



RESOURCE AND PATIENT MANAGEMENT SYSTEM

Pharmacy Point of Sale (ABSP)

Addendum to User Manual

Version 1.0 Patch 20
April 2007

Office of Information Technology (OIT)
Division of Information Resource Management
Albuquerque, New Mexico

PREFACE

The requirements and functionality outlined in the SRS *IHS Pharmacy Point of Sale Version 1.0* are described in two patch addenda: Patch 19 and Patch 20. Patch 20 provides instructions for implementing the National Provider Identifier (NPI) number.

Patch 20

- Provides an option for adding or editing the provider NPI
- Adds INSURER NPI FLAG to ABSP INSURER File
- Adds GLOBAL NPI FLAG to the ABSP SETUP File
- Modifies the PROV Survey Report to include the providers NPI number

These new flags and modified survey report are described in this document. All other requirements and functionality are addressed in Patch 19.

SECURITY

This patch uses the same security keys as described in the Pharmacy POS User Manual version 1.0.

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1.0 Introduction

The requirements and functionality outlined in the SRS *IHS Pharmacy Point of Sale Version 1.0* are described in two patch addenda: Patch 19 and Patch 20. Patch 20 provides instructions for implementing the National Provider Identifier (NPI) number.

Patch 20

- Provides an option for adding or editing the provider NPI. For more information see the Kernel v8.0 patch 1013 notes.
- Adds the INSURER NPI FLAG to ABSP INSURER File to indicate whether pharmacy claims generated by this application should use the NPI number or the Legacy number. This flag is only used by the Pharmacy POS, so an API is not required.
- Adds the GLOBAL NPI FLAG to the ABSP SETUP File to indicate whether pharmacy claims generated by this application should use the NPI number or the Legacy number. If this flag is set to Yes, NPI is sent for all insurers excluding insurers whose INSURER NPI FLAG is set to no. This flag is only used by the Pharmacy POS, so an API is not required.
- Modifies the PROV Survey Report to include the provider NPI number.

These new flags and modified survey report are described in this document. All other requirements and functionality are addressed in Patch 19.

2.0 NPI Modifications

This section provides instructions for setting up the Pharmacy POS module to use the NPI insurer and global flags and provides instructions for generating a Survey Report that includes providers NPI numbers.

2.1 Add/Edit NPI Values for Providers

This section provides instructions for adding or editing the NPI flag.

Note: For more information see the Kernel v8.0 patch 1013 notes.

To add or edit the provider NPI values:

1. Select “MGR Pharmacy POS Manager Menu” from the Main Menu.
2. Select “SET Pharmacy Point of Sale Setup Menu” from the Pharmacy POS Manager Menu.
3. Select “NPI Add/Edit NPI values for Providers” from the Pharmacy Point of Sale Setup Menu as shown in Figure 2-1.

```

*****
*      PHARMACY POINT OF SALE V1.0 P20      *
*              WHITERIVER H              *
*      Pharmacy Point of Sale Setup Menu      *
*****

BAS      Edit basic pharmacy POS flags
ILC      Edit pharmacy POS ILC A/R settings
DIAL     Edit pharmacy POS dial out settings ...
PHAR     Edit pharmacy POS pharmacy data
INS      Edit Pharmacy POS Insurance settings ...
USER     Edit pharmacy POS user preferences
BILL     Unbillable/Billable POS items menu ...
PRI      Enter/edit Pricing formulas
MISC     Miscellaneous setup programs ...
PROV     Enter/Edit providers' ID #s
NPI      Add/Edit NPI values for Providers
SUMI     POS Setup - Summary of Insurers
SETD     POS Setup - Detailed Report

```

Figure 2-1: POS MGR Setup Menu

4. Type a new or edited NPI number in response to the “Enter NPI (10 digits):” prompt shown in Figure 2-2.

```

Select Provider:  LASTNAME, FIRSTNAME      MD
Provider:  LASTNAME, FIRSTNAME      XXX-XX-9999      DOB:
Enter NPI (10 digits):

```

Figure 2-2: Enter NPI prompt

This completes the procedure for adding or editing a provider NPI number.

2.2 Setting the INSURER NPI FLAG

The INSURER NPI FLAG is a YES/NO flag which indicates whether to send NPI for a particular insurer. Prior to May 23, 2007, if an insurer is ready to accept claims with NPI set it to YES. To send NPI to all insurers, see Setting the GLOBAL NPI F on page 4. After May 23, 2007, if an insurer is not ready to accept claims with NPI set it to NO.

To set the INSURER NPI FLAG:

1. Select “MGR Pharmacy POS Manager Menu” from the Main Menu.
2. Select “SET Pharmacy Point of Sale Setup Menu” from the Pharmacy POS Manager Menu.
3. Select “INS Edit Pharmacy POS Insurance settings” menu.
4. Select “ADV Advanced setup of insurer” option shown in *Figure 2-3*.

```

*****
*      PHARMACY POINT OF SALE V1.0 P20      *
*              WHITERIVER H              *
*  Edit Pharmacy POS Insurance settings  *
*****

SYS      Insurance selection flags (system-wide)
INS      Quick setup of insurer
ADV      Advanced setup of insurer
RPMS     Enter/edit RPMS Insurance file RX settings
NPI      Set GLOBAL NPI FLAG
SUMI     POS Setup - Summary of Insurers

```

Figure 2-3: Edit Pharmacy POS Insurance settings menu

5. Enter the name of an insurer at the “Select ABSP INSURER NAME” prompt.
6. Type Yes in response to the “INSURER NPI FLAG:” prompt.

```

Select ABSP INSURER NAME:    CALIFORNIA MEDICAID
NAME: CALIFORNIA MEDICAID//
RX - NCPDP Record Format: CALIFORNIA MED-CAL 5.1//
INSURER NPI FLAG: NO//
RX - DIAL OUT TO: RESERVED - DO NOT USE//
RX - PRICING METHOD: STANDARD//
RX - Dispensing Fee:
GRACE PERIOD:
RX - Help Telephone #:
RX PRIORITY:
WORKERS COMP INSURANCE:

```

Figure 2-4: Setting the Insurer NPI Flag option

This completes the procedure for setting the INSURER NPI FLAG.

2.3 Setting the GLOBAL NPI FLAG

The GLOBAL NPI FLAG is a YES/NO flag which indicates whether to send NPI to all insurers. Set this flag to YES to send NPI claims on or after to May 23, 2007 to all insurers. To set the NPI flag for a single insurer, see Setting the INSURER NPI F on page 3.

To set the GLOBAL NPI FLAG:

1. Select “MGR Pharmacy POS Manager Menu” from the Main Menu.
2. Select “SET Pharmacy Point of Sale Setup Menu” from the Pharmacy POS Manager Menu.
3. Select “INS Edit Pharmacy POS Insurance settings” menu.
4. Select “NPI Set GLOBAL NPI FLAG” from the Edit Pharmacy POS Insurance settings menu shown in *Figure 2-5*.

```

*****
*      PHARMACY POINT OF SALE V1.0 P20      *
*              WHITERIVER H              *
*  Edit Pharmacy POS Insurance settings    *
*****

SYS      Insurance selection flags (system-wide)
INS      Quick setup of insurer
ADV      Advanced setup of insurer
RPMS     Enter/edit RPMS Insurance file RX settings
NPI     Set GLOBAL NPI FLAG
SUMI     POS Setup - Summary of Insurers

```

Figure 2-5: POS Insurance Settings menu

5. Type “POINT OF SALE SETUP” in response to the “Select ABSP SETUP NAME:” prompt.
6. Type Yes in response to the “GLOBAL NPI FLAG:” prompt shown in *Figure 2-6*.

```

Select ABSP SETUP NAME:   POINT OF SALE SETUP

Set this flag to YES if you want to send NPI to all insurers.
NPIS are required after May 23, 2007.

GLOBAL NPI FLAG: NO//

```

Figure 2-6: Setting Global NPI flag prompt

This completes the procedure for setting the GLOBAL NPI FLAG.

2.4 Generating a Survey Report of Recent Providers with ID Numbers

This section shows how to select and generate a survey report that includes NPI numbers.

To generate a Survey Report of Recent Providers with ID Numbers:

1. Select “PROV Survey if recent providers have ID #s” from the Surveys of RPMS database menu shown in *Figure 2-7*.

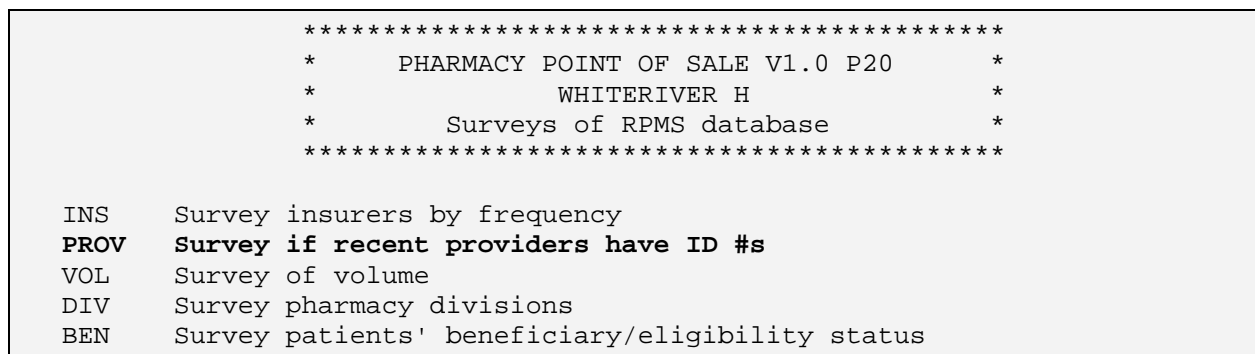


Figure 2-7: Selecting the provider identification number from the Survey menu

An example of this report is shown in *Figure 2-8*. PROV Survey Report includes recently added NPI numbers.

Survey of Prescribers (ABSPOS31) JAN 18,2007@17:23:10					
For NOV 19,2006-JAN 18,2007					
Count	Name	NPI	DEA #	CAID	CARE
2331	SAVOIA,STEPHEN A	1234567890	409640	8HZG31	E84512
2201	RYDBERG,MATTHEW K	9876543323	745135	8HAK26	H41129
1621	TOM,MICHELLE R	3456784848	483909	8HZF30	P54156
744	CLARK,ELIZABETH C	1234333333	409731	8HZ70V	H503

Figure 2-8: Survey of Providers example

3.0 Contact Information

If you have any questions or comments regarding this distribution, please contact the ITSC Help Desk by:

Phone: (505) 248-4371 or
(888) 830-7280

Fax: (505) 248-4199

Web: <http://www.ihs.gov/GeneralWeb/HelpCenter/Helpdesk/index.cfm>

Email: ITSCHelp@ihs.gov