



# **RESOURCE AND PATIENT MANAGEMENT SYSTEM**

# Clinical Reminders (PXRM)

Patch 1002 National Reminder Setup

Version 1 July 2005

Office of Information Technology Albuquerque, New Mexico

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## 1.0 Introduction

National Clinical Reminders are being released as two patches to the clinical reminders package.

- Patch 1002 includes all the immunization reminders. These reminders run with the immunization forecaster and the results should be identical. Giving the immunizations will resolve the reminder.
- The second patch contains the clinical reminders that are used in the HEALTH SUMMARY MAINTENANCE reminders. Converting them over to clinical reminders will make them available to clinicians who are using the electronic health record and not relying on paper.

Site managers and clinical applications coordinators will need to review the manual pxrm\_010m.doc, Clinical Reminders Managers Manual, for information on reminder setup.

At the present time, the reminders are resolved by lab tests, medications, codes, and entry of items on the vitals component, Triage tab, or Wellness tab. In the future, you use reminder dialogs to resolve reminders. Reminder dialogs are NOT included in these two patches. The dialogs will be released in a later patch when better ways to resolve the reminders exist in the electronic health record.

Sites need to review the list of reminders that are being sent in the two patches. This list is in the next section and details what turns the reminder on and what turns it off.

If a site does not use the reminder (i.e., the site does not have a MICROALBUMIN test), PLEASE do not add those reminders to the EHR because they will always show up as being DUE.

The steps for setup of national clinical reminders are:

- 1. Install the KIDS build that runs a post-init to install the reminders.
- 2. Fix and/or manually install any reminder that does not install using REMINDER EXCHANGE. A site might need to manually create taxonomies if there are errors in the sites ICD9 file.
- 3. Map the local terms to the REMINDER TERM file. Failure to do this will result in MANY reminders being due all the time.
- 4. Review all the reminders and determine which ones should be activated at a site.
- 5. Use the options to setup the Electronic Health Record to display the reminders. Sites can choose to activate the reminders just for specific individuals during a testing phase.
- 6. If needed, add the REMINDER COMPONENTS to the health summary so they can be seen and printed on the Reports tab.

The main reminders menu is called:

#### REMINDER MANAGER MENU – PXRM MANAGERS MENU

All setup is done from this menu.

```
Reminder Managers Menu
CF
             Reminder Computed Finding Management ...
RM
             Reminder Definition Management ...
SM
             Reminder Sponsor Management ...
             Reminder Taxonomy Management ...
TXM
TRM
             Reminder Term Management ...
             Reminder Exchange
RX
RT
             Reminder Test
             Other Supporting Menus ...
             **> Out of order: NOT USED BY IHS
INFO
             Reminder Information Only Menu ...
DM
             Reminder Dialog Management ...
             CPRS Reminder Configuration ...
CP
             Reminder Reports ...
RP
MST
             Reminders MST Synchronization Management ...
              **> Out of order: NOT USED BY IHS
```

## 2.0 Reminder Definitions

Besides installing reminders and doing the setup so they appear in the EHR, reminder testing means checking each reminder with several patients to see if the reminder is working correctly.

# 2.1 Reminder Definition Menu (RM)

```
Reminder Managers Menu
CF
             Reminder Computed Finding Management ...
RM
             Reminder Definition Management ...
SM
             Reminder Sponsor Management ...
TXM
             Reminder Taxonomy Management ...
TRM
             Reminder Term Management ...
RX
             Reminder Exchange
RT
             Reminder Test
OS
             Other Supporting Menus ...
             **> Out of order: NOT USED BY IHS
INFO
             Reminder Information Only Menu ...
             Reminder Dialog Management ...
CP
             CPRS Reminder Configuration ...
RP
             Reminder Reports ...
             Reminders MST Synchronization Management ...
MST
             **> Out of order: NOT USED BY IHS
```

This menu lets view, edit, and copy reminders.

A site cannot edit national reminders; they will not show up on the list. However, they can be viewed using the option RI.

```
RL List Reminder Definitions
RI Inquire about Reminder Definition
RE Add/Edit Reminder Definition
RC Copy Reminder Definition
RA Activate/Inactivate Reminders
```

# 2.1.1 Inquire about Reminder Definitions (RI)

Choose the reminder and display the data.

```
Reminder Dialog:
                              IHS-ALCOHOL SCREEN
Priority:
Reminder Description:
    Patients are screened annually for alcohol use starting at age 13
Technical Description:
Edit History:
    Edit date: May 17, 2005@16:02:25 Edit by: HAGER, MARY G
    Edit Comments:
    Edit date: May 12, 2005@08:35:46 Edit by: HAGER, MARY G
    Edit Comments:
Baseline Frequency:
      Do In Advance Time Frame: Do if DUE within 3 months
                 Sex Specific:
                 Ignore on N/A:
       Frequency for Age Range: 1 year for ages 13Y to 110Y
                   Match Text:
                 No Match Text: Patient not in age range for alcohol
                                 screening
Findings:
                 Finding Item: ALCOHOL SCREEN (FI(1)=RT(43))
                 Finding Type: REMINDER TERM
      Use in Resolution Logic: OR
                  Found Text: Alcohol screen found in the computer within
                               the past year
               Not Found Text: Alcohol screen not found within the past year.
                               Patients should have yearly alcohol screening
General Patient Cohort Found Text:
General Patient Cohort Not Found Text:
General Resolution Found Text:
General Resolution Not Found Text:
    All people over the age of 13 should have a yearly alcohol screen done
    using the CAGE test. The computer was unable to find this data within
    the last year.
Default PATIENT COHORT LOGIC to see if the Reminder applies to a patient:
    (SEX)&(AGE)
Expanded Patient Cohort Logic:
     (SEX)&(AGE)
Default RESOLUTION LOGIC defines findings that resolve the Reminder:
     FI(1)
Expanded Resolution Logic:
```

```
FI(ALCOHOL SCREEN)
Web Sites:
```

## 2.1.2 Copy Reminder Definition (RC)

```
RL List Reminder Definitions
RI Inquire about Reminder Definition
RE Add/Edit Reminder Definition
RC Copy Reminder Definition
RA Activate/Inactivate Reminders
```

You can copy a national reminder and then edit that reminder. This allows you to change the ages, frequencies, or findings.

```
Select Reminder Definition Management Option: rc Copy Reminder Definition
Select the reminder item to copy: IHS-ALCOHOL SCREEN
                                                         NATIONAL
PLEASE ENTER A UNIQUE NAME: ALCOHOL SCREEN
The original reminder IHS-ALCOHOL SCREEN has been copied into ALCOHOL SCREEN.
Do you want to edit it now? YES
     Select one of the following:
                   All reminder details
                    General
          В
                   Baseline Frequency
          F
                   Findings
                   Logic
          L
                   Reminder Dialog
          D
                   Web Addresses
Select section to edit:
NAME: ALCOHOL SCREEN//
PRINT NAME: Alcohol Screen//
CLASS: LOCAL//
SPONSOR:
REVIEW DATE:
USAGE: *//
RELATED REMINDER GUIDELINE:
INACTIVE FLAG:
REMINDER DESCRIPTION:
Patients are screened annually for alcohol use starting at age 13
 Edit? NO//
TECHNICAL DESCRIPTION:
 No existing text
 Edit? NO//
PRIORITY:
Baseline Frequency
DO IN ADVANCE TIME FRAME: 3M//
SEX SPECIFIC:
```

```
IGNORE ON N/A:
Baseline frequency age range set
Select REMINDER FREQUENCY: 1Y//

REMINDER MINIMUM AGE: 13Y//

Can change
  MAXIMUM AGE: 110Y//
                                         ← Can change
  AGE MATCH TEXT:
   No existing text
   Edit? NO//
 AGE NO MATCH TEXT:
Patient not in age range for alcohol screening
    Edit? NO//R FREQUENCY: 1Y//
Findings:
Choose from:
       ALCOHOL SCREEN
Select FINDING:
Patient Cohort and Resolution Logic
CUSTOMIZED PATIENT COHORT LOGIC (OPTIONAL):
GENERAL PATIENT COHORT FOUND TEXT:
 No existing text
  Edit? NO//
GENERAL PATIENT COHORT NOT FOUND TEXT:
 No existing text
  Edit? NO//
CUSTOMIZED RESOLUTION LOGIC (OPTIONAL):
GENERAL RESOLUTION FOUND TEXT:
 No existing text
 Edit? NO//
GENERAL RESOLUTION NOT FOUND TEXT:
All people over the age of 13 should have a yearly alcohol screen done using the
CAGE test.
The computer was unable to find this data within the last year
  Edit? NO//
Reminder Dialog
LINKED REMINDER DIALOG:
                                      ← No dialogs for now
Web Addresses for Reminder Information
Select URL:
```

## 2.2 National Reminder Definitions

### 2.2.1 IMMUNIZATION FORECASTER

This reminder is only used to run the forecaster. This reminder MUST be NUMBER 1 in the GUI.

#### 2.2.2 IHS-HEP A ADULT

Immunization for adults

Cohort: all adults 18 to 100, determined by computed finding to check immunization forecaster

Resolution: Determined by a Hep A immunization in the immunization file

#### 2.2.3 IHS-HEP B ADULT

Immunization for adults

Cohort: all adults 18 to 100, determined by computed finding to check immunization forecaster

Resolution: Documentation of a Hep B immunization in the immunization file

### 2.2.4 IHS-INFLUENZA IMMUNIZATION

Yearly immunization for adults over 65 and all patients with high risk conditions, also children ages 6 months - 23 months.

Frequency: yearly

Cohort: (1) Adult over 50, (2) anyone with high risk condition determined by taxonomy of ICD9 codes, (3) children ages 6 mos. to 23 mos. Determined by computed finding to check immunization forecaster.

Resolution: Documentation of an immunization in the immunization file

### 2.2.5 IHS-PED DTAP IMMUN

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 6 weeks to 7 years

Resolution: Documentation of immunization in the immunization file

## 2.2.6 IHS-PED HEPA IMMUN

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 24m to 18 years

Resolution: Documentation of immunization in the immunization file

#### 2.2.7 IHS-PED FLU

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 6m to 23 months

Resolution: Documentation of immunization in the immunization file

#### 2.2.8 IHS-PED HEPB IMMUN

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: Birth to 18years

Resolution: Documentation of immunization in the immunization file

## 2.2.9 IHS-PED HIBTITER IMMUN

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 6 weeks to 59 months

Resolution: Documentation of immunization in the immunization file

#### 2.2.10 IHS-PED MMR IMMUN

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 12mos to 18years

Resolution: Documentation of immunization in the immunization file

## 2.2.11 IHS PED-PEDVAXHIB

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 6 weeks to 59 months

Resolution Documentation of immunization in the immunization file

## 2.2.12 IHS-PED PNEUMOVAX IMMUNIZATION

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 2 months to 60 months

Resolution: Documentation of immunization in the immunization file

#### 2.2.13 IHS-PED POLIO IMMUN

Childhood immunization for IVP

Cohort: Determined by computed finding to check immunization forecaster, ages: 6 weeks to 10 years

Resolution: Documentation of immunization in the immunization file

## 2.2.14 IHS-PED TD IMMUNIZATION

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 6 months to 7 years

Resolution: Documentation of immunization in the immunization file

### 2.2.15 IHS-PED VARICELLA IMMUN

Childhood immunization

Cohort: Determined by computed finding to check immunization forecaster, ages: 12 month to 18 years

Resolution: Documentation of immunization in the immunization file

## 2.2.16 IHS-PNEUMOVAX IMMUNIZATION

Immunization for the elderly

Cohort: Determined by computed finding to check immunization forecaster, ages: >65

Resolution: Documentation of immunization in the immunization file

#### 2.2.17 IHS-TD IMMUNIZATION

Adult immunization

Frequency: Every 10 years

Cohort: Determined by computed finding to check immunization forecaster, ages 10 to 100

Resolution: Documentation of immunization in the immunization file

# 3.0 Reminder Taxonomy Management (TXM)

```
TL List Taxonomy Definitions
TI Inquire about Taxonomy Item
TE Edit Taxonomy Item
TC Copy Taxonomy Item
```

Sites might need to make their own taxonomies if the import does not work.

A taxonomy is a selection of ICD0, ICD9, or CPT codes. The user inputs them from the starting code to the ending code. One taxonomy can have multiple selection lists of codes. There is a secondary file that stores every entry between the starting and ending codes. Therefore an error in any code in the interval could cause the install to fail. If a site has two entries of the same code, the install will fail.

# 3.1 Inquire about Taxonomy Item (TI)

Below is the list for diabetes:

```
REMINDER TAXONOMY INQUIRY
                                            May 18, 2005 2:07:01 pm Page 1
       NUMBER: 48
IHS-DIABETES DX
_____
Brief Description:
   Codes for diabetes
Class:
                           NATIONAL
Sponsor:
Review Date:
Edit History:
   Edit Date: MAY 17,2005 09:27 Edit By: HAGER, MARY G
   Edit Comments: Exchange Install
Patient Data Source: EN, PL
Use Inactive Problems:
ICD9 Codes:
   Range 250.00-250.90
     Code
             ICD Diagnosis
     250.00
              DM UNCOMPL/T-II/NIDDM, NS UNCON
     250.01
              DM UNCOMPL/T-I/IDDM,NS UNCONT
     250.02
              DM UNCOMPL/T-II/NIDDM, UNCONTR
     250.03 DM UNCOMP T-I/IDDM, UNCONTR
     250.10 DM KETOACI/T-II/NIDDM,NS UNCON
     250.11 DM KETOACID/T-I/IDDM, NS UNCONT
     250.12 DM KETOACID/T-II/NIDDM, UNCONTR
```

```
DM KETOACID/T-I/IDDM, UNCONTR
250.13
       DM HYPEROSMO/T-II/NIDDM,NS UNC
250.20
250.21 DM HYPEROSMOL/T-I/IDDM,NS UNC
250.22 DM HYPEROSMOLAR/T-II/NIDDM,UNC
250.23 DM HYPEROSMOLAR/T-I/IDDM,UNC
250.30 DM COMA NEC/T-II/NIDDM, NS UNC
250.31 DM COMA NEC/T-I/IDDM/NS UNCONT
250.32 DM COMA NEC/T-II/NIDDM, UNC
250.33 DM COMA NEC/T-I/IDDM, UNCONTR
250.40 DM RENAL/T-II/NIDDM,NS UNCON
250.41 DM RENAL/T-I/IDDM,NS UNCONTR
250.42 DM RENAL MANIF/T-II/NIDDM,UNC
       DM RENAL MANIF/T-I/IDDM,UNC
DM OPHTH/T-II/NIDDM/NS UNCONTR
250.43
250.50
250.51
         DM OPHTH/T-I/IDDM,NS UNCONT
       DM OPHTH MANIF/T-II/NIDDM,UNC
250.52
250.53 DM OPHTH MANIF/T-I/IDDM,UNCONT
250.60 DM NEURO/T-II/NIDDM,NS UNCONT
250.61 DM NEURO/T-I/IDDM,NS UNCONT
250.62 DM NEURO MANIF/T-II/NIDDM, UNC
250.63 DM NEURO MANIF/T-I/IDDM, UNCONT
250.70 DM CIRCULA/T-II/NIDDM,NS UNCON
250.71 DM CIRCULA/T-I/IDDM,NS UNCONT
250.72 DM PERIPH CIRC/T-II/NIDDM,UNC
250.73 DM PERIPH CIRC/T-I/IDDM,UNCONT
250.80 DM/MANIF NEC/T-II/NIDDM,NS UNC
       DM/MANIF NEC/T-I/IDDM,NS UNCON
250.81
250.82
         DM W MANIF NEC/T-II/NIDDM, UNC
250.83
         DM W MANIF NEC/T-I/IDDM, UNC
       DM COMPL NOS/T-II/NIDDM,NS UNC
250.90
```

# 3.2 Edit Taxonomy Item (TE)

Choose Edit Taxonomy Item to build a taxonomy.

```
NAME: IHS-PAP//
BRIEF DESCRIPTION: Codes for Pap Smears Replace
CLASS: LOCAL//
SPONSOR:
REVIEW DATE:
PATIENT DATA SOURCE: EN//
   This is a list of comma separated patient data sources.
You may use any combination of valid entries.
Valid entries are:
   IN - inpatient from PTF
   INDXLS - inpatient DXLS diagnosis only
   INPR - inpatient primary diagnosis only
   EN - encounter PCE data
   ENPR - encounter PCE data primary diagnosis only
   PL - Problem List
   RA - radiology CPT only
USE INACTIVE PROBLEMS:
INACTIVE FLAG:
```

```
ICDO Range of Coded Values
Select ICD0 LOW CODED VALUE: 91.46//
  ICDO LOW CODED VALUE: 91.46//
 ICDO HIGH CODED VALUE: 91.46//
Select ICDO LOW CODED VALUE:
ICD9 Range of Coded Values
Select ICD9 LOW CODED VALUE: V76.2//
  ICD9 LOW CODED VALUE: V76.2//
  ICD9 HIGH CODED VALUE: V76.2//
Select ICD9 LOW CODED VALUE:
CPT Range of Coded Values
                                      ← Multiple sets of CPT codes
Select CPT LOW CODED VALUE: Q0091// ?
   Answer with CPT RANGE OF CODED VALUES CPT LOW CODED VALUE
   Choose from:
   88141
   Q0091
   88174
```

## 3.3 Taxonomies Used in Reminders

A reminder can use codes as part of the:

Cohort: diabetes codes for reminders due only for diabetics

Resolution: CPT codes to document a mammogram

Clinical reminders sets up taxonomies to contain these codes. The taxonomies are part of the national reminders patches, but occasionally a taxonomy might not load because of a problem with the ICD9 file at a site.

If a site needs to create a taxonomy because of a problem with their ICD9 file, the list includes codes for immunizations.

# 3.3.1 Example

Start in the Reminder Manager menu. Choose Reminder Taxonomy Management (TXM).

```
CF
       Reminder Computed Finding Management ...
RM
      Reminder Definition Management ...
SM
      Reminder Sponsor Management ...
TXM
      Reminder Taxonomy Management ...
TRM
      Reminder Term Management ...
      Reminder Exchange
RT
      Reminder Test
      Other Supporting Menus ...
         **> Out of order: NOT USED BY IHS
INFO Reminder Information Only Menu ...
     Reminder Dialog Management ...
CP
      CPRS Reminder Configuration ...
RP
      Reminder Reports ...
      Reminders MST Synchronization Management ...
         **> Out of order: NOT USED BY IHS
```

#### Choose Edit Taxonomy Item (TE).

```
TL List Taxonomy Definitions
TI Inquire about Taxonomy Item
TE Edit Taxonomy Item
TC Copy Taxonomy Item
```

```
General Taxonomy Data
NAME: IHS-MAMMOGRAM //
BRIEF DESCRIPTION: Mammogram codes//
CLASS: VISN//
SPONSOR:
REVIEW DATE:
PATIENT DATA SOURCE: EN, PL
USE INACTIVE PROBLEMS:
INACTIVE FLAG:
ICDO Range of Coded Values
Select ICDO LOW CODED VALUE: 87.36//
 ICDO LOW CODED VALUE: 87.36// CEnter the start code ICDO HIGH CODED VALUE: 87.36// EEnter the end code
Select ICD0 LOW CODED VALUE: 87.37
 ICDO LOW CODED VALUE: 87.37//
  ICDO HIGH CODED VALUE: 87.37//
                                           If low and high are the same, one code is
Select ICD9 LOW CODED VALUE: V76.11//
  ICD9 LOW CODED VALUE: V76.11//
 ICD9 HIGH CODED VALUE: V76.12//
Select ICD9 LOW CODED VALUE:
Select CPT LOW CODED VALUE: 76090//
  CPT LOW CODED VALUE: 76090//
                                          ←Range of codes
  CPT HIGH CODED VALUE: 76092//
```

## 3.3.2 Taxonomies Used in Immunization Reminders

#### IHS-INFLUENZA IMMUNIZATION, IHS-PNEUMONIA IMMUNIZATION, IHS-PED FLU

IHS-HIGH RISK DISEASES						
	ICD9 RANGE		ICD0 RANGE		CPT RANGE	
NAME	LOW	HIGH	LOW	HIGH	LOW	HIGH
	490.	496.				
	250.00	250.90				
	V42.0	V42.9				
	V58.1	V58.1				
	011.00	011.96				
	038.2	038.2				
	042.0	044.9				
	093.0	093.9				
	112.81	112.81				
	130.3	130.3				

140.00	208.91	
235.0	235.9	
280.0	289.9	
303.00	303.93	
305.00	305.03	
331.7	331.7	
391.0	391.0	
393.	398.99	
401.0	405.91	
410.0	414.9	
415.0	417.9	
420.0	438.9	
440.1	440.1	
500.	508.9	
510.0	519.0	
570.	572.8	
580.0	589.9	
590.00	599.9	
710.0	710.9	
714.0	714.9	
720.0	721.41	
759.0	785.3	
865.00	865.19	
996.80	996.89	
V08.	V08.	

# 4.0 Reminder Term Management (TRM)

Reminder terms are very similar to taxonomies except that they involve other files such as drugs, labs, exams, immunizations, etc. The reminder terms for immunizations are populated, but a site might need to add other immunizations, if necessary, when using immunizations that are not standard.

```
TL List Reminder Terms
TI Inquire about Reminder Term
TE Reminder Term Edit
TC Copy Reminder Term
```

# 4.1 Inquire about Reminder Term (TI)

Review the term first.

# 4.2 Reminder Term Edit (TE)

```
Select Reminder Term Management Option: te Reminder Term Edit

Select Reminder Term: IHS-HIBTITER IMMUNIZATION VISN
...OK? Yes// (Yes)

NAME: IHS-HIBTITER IMMUNIZATION//
CLASS: VISN//
REVIEW DATE:
DESCRIPTION:
Hibtiter from the vaccination file

Edit? NO//

Select FINDING ITEM: IM.HIB
**** ENTER THE NAME OF THE IMMUNIZATION THAT IS A HIBTITER AT YOUR SITE ****

The choices for reminder terms are:
```

```
You may enter a new FINDINGS, if you wish
Enter a new finding item
Enter one of the following:
  DR.EntryName to select a DRUG
  ED. EntryName to select a EDUCATION TOPIC
  EX.EntryName to select a EXAM
 HF.EntryName to select a HEALTH FACTOR
  IM. EntryName to select a IMMUNIZATION
  LT.EntryName to select a LABORATORY TEST
  {\tt MT.EntryName} \ {\tt to} \ {\tt select} \ {\tt a} \ {\tt MEASUREMENT} \ {\tt TYPE}
  OI.EntryName to select a ORDERABLE ITEM
  RP.EntryName to select a RADIOLOGY PROCEDURE
  CF.EntryName to select a REMINDER COMPUTED FINDING
  TX.EntryName to select a REMINDER TAXONOMY
  ST.EntryName to select a SKIN TEST
  DC. EntryName to select a VA DRUG CLASS
  DG.EntryName to select a VA GENERIC
  VM.EntryName to select a VITAL MEASUREMENT
  MEA.EntityName to select a MEASUREMENT TYPE
```

**Important:** If there is more than one test that will satisfy the reminder, enter each one!!!

```
FINDING ITEM: HIB, NOS//
EFFECTIVE PERIOD:
USE INACTIVE PROBLEMS:
WITHIN CATEGORY RANK:
EFFECTIVE DATE:
MH SCALE:
CONDITION:
CONDITION:
CONDITION CASE SENSITIVE:
RX TYPE:
Select FINDING ITEM:
Input your edit comments.
Edit? NO//
```

## 4.3 Reminder Terms in National Reminders

Reminder terms can map to several files in RPMS. In many cases, the term can be created and sent nationally because each site will have the indicated items. An example is Health Factors, where each Indian Health facility has the same health factors.

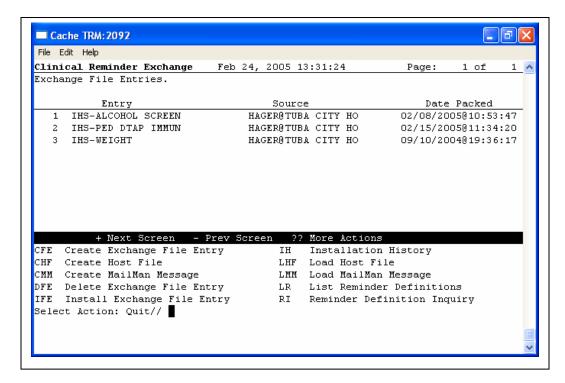
However for some items, such as lab tests, each site can have different tests because there is no national standard. Sites therefore must MAP their local lab tests to the reminder terms. Below is a listing of the reminders terms sent in patch 1002 and 1003 that need to be mapped and an example of how to do the mapping.

# 5.0 Reminder Exchange

Reminders were automatically installed. However, a site can reinstall a reminder if there was an error. The instructions below are on now to install the national reminders that do NOT have dialogs.

Start in the Reminder Manager menu. Choose Reminder Exchange (RX)

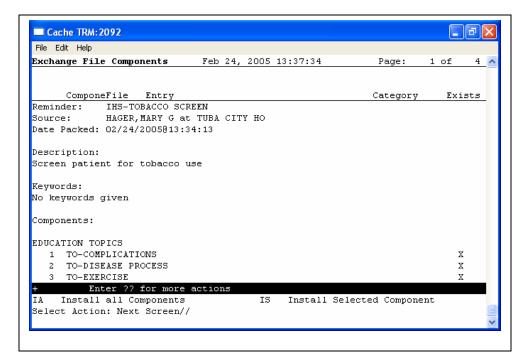
```
Reminder Computed Finding Management ...
RM
       Reminder Definition Management ...
SM
       Reminder Sponsor Management ...
      Reminder Taxonomy Management ...
TXM
      Reminder Term Management ...
TRM
      Reminder Exchange
      Reminder Test
      Other Supporting Menus ...
         **> Out of order: NOT USED BY IHS
INFO Reminder Information Only Menu ...
DM
      Reminder Dialog Management ...
      CPRS Reminder Configuration ...
CP
RP
      Reminder Reports ...
      Reminders MST Synchronization Management ...
MST
          **> Out of order: NOT USED BY IHS
```



The reminder should be visible in exchange. Use IFE – Install Exchange File Entry.

Enter the number of the DTAP IMMUNIZATION to install.

Select Action: (IFE/DFE/IH): IFE//



Two choices, IA or IS. Choose **IA** to install all components.

As you install, you will be asked what you want to do about all the elements in this reminder. If the item exists on your system, the default will be to skip installing it again. If it is new, the default is to install it.

Take all the defaults as you load the reminder.

EXAMPLE: Computed finding already exists on the system.

```
COMPUTED FINDING entry IHS-DTAP already EXISTS, what do you want to do?
 Select one of the following:
                  Create a new entry by copying to a new name
                   Install or Overwrite the current entry
                   Quit the install
                   Skip, do not install this entry
Enter response: S//
   EXAMPLE: NEW REMINDER TERM
   REMINDER TERM entry IHS-DTAP IMMUN is NEW,
what do you want to do?
     Select one of the following:
        C Create a new entry by copying to a new name
        I
                  Install or Overwrite the current entry
        0
                  Quit the install
                  Skip, do not install this entry
Enter response: I//
```

# 6.0 EHR Reminder Configuration

On the main menu, choose CP – CPRS Reminders Configuration.

```
Reminder Computed Finding Management ...
RM
       Reminder Definition Management ...
SM
       Reminder Sponsor Management ...
      Reminder Taxonomy Management ...
TXM
      Reminder Term Management ...
TRM
      Reminder Exchange
      Reminder Test
       Other Supporting Menus ...
          **> Out of order: NOT USED BY IHS
INFO
      Reminder Information Only Menu ...
DM
      Reminder Dialog Management ...
      CPRS Reminder Configuration ...
CP
      Reminder Reports ...
RP
      Reminders MST Synchronization Management ...
          **> Out of order: NOT USED BY IHS
```

## 6.1 Activate Reminders

```
CA Add/Edit Reminder Categories
CL CPRS Lookup Categories
CS CPRS Cover Sheet Reminder List
MH Mental Health Dialogs Active
PN Progress Note Headers
RA Reminder GUI Resolution Active
DL Default Outside Location
PT Position Reminder Text at Cursor
NP New Reminder Parameters
```

Use **RA** Reminder GUI Resolution Active. This can be set by the user, so set this parameter for the CAC to YES

```
Reminders Active may be set for the following:
                    USR
                            [choose from NEW PERSON]
        Service
    2
                     SRV
                             [choose from SERVICE/SECTION]
        Division
                    DIV
                             [DEMO HOSPITAL]
                     SYS
                            [DEMO.CIAINFORMATICS.COM]
        System
Enter selection: 1 User NEW PERSON
Select NEW PERSON NAME: HAGER, MARY G
                                         MGH
                                                      CLINICAL COORDINATOR
```

## 6.2 Cover Sheet Reminders

Use CS – CPRS Cover Sheet Reminder List to start up the reminders just made.

Again, set them up for just the CAC or selected providers.

```
Select CPRS Reminder Configuration Option: CS CPRS Cover Sheet Reminder List

Clinical Reminders for Search may be set for the following:

1 User USR [choose from NEW PERSON]
```

```
Location LOC
                            [choose from HOSPITAL LOCATION]
                    SRV
       Service
                            [choose from SERVICE/SECTION]
       Division
                    DIV
                            [DEMO HOSPITAL]
                     SYS
                            [DEMO.CIAINFORMATICS.COM]
        System
       Package
                    PKG
                            [ORDER ENTRY/RESULTS REPORTING]
Enter selection: 1 User NEW PERSON
Select NEW PERSON NAME: HAGER, MARY
----- Setting Clinical Reminders for Search for User: HAGER, MARY G -----
Select Display Sequence: 1
Are you adding 1 as a new Display Sequence? Yes//
                                                 YES
Display Sequence: 1//
Clinical Reminder: TEST SENIOR HEIGHT
                                         LOCAL
Select Display Sequence: 2
Are you adding 2 as a new Display Sequence? Yes//
                                                 YES
Display Sequence: 2//
Clinical Reminder: TEST LIPID MALE
Select Display Sequence: 3
Are you adding 3 as a new Display Sequence? Yes// YES
Display Sequence: 3//
Clinical Reminder: IHS-TOBACCO SCREEN
                                          LOCAL
```

After testing, you can activate the reminders for the system level.

#### Below is an sample setup:

Display Sequence	Value
1	IHS-IMMUNIZATION FORECAST 🗲 THIS MUST BE NUMBER 1
8	IHS-PED DTAP IMMUN
9	IHS-PED HEPA IMMUN
10	IHS-PED HEPB IMMUN
11	IHS-PED HIBTITER IMMUN
12	IHS-PED MMR IMMUN
13	IHS-PED PNEUMOVAX IMMUNIZATION
14	IHS-PED POLIO IMMUN
15	IHS-PED TD IMMUNIZATION
16	IHS-PED VARICELLA IMMUN
17	IHS-INFLUENZA IMMUNIZATION
18	IHS-PNEUMOVAX IMMUNIZATION
19	IHS-TD IMMUNIZATION
30	IHS-HEP A ADULT
31	IHS-HEP B ADULT

## 7.0 Reminder Test

A site can test the reminder by entering a patient and a reminder and looking at the output. Choose Reminder Test (RT).

```
Reminder Computed Finding Management ...
RM
       Reminder Definition Management ...
SM
      Reminder Sponsor Management ...
TXM
      Reminder Taxonomy Management ...
TRM
      Reminder Term Management ...
RX
      Reminder Exchange
RT
      Reminder Test
      Other Supporting Menus ...
INFO
      Reminder Information Only Menu ...
      Reminder Dialog Management ...
CP
      CPRS Reminder Configuration ...
RP
      Reminder Reports ...
      Reminders MST Synchronization Management ...
          **> Out of order: NOT USED BY IHS
```

Select the patient. Then select the Reminder to test.

The data stream that returns is not pretty but the data is valuable.

```
The elements of the FIEV array are:
FIEV(1)=1
FIEV(1, "DATE")=3050308.141159
FIEV(1, "FINDING")=19;AUTTHF(
FIEV(1,"LEVEL")=
FIEV(1, "SOURCE")=1101; AUPNVHF(
FIEV(1, "TERM") = ALCOHOL SCREEN
FIEV(1, "VALUE")=
FIEV(1, "VIEN")=1970963
FIEV("AGE",1)=1
FIEV("DFN")=102519
FIEV("PATIENT AGE")=25
The elements of the ^TMP(PXRMID,$J) array are:
^TMP(PXRMID,$J,68,"AGE11A")=1
^TMP(PXRMID, $J,68,"FINDING 1_FOUNDB") = Alcohol screen found in the computer within the
past year
^TMP(PXRMID,$J,68,"HEALTH FACTOR CAGE 0/4")=03/08/2005 Health Factor: CAGE 0/4
^TMP(PXRMID,$J,68,"PATIENT COHORT LOGIC")=1^(SEX)&(AGE)^(1)&(1)
^TMP(PXRMID,$J,68,"REMINDER NAME")=Alcohol Screen
^TMP(PXRMID,$J,68,"RESOLUTION LOGIC")=1^(0)!FI(1)^(0)!1
^TMP(PXRMID,$J,68,"zFREQARNG")=Due every 1 year for ages 13Y to 110Y
The elements of the ^TMP("PXRHM",$J) array are:
^TMP("PXRHM",$J,68,"Alcohol Screen")=RESOLVED^3060308.141159^3050308.141159
^TMP("PXRHM",$J,68,"Alcohol Screen","TXT",1)=
^TMP("PXRHM",$J,68,"Alcohol Screen","TXT",2)=Applicable: Due every 1 year for ag
es 13Y to 110Y within cohort.
^TMP("PXRHM",$J,68,"Alcohol Screen","TXT",3)=
^TMP("PXRHM",$J,68,"Alcohol Screen","TXT",4)=Resolution: Last done 03/08/2005
^TMP("PXRHM",$J,68,"Alcohol Screen","TXT",5)=Reminder Term: ALCOHOL SCREEN
^TMP("PXRHM",$J,68,"Alcohol Screen","TXT",6)=03/08/2005 Health Factor: CAGE 0/4
^TMP("PXRHM",$J,68,"Alcohol Screen","TXT",7)=Alcohol screen found in the computer
within the past year
```

- The **bolded lines** are the most important. The number one (1) says that this patient is a candidate for this reminder.
- The second bolded line has a 1 if the reminder is not due and a 0 if it is due.

Another example is below. The patient has diabetes and therefore should have a lipid done yearly.

```
The elements of the ^TMP(PXRMID,$J) array are:
^TMP(PXRMID, $J, 2, "FINDING 2_FOUNDB") = Patient is diabetic and should have lipid profile
done yearly
^TMP(PXRMID,$J,2,"ICD9VPOV 250.00","CODE")=250.00
^TMP(PXRMID,$J,2,"ICD9VPOV 250.00","DATE")=3050308.141159
^TMP(PXRMID,$J,2,"ICD9VPOV 250.00","DIAG")=DM UNCOMPL/T-II/NIDDM,NS UNCON
^TMP(PXRMID,$J,2,"ICD9VPOV 250.00","PN")=Diabetes Mellitus Type II or unspecified
^TMP(PXRMID, $J,2,"LAB LIP.PAN")=08/01/2003 Laboratory test: LIP.PAN; value - SEE
SEPARATEREPORT.
^TMP(PXRMID,$J,2,"PATIENT COHORT LOGIC")=1^(SEX)&(AGE)!FI(2)^(1)&(1)!1
^TMP(PXRMID,$J,2,"REMINDER NAME")=P-Lipid Profile Female
^TMP(PXRMID, ^J, 2, "RESOLUTION LOGIC") = 1^(0)!FI(1)^(0)!1
^TMP(PXRMID, ^J, 2, "zFREQARNG") = Due every 1 year for all ages
The elements of the ^TMP("PXRHM", $J) array are:
^TMP("PXRHM",$J,2,"P-Lipid Profile Female")=DUE NOW^3040801.09241^3030801.09241
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",1)=
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",2)=Applicable: Due every 1 year
for all ages within cohort.
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",3)=03/08/2005 Encounter Diagnosis:
250.00 DM UNCOMPL/T-II/NIDDM, NS UNCON
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",4)= Prov. Narr. - Diabetes Mellitus
Type II or unspecified
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",5)=Patient is diabetic and should
have lipid profile done yearly
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",6)=
\label{thm:condition:last done 08/01/2003} $$ TMP("PXRHM", J, 2, "P-Lipid Profile Female", "TXT", 7) = Resolution: Last done 08/01/2003 $$
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",8)=Reminder Term: IHS-LIPID LAB TESTS
^TMP("PXRHM",$J,2,"P-Lipid Profile Female","TXT",9)=08/01/2003 Laboratory test:
LIP.PAN; value - SEESEPARATEREPORT.
```

## 8.0 Reminders Due

- 1. Log into the EHR. If you were already logged on, you will need to log off and then log back on again.
- 2. Pick a patient who would have one of the reminders due.

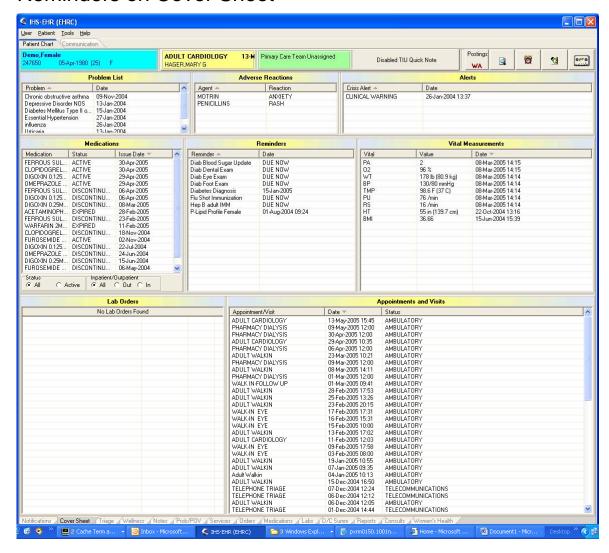
The reminder alarm clock should be RED in someone with a reminder due.

If you click on the alarm clock, you should see a list of reminders due.

Right-click on the reminder due and review any of the options in the drop-down menu

3. Be sure to check all the reminders before adding them to the system level.

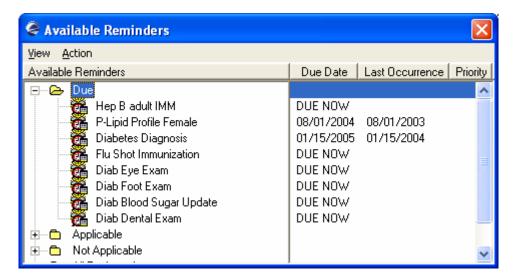
# 8.1 Reminders on Cover Sheet



## 8.2 Reminder Icon

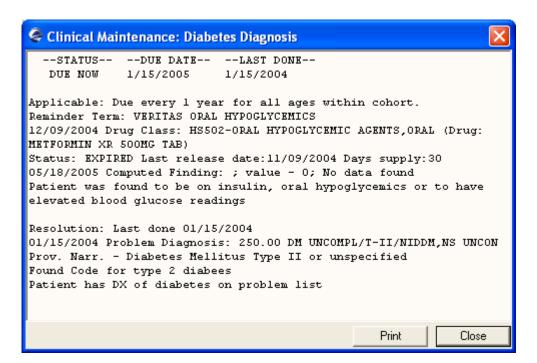
The reminder icon is an alarm clock. The clock appears red if reminders are due and blue if there is nothing due. This displays when a reminder is due and when it was last done.

Click on the reminder icon to open up the list of items to view.



Right-click on any item in the list and there will be a selection of items from which to choose. This list is explained below.

## 8.2.1 Clinical Maintenance (why it was due)



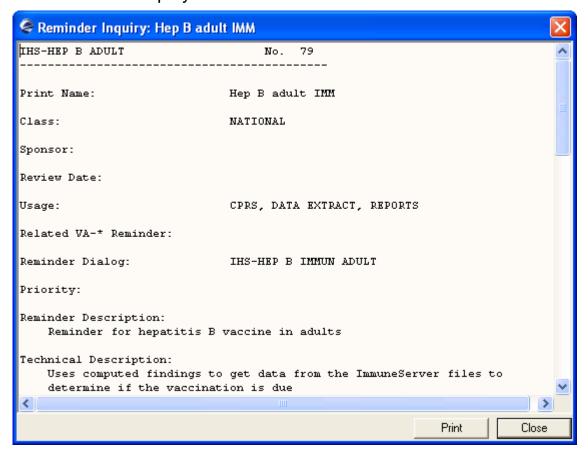
## 8.2.2 Evaluate the reminder again

Generally, you use this after something has been added to PCC and the you want to see if it resolved the reminder

## 8.2.3 Bring up reference material

A Website can be added to a reminder. Clicking on the reference material will link to the associated Website.

## 8.2.4 Do a reminder inquiry



#### 8.2.5 Look at the Reminder Icons

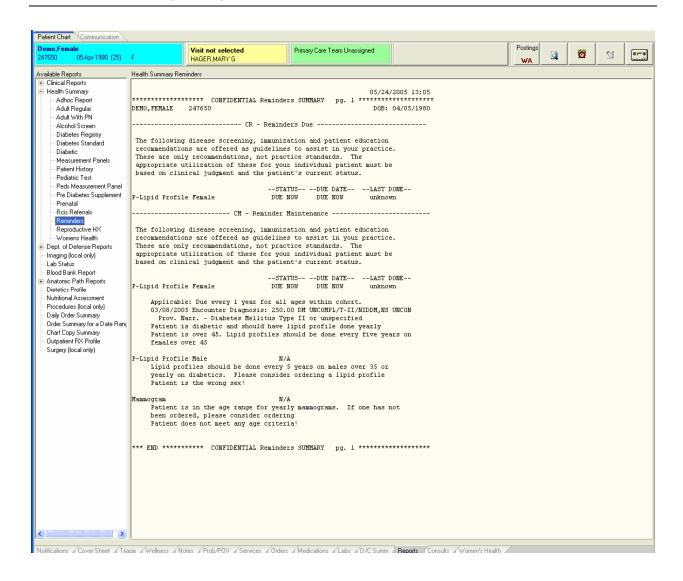


# 8.3 Reminders in Health Summary

You can also view the Reminders in the Health Summary on the Reports tab.

Users can either create a VA Health Summary type for reminders as below, or the VA Health Summary components that already exist can be added to the Ad Hoc report.

Sites will need to have installed the HEALTH SUMMARY COMPONENTS (BHS) package before they can use VA Health Summary. Once created, the summary type is added using the parameter ORWRP HEALTH SUMMARY LIST.



# 9.0 Taxonomy Error Example

This section describes an error on install and how to fix the error.

## 9.1 Error on Install

Below is an example of an install that produced the taxonomy error. If this error occurs because:

- 1. The site is installing the patch a second time, nothing needs to be done.
- 2. The site is installing the patch the first time.

Make the taxonomy manually.

Install the reminder manually from reminder exchange.

You can see which reminder had the error and you can read which code caused the error.

This will scroll by quickly so we STRONGLY RECOMMEND to print out your install or log it as it occurs.

```
Select IHS Kernel Option: ^kids Kernel Installation & Distribution System
          Edits and Distribution ...
         Utilities ...
          Installation ...
You have 20 PENDING ALERTS
         Enter "VA to jump to VIEW ALERTS option
Select Kernel Installation & Distribution System Option: installation
         Load a Distribution
         Verify Checksums in Transport Global
        Print Transport Global
        Compare Transport Global to Current System
        Backup a Transport Global
        Install Package(s)
         Restart Install of Package(s)
         Unload a Distribution
You have 20 PENDING ALERTS
         Enter "VA to jump to VIEW ALERTS option
Select Installation Option: 1 Load a Distribution
Enter a Host File: pxrm0150.1002k
KIDS Distribution saved on Jun 13, 2005@10:41:20
Comment: immunization reminders
This Distribution contains Transport Globals for the following Package(s):
Build PXRM*1.5*1002 has been loaded before, here is when:
```

```
Install Completed
      PXRM*1.5*1002
                      was loaded on Jun 08, 2005@06:38:44
OK to continue with Load? NO// y YES
Distribution OK!
Want to Continue with Load? YES//
Loading Distribution...
Build PXRM*1.5*1002 has an Environmental Check Routine
Want to RUN the Environment Check Routine? YES//
   PXRM*1.5*1002
Will first run the Environment Check Routine, BPXRMP2I
Use INSTALL NAME: PXRM*1.5*1002 to install this Distribution.
         Load a Distribution
         Verify Checksums in Transport Global
         Print Transport Global
         Compare Transport Global to Current System
        Backup a Transport Global
         Install Package(s)
         Restart Install of Package(s)
         Unload a Distribution
You have 20 PENDING ALERTS
         Enter "VA to jump to VIEW ALERTS option
Select Installation Option: 6 Install Package(s)
                      PXRM*1.5*1002 Loaded from Distribution Loaded from
Select INSTALL NAME:
Distribution 6/15/05@06:51:48
    => immunization reminders ;Created on Jun 13, 2005@10:41:20
This Distribution was loaded on Jun 15, 2005@06:51:48 with header of
  immunization reminders ;Created on Jun 13, 2005@10:41:20
   It consisted of the following Install(s):
 PXRM*1.5*1002
Checking Install for Package PXRM*1.5*1002
Will first run the Environment Check Routine, BPXRMP2I
Install Questions for PXRM*1.5*1002
Incoming Files:
            REMINDER EXCHANGE FILE (including data)
Note: You already have the 'REMINDER EXCHANGE FILE' File.
I will REPLACE your data with mine.
Want KIDS to INHIBIT LOGONs during the install? YES// n NO
Enter the Device you want to print the Install messages.
You can queue the install by enter a 'Q' at the device prompt.
Enter a '^' to abort the install.
DEVICE: HOME//
Install Started for PXRM*1.5*1002 :
```

```
Jun 15, 2005@06:51:54
Build Distribution Date: Jun 13, 2005
Installing Routines:
              Jun 15, 2005@06:51:54
Running Pre-Install Routine: PRE^BPXRMP2I
Installing Data Dictionaries:
              Jun 15, 2005@06:51:55
Installing Data:
              Jun 15, 2005@06:51:57
Running Post-Install Routine: POST^BPXRMP2I
Installing reminder IHS-HEP A ADULT
Installing reminder IHS-HEP B ADULT
Installing reminder IHS-IMMUNIZATION FORECAST
Installing reminder IHS-INFLUENZA IMMUNIZATION
The update failed, UPDATE^DIE returned the following error message:
MSG("DIERR")=1^1
MSG("DIERR",1)=701
MSG("DIERR",1,"PARAM",0)=3
MSG("DIERR",1,"PARAM",3)=043.9
MSG("DIERR",1,"PARAM","FIELD")=.01
MSG("DIERR",1,"PARAM","FILE")=811.23102
MSG("DIERR",1,"TEXT",1)=The value '043.9 ' for field SELECTABLE DIAGNOSIS in SEL
ECTABLE DIAGNOSIS SUB-FIELD in file REMINDER TAXONOMY is not valid.
MSG("DIERR", "E", 701, 1) =
REMINDER TAXONOMY entry did not get installed!
Examine the above error message for the reason.
Installing reminder IHS-PED DTAP IMMUN
Installing reminder IHS-PED HEPA IMMUN
Installing reminder IHS-PED HEPB IMMUN
Installing reminder IHS-PED HIBTITER IMMUN
Installing reminder IHS-PED MMR IMMUN
Installing reminder IHS-PED PEDIARIX IMMUN
Installing reminder IHS-PED PEDVAXHIB IMMUN
Installing reminder IHS-PED PNEUMOVAX IMMUNIZATION
Installing reminder IHS-PED POLIO IMMUN
Installing reminder IHS-PED TD IMMUNIZATION
Installing reminder IHS-PED VARICELLA IMMUN
Updating Routine file...
```

```
Updating KIDS files...

PXRM*1.5*1002 Installed.

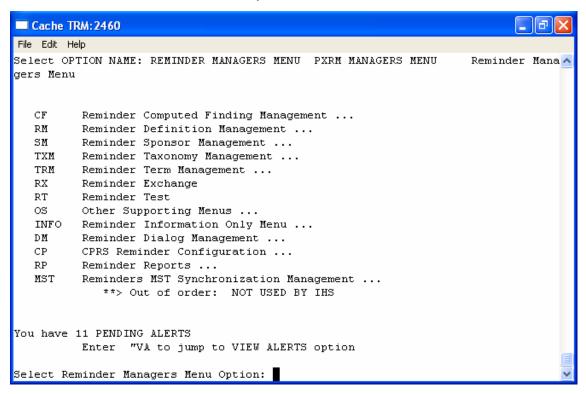
Jun 15, 2005@06:52:02
```

# 9.2 Fixing the Error

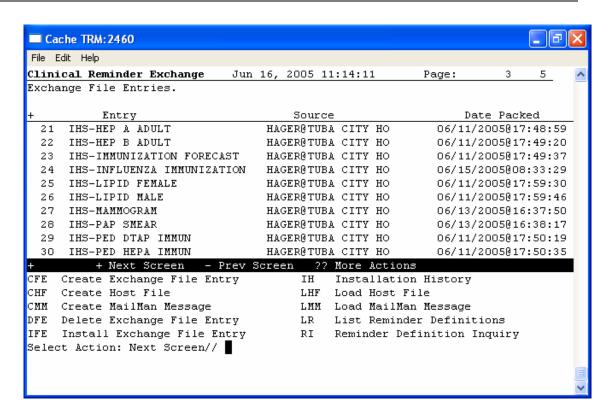
This section describes how to create the taxonomy manually and how to install the reminder manually.

## 9.2.1 Create the Taxonomy Manually

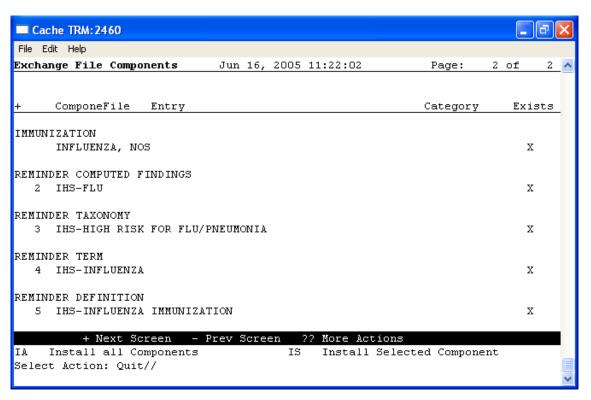
1. Find the name of the taxonomy:



Use the main Reminder Menu, and choose RX Reminder Exchange.



Search the list until you find the reminder that had the error. Then, choose IFE (Install Exchange File Entry).



You will see the name of the taxonomy. If it was not installed there will NOT be an X in the Exists column. The example above does have the taxonomy.

- 2. Use the taxonomy option to create the taxonomy.
  - a. Return to the main menu and use TXM (Reminder Taxonomy Management). Choose TE (Edit Taxonomy Item).

```
TL List Taxonomy Definitions
TI Inquire about Taxonomy Item
TE Edit Taxonomy Item
TC Copy Taxonomy Item
```

b. Enter the name of the taxonomy you found from reminder exchange.

**NOTE**: Make sure the name is identical to the one in reminder exchange.

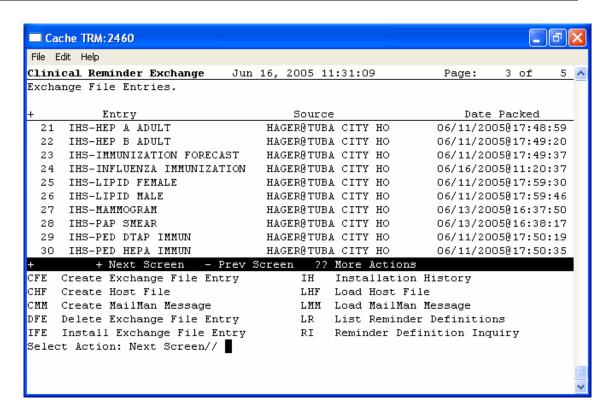
```
NAME: IHS-HIGH RISK FOR FLU/PNEUMONIA Replace
BRIEF DESCRIPTION: Flu/pneumonia risk codes Replace
CLASS: LOCAL//
SPONSOR:
REVIEW DATE:
PATIENT DATA SOURCE: EN,PL//
USE INACTIVE PROBLEMS:
INACTIVE FLAG:
ICDO Range of Coded Values
Select ICD0 LOW CODED VALUE:
ICD9 Range of Coded Values
Select ICD9 LOW CODED VALUE: V08.//
  ICD9 LOW CODED VALUE: V08.//
  ICD9 HIGH CODED VALUE: V08.//
Select ICD9 LOW CODED VALUE:
CPT Range of Coded Values
Select CPT LOW CODED VALUE:
```

- c. Use the descriptions of the taxonomies found in the document entitled "Taxonomies" to enter all the grouping of ICD0, ICD9, and/or CPT codes that apply to this taxonomy.
- d. For a single entry, the low value and the high value are the same entry.
- e. For ranges, enter the lowest entry in the range and then the highest. The computer will all codes in that range.

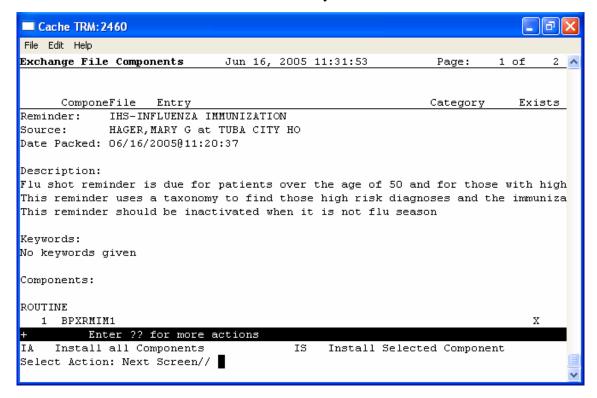
# 9.2.2 Install the Reminder Manually

1. Return to Reminder Exchange

Go back into reminder exchange and again find the reminder



2. Choose IFE to install the reminder manually.



Choose IA (Install all Components).

• If the component already exists, the default will be to skip.

• If the component does not exist, the default will be to install.

#### TAKE ALL THE DEFAULTS.

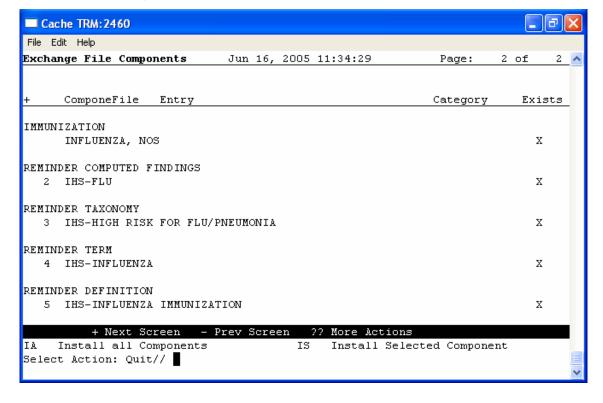
```
Routine BPXRMIM1 already EXISTS,
what do you want to do?

Select one of the following:

C Create a new entry by copying to a new name
I Install or Overwrite the current entry
Q Quit the install
S Skip, do not install this entry

Enter response: S//
```

When finished, all of the items should have an X in the Exists column



# 10.0 Contact Information

If you have any questions or comments regarding this distribution, please contact the OIT Help Desk by:

**Phone**: (505) 248-4371 or

(888) 830-7280

**Fax**: (505) 248-4199

Web: <a href="http://www.rpms.ihs.gov/TechSupp.asp">http://www.rpms.ihs.gov/TechSupp.asp</a>

Email: <a href="mailto:ITSCHelp@mail.ihs.gov">ITSCHelp@mail.ihs.gov</a>