: OPEN  T/I: 123456

Enter TDN/IPAC/Deposit Date: T-2 (APR 26, 2010)
Enter TDN/IPAC Dollar Amount for this Batch:

---

2.2 **Format Changes Made to Collection Reports (AR–COL–FL, RFL)**

A couple of changes were made to the Collection Reports to make them easier to read. A line was inserted in the report to separate each batch item from the next one. If there are comments on an item, they are now displayed on the same line as the "Comments:" label, rather than being displayed underneath the "Comments:" label.

---

**Figure 2-3: The Collection report**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>RECEIVED</th>
<th>CHECK #</th>
<th>A/R ACCOUNT</th>
<th>DISTRIBUTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOB CHECK</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>04/29/10</td>
<td>EFT0025663</td>
<td>MEDICARE INDIAN HEALTH H</td>
<td>2500.00</td>
<td></td>
</tr>
<tr>
<td>Comments: RECEIVED CHECK FOR SANTA FE IN ERROR. FORWARDED DOCUMENTATION TO FINANCE. 4/29/10 GCS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>04/29/10</td>
<td>EFT0002541</td>
<td>MEDICARE INDIAN HEALTH H</td>
<td>2500.00</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>04/29/10</td>
<td>EFT336985</td>
<td>MEDICARE INDIAN HEALTH H</td>
<td>1200.00</td>
<td></td>
</tr>
<tr>
<td>Comments: BULK PAYMENT FOR MEDICARE APPEAL. COPIES TO DARLENE FOR HER RECORDS. 4/29/10 GCS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>04/29/10</td>
<td>EFT0036552</td>
<td>MEDICARE INDIAN HEALTH H</td>
<td>3800.00</td>
<td></td>
</tr>
</tbody>
</table>

---

SUBTOTAL 10000.00

TOTAL 10000.00

---

**Figure 2-2: Duplicate TDN/IPACs**

The descriptions for any errors appearing on the Not Sent report have been added underneath the summary of errors display. The label "Error #" was also added to the summary for clarification.

Count of entries in Not Sent bucket:

<table>
<thead>
<tr>
<th>Error #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>TPB BILL HAS NOT BEEN APPROVED</td>
</tr>
<tr>
<td>22</td>
<td>TPB BILL HAS NOT BEEN SENT TO UFMS</td>
</tr>
</tbody>
</table>

Figure 2-4: Error code descriptions

2.4 Option Added for Viewing A/R Transaction File (AR–CSH–IQTX)

An option was added to the Cashiering Menu to allow the user to view a transaction in the A/R Transaction file. For every transaction that is posted, an entry is made in the A/R Transaction file. The information stored in the A/R Transaction file includes, but is not limited to: the A/R bill number, credit/debit amounts, collection batch/item, cashier session number, and Unified Financial Management System (UFMS) file transmission information. This information may be used to aid in UFMS error research and/or UFMS reconciliation.

At the "Select A/R TRANSACTIONS/IHS DATE/TIME:" prompt, enter the internal entry number (IEN) of the transaction to be viewed. If the IEN is unavailable, enter the date that the transaction was posted to select from a list of available transactions.

```sql
Select A/R TRANSACTIONS/IHS DATE/TIME: 3100429.165743

A/R TRANSACTIONS/IHS LIST APR 29,2010 17:17 PAGE 1

<table>
<thead>
<tr>
<th>IEN: 3100429.165743</th>
<th>DATE/TIME: APR 29, 2010@16:57:43</th>
</tr>
</thead>
<tbody>
<tr>
<td>CREDIT: 5</td>
<td>DEBIT: 0</td>
</tr>
<tr>
<td>A/R ACCOUNT: MEDICARE</td>
<td>PARENT LOCATION: INDIAN HOSPITAL</td>
</tr>
<tr>
<td>A/R SECTION: BUSINESS OFFICE</td>
<td>VISIT LOCATION: INDIAN HOSPITAL</td>
</tr>
<tr>
<td>DATE: APR 29, 2010</td>
<td>ENTRY BY: SISNEROS,GINA</td>
</tr>
<tr>
<td>COLLECTION BATCH: MEDICARE IP-04/29/2010-3</td>
<td></td>
</tr>
<tr>
<td>COLLECTION ITEM: 1</td>
<td>BILL TYPE: PRIMARY</td>
</tr>
<tr>
<td>TRANSACTION TYPE: PAYMENT</td>
<td></td>
</tr>
<tr>
<td>UFMS EXPORT FILE: IHS_AR_RPMS_RCV_835_232101_20100429_165816_1.08.18.DAT</td>
<td></td>
</tr>
<tr>
<td>SESSION ID: 3100429.16572</td>
<td>UFMS FILE EXPORTED BY: SISNEROS,G</td>
</tr>
<tr>
<td>UNIQUEID: 2321012310183359</td>
<td></td>
</tr>
<tr>
<td>CREDIT - DEBIT (c): 5</td>
<td>PAYMENT (c): 5</td>
</tr>
</tbody>
</table>
```
2.5 Data Elements Added to A/R BILL/IHS BILL NUMBER Display

Additional elements were added to the A/R BILL/IHS BILL NUMBER display when posting to point of sale (POS) claims in any of the A/R posting options. When a prescription number is entered, the following additional fields will be displayed: current bill status and patient name.

```
Select A/R BILL/IHS BILL NUMBER: 10038
  1 10038 31876A-IH-12770 OPEN JONES,CHIPPER
  2 10038 31877A-IH-12770 OPEN JONES,CHIPPER
CHOOSE 1-2:
```

Figure 2-6: Current bill status and patient name are displayed
3.0 Contact Information

If you have any questions or comments regarding this distribution, please contact the Office of Information Technology User Support (IHS) by:

Phone: (505) 248-4371 or (888) 830-7280
Fax: (505) 248-4363
Web: http://www.ihs.gov/GeneralWeb/HelpCenter/Helpdesk/index.cfm
Email: support@ihs.gov