



RESOURCE AND PATIENT MANAGEMENT SYSTEM

Referred Care Information Systems/EHR Component

(BMC)

Installation Guide and Release Notes

Version 4.0 Patch 12
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Office of Information Technology
Division of Information Resource Management

Table of Contents

- 1.0 Installation Notes..... 1**
 - 1.1 Contents of Distribution 1
 - 1.2 Required Resources..... 1
 - 1.3 Before You Begin: Installation Issues 2
- 2.0 Installation Instructions 3**
 - 2.1 EHR-Referred Care Component – Existing Install..... 3
 - 2.1.1 Stage 1–DLL Files..... 3
 - 2.1.2 Stage 2–VOR Files..... 3
 - 2.1.3 Fixing Checksum Errors 6
 - 2.2 EHR-Referred Care Component – First Time Install..... 7
 - 2.2.1 Stage 1–DLL Files..... 8
 - 2.2.2 Stage 2–VOR Files..... 8
 - 2.2.3 Stage 3 – Provider Template..... 10
- 3.0 Installation Verification 15**
- Contact Information 16**

1.0 Installation Notes

Prefix: BMC

Current Version: 4.0 Patch 12

1.1 Contents of Distribution

Table 1-1: Contents of distribution – files and descriptions

File	Description
IHSReferredCare.PatientReferral.vor	Object File for Referral tab (EHR)
IHSReferredCare.Referral.vor	Object File for RCIS tab (EHR)
IHSReferredCare.PatientReferral.dll	DLL file (EHR)
IHSReferredCare.Referral.dll	DLL file (EHR)
bmc_0400.12k	KIDS build for BMC v4.0 patch 11 (RPMS)
bmc_0400.12n	Notes File for BMC v4.0 patch 11 (RPMS)
bmc_0400.12i.pdf	Install Guide for EHR component
bmc_0400.12o.pdf	Addendum to User Manual

1.2 Required Resources

- REFERRED CARE INFO SYSTEM v4.0
- VA FileMan v22 or higher
- VA Kernel v8 or higher
- IHS Patient Registration (AG) v7.1 patch 11
- IHS Dictionaries (Pointers) (AUPN) v99.1 patch 16
- Taxonomy Package V 5.1 patch 5
- IHS Dictionaries (Pointers) (AUT) v98.1 patch 26
- Lexicon (LEX) v2.0 patch 1003
- IHS ICD/CPT Lookup & Grouper (AICD) v4.0
- Order entry (OR) v3.0 Patch 190
- IHS Standard Terminology (BSTS) v1.0

If using PCC:

- IHS PCC SUITE (BJPC) v2.0 patch 10

If using EHR:

- EHR (BGO) v1.1 patch 13

1.3 Before You Begin: Installation Issues

All EHR and Resource and Patient Management System (RPMS) users should be logged off the system during the installation process.

Installation will require administrator access to the VueCentric System Management Utility (VcManager).

Notes: If you have already installed the RCIS components in EHR at your site and are now installing a patch or updated version, refer to Section 2.1 in this manual for instructions.

If you are installing the RCIS component in EHR for the first time at your site, refer to Section 2.2 of this manual for full installation instructions.

2.0 Installation Instructions

2.1 EHR-Referred Care Component – Existing Install

The EHR installation procedure includes these two stages:

1. Adding two .dll files to the lib folder on the EHR network share:
 - a. **IHSReferredCare.PatientReferral.dll**
 - b. **IHSReferredCare.Referral.dll**
2. Importing two .vor files to VueCentric Object Registry:
 - a. **IHSReferredCare.PatientReferral.vor**
 - b. **IHSReferredCare.Referral.vor**

Note: For Citrix and Terminal Server setups, ensure that the shared files on the server are updated. Desktop setups will need the local files updated on each workstation.

2.1.1 Stage 1–DLL Files

Copy the two .dll files into the EHR lib folder on the main EHR network share.

- **IHSReferredCare.PatientReferral.dll**
- **IHSReferredCare.Referral.dll**

Note: Verify that the .dll files are placed in the same folder as defined in the VueCentric Site Parameters for the Default object source path.

2.1.2 Stage 2–VOR Files

1. Open **VcManager.exe** located in EHR\bin or EHR\utl folder.

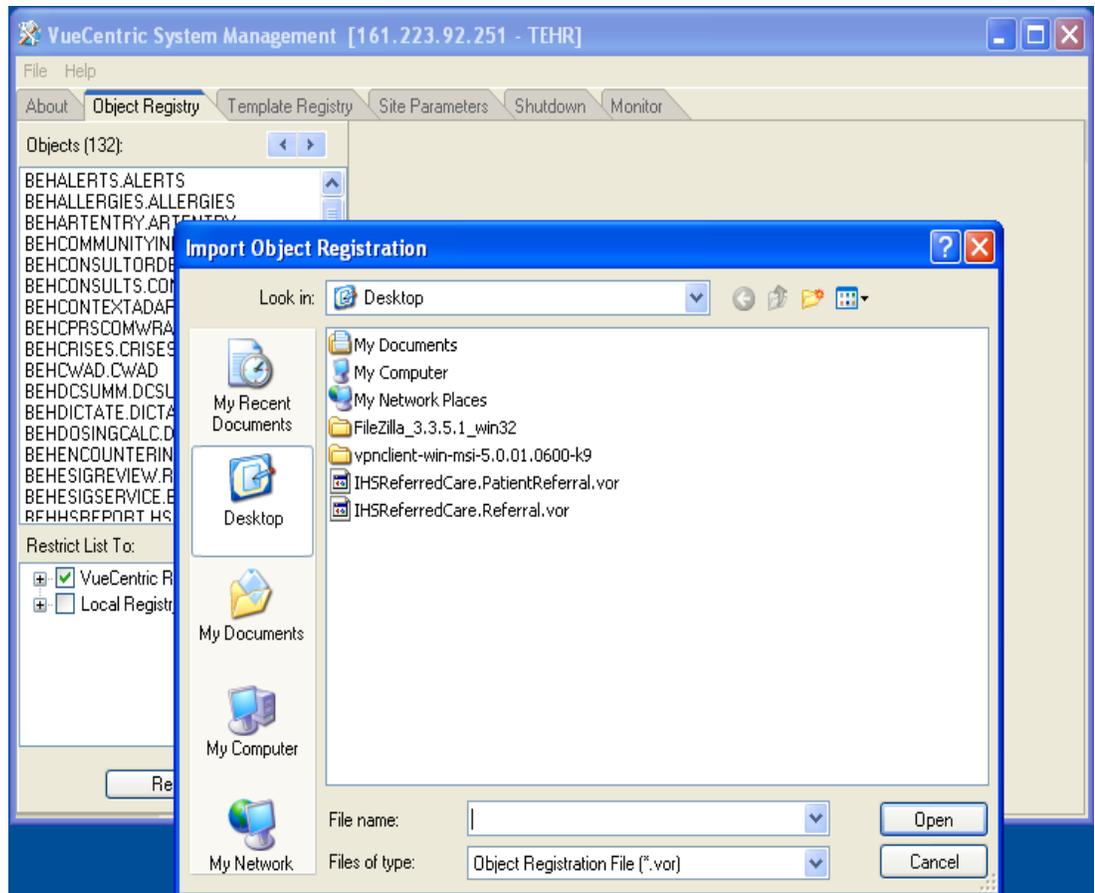


Figure 2-2: **Import Object Registration** window

7. To verify that no Checksum errors occur, click the **Retrieve** button, which is located next to the **Apply** button.
8. The window shown in Figure 2-3 will display if the import steps were completed successfully. You can click the **Cancel** button to close the window.

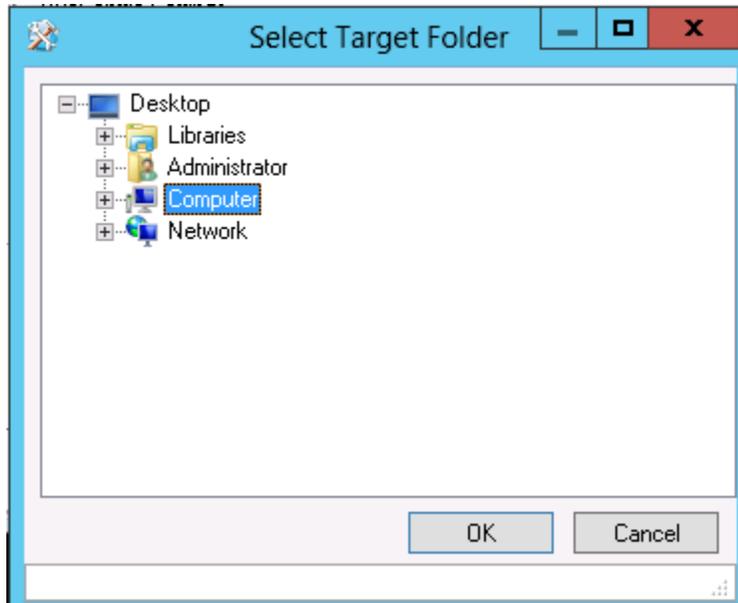


Figure 2-3: **Select Target Folder** window

9. Repeat steps 5–8 with the **IHSReferredCare.Referral** file.

2.1.3 Fixing Checksum Errors

If you see a **File checksum invalid** error message in a pop-up alert (Figure 2-4) after performing the steps in the previous section, follow the steps below to correct the error.

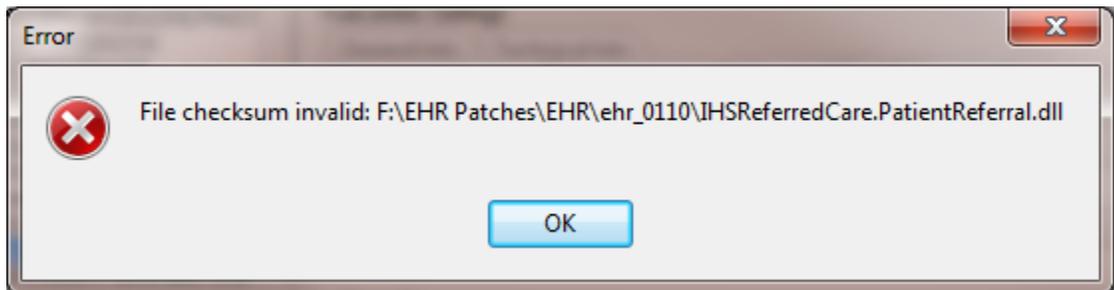


Figure 2-4: Checksum error message

1. Close and restart the VcManager.
2. Select the **Object Registry** tab.

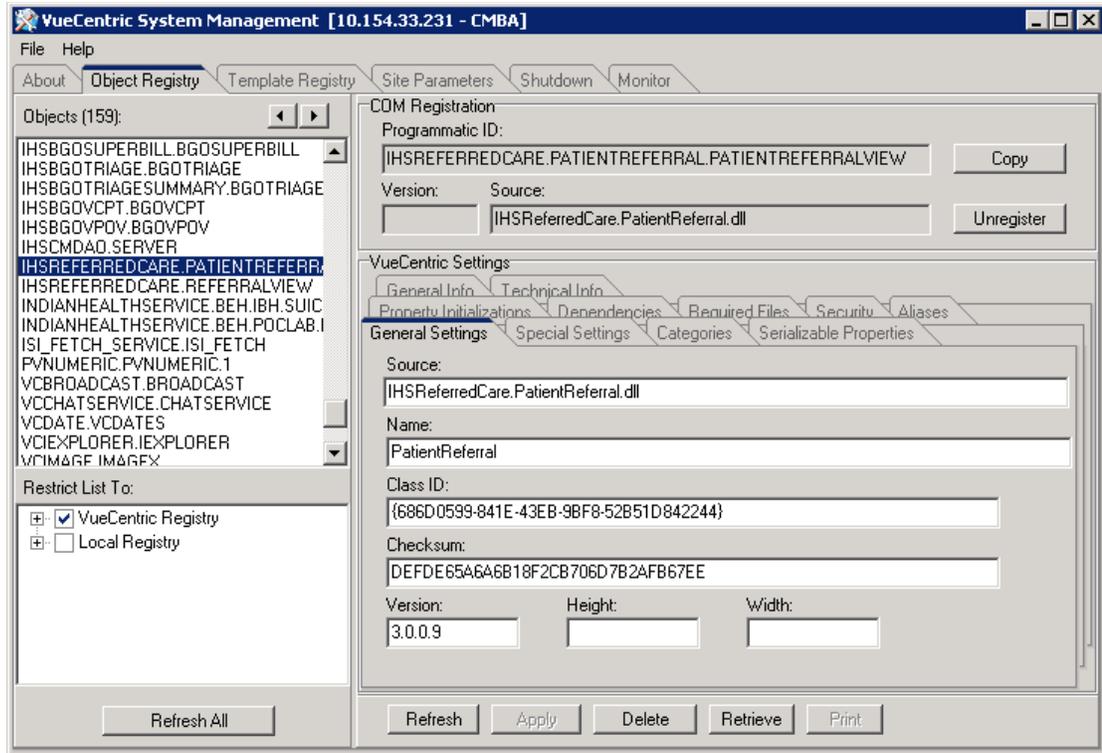


Figure 2-5: Object Loaded in VcManager

3. Go to **File | Import**.
4. Select the **IHSReferredCare.PatientReferral.vor** file and click **Open** to import.
5. Click the **Copy** button once. Verify that the Checksum value updates when you click the **Copy** button. If the **Checksum** field becomes empty, repeat the steps in this section.
6. Click **Apply** to save the information.
7. Repeat steps 3–6 for the **IHSReferredCare.Referral.vor** file.
8. Close the VcManager application when complete.

2.2 EHR-Referred Care Component – First Time Install

The EHR installation procedure includes these three stages:

1. Adding two .dll files to the lib folder on the EHR network share
 - a. **IHSReferredCare.PatientReferral.dll**
 - b. **IHSReferredCare.Referral.dll**
2. Importing two .vor files to VueCentric Object Registry

- a. **IHSReferredCare.PatientReferral.vor**
 - b. **IHSReferredCare.Referral.vor**
3. Modifying Provider template to add two referral components

Note: For Citrix and Terminal Server setups, ensure that the shared files on the server are updated. Desktop setups will need the local files updated on each workstation.

2.2.1 Stage 1–DLL Files

Copy the two .dll files into the EHR lib folder on the main EHR network share.

- **IHSReferredCare.PatientReferral.dll**
- **IHSReferredCare. Referral.dll**

Note: Verify that the .dll files are placed in the same folder as defined in the VueCentric Site Parameters for the Default object source path.

2.2.2 Stage 2–VOR Files

1. Open VcManager.exe located in EHR\bin or EHR\utl folder.

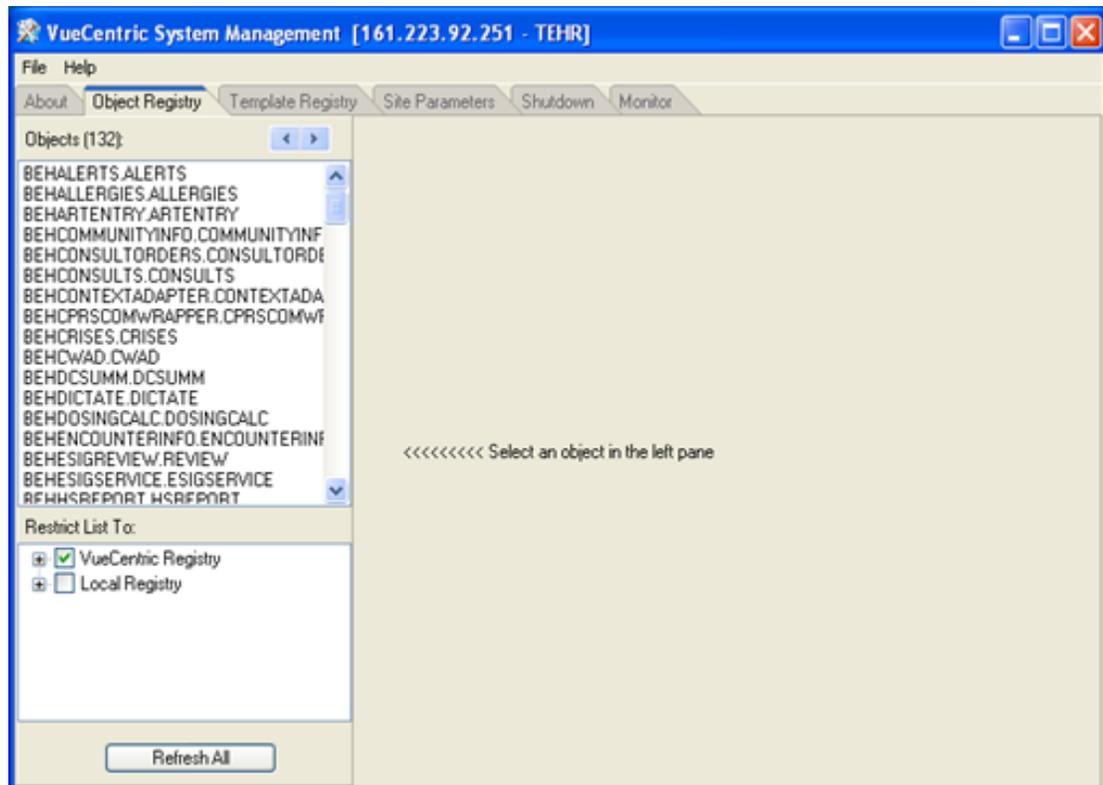


Figure 2-6: VcManager Screen

2. Select the **Object Registry** tab.
3. Go to **File | Import**.
4. Select **IHSReferredCare.PatientReferral.vor** and click **Open** to import.

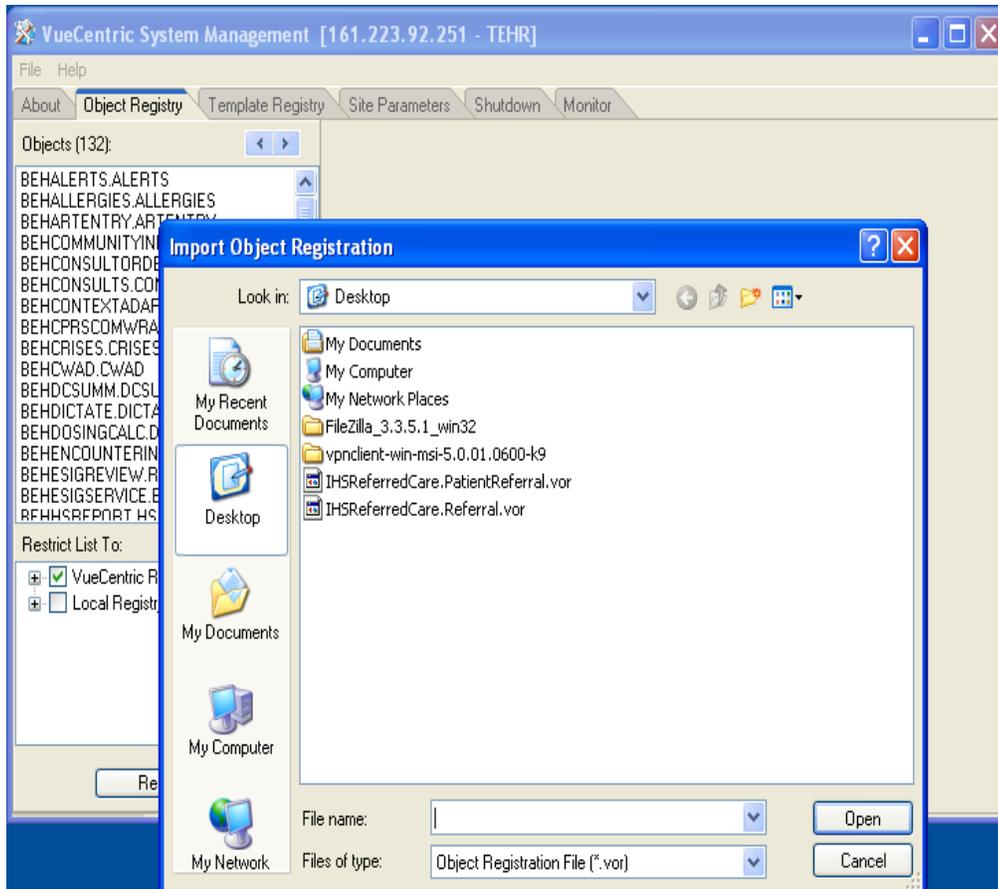


Figure 2-7: Select Import Object screen

5. Click **Apply** to save the information.

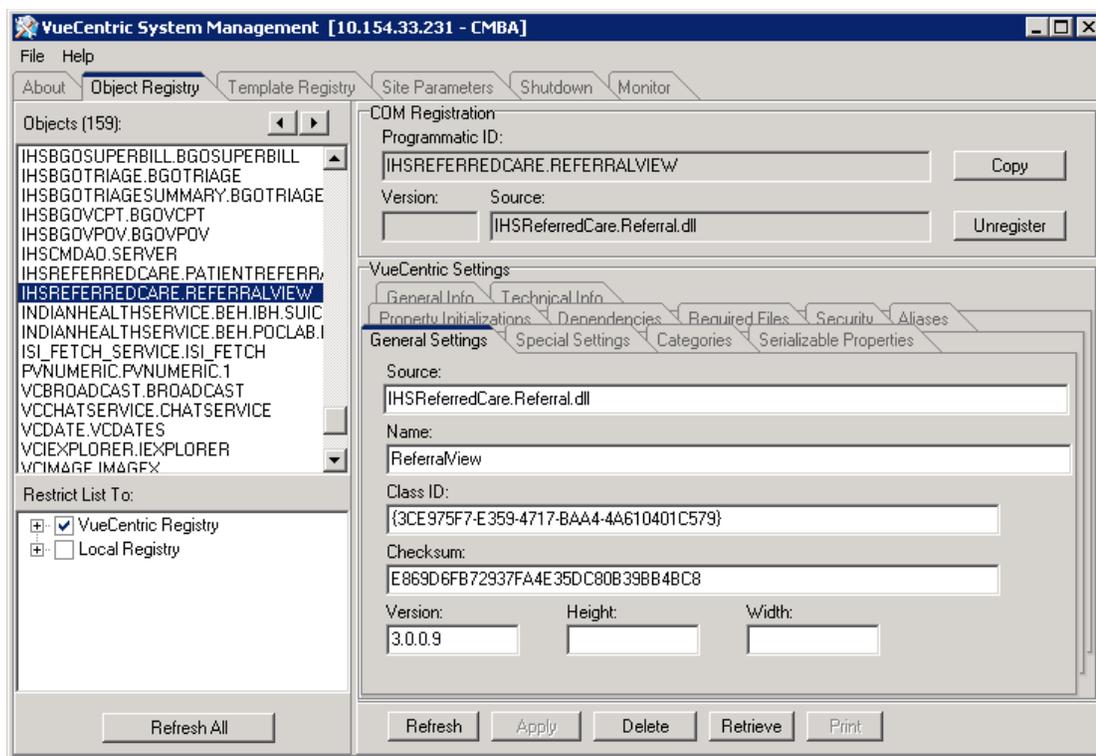


Figure 2-8: Object Loaded view in VcManager

6. Repeat the Import (steps 3–5) for the **IHSReferredCare.Referral.vor** file.
7. Close the VcManager application when complete.

2.2.3 Stage 3 – Provider Template

1. Open the EHR application and log in.
2. Right-click the header to display a context menu.
3. Select **Design Mode** (see Figure 2-9).

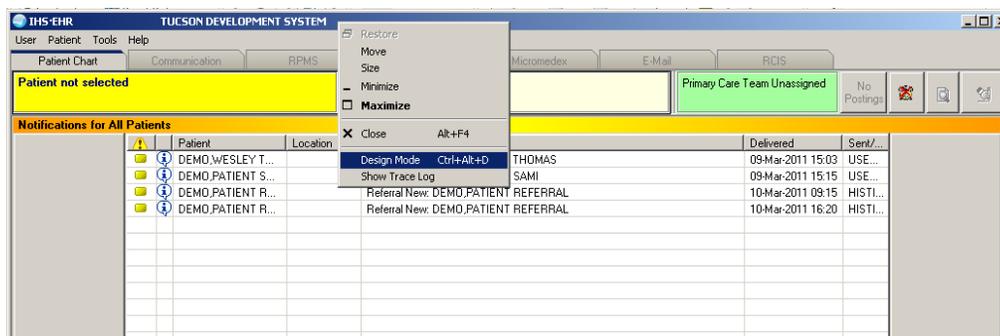


Figure 2-9: Design Mode option

4. Select the **Layout Manager** from the **Design** menu (Figure 2-10).

5. Select **Tabbed Notebook** and click **Properties**.

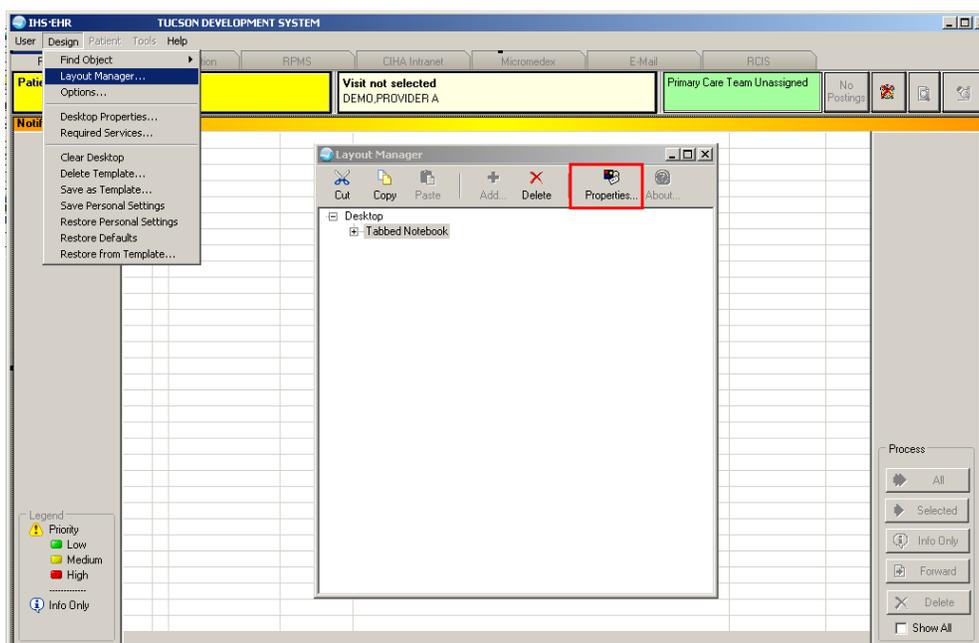


Figure 2-10: Design menu: Layout Manager

6. Select the **Tab Editor** and add a new tab named **RCIS**. Click **OK**.

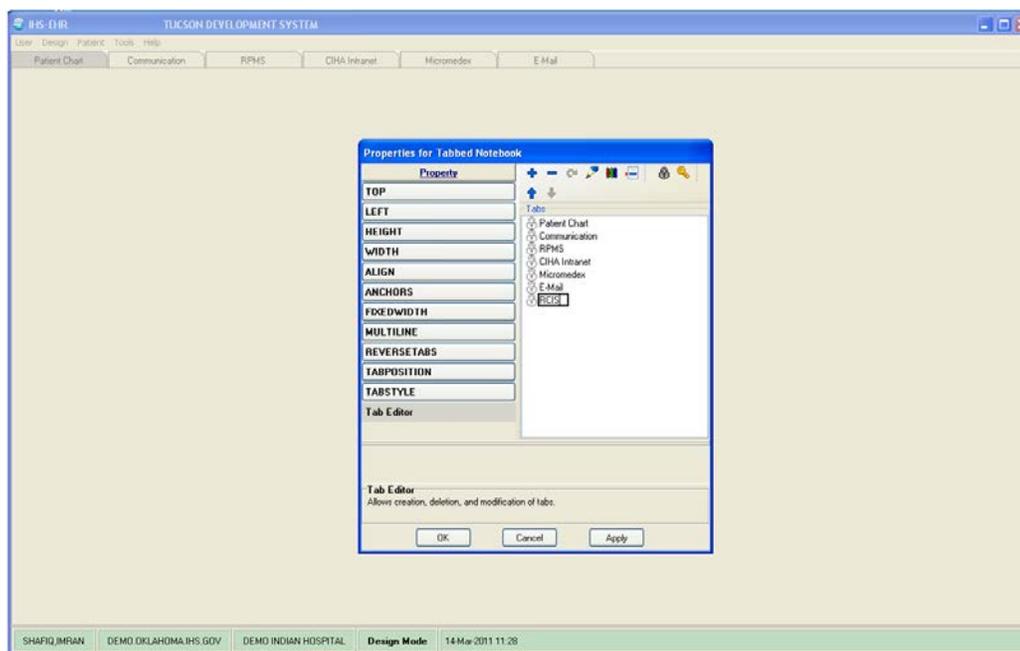


Figure 2-11: EHR Design Mode - Create new RCIS tab

7. To add an object to the new **RCIS** tab, click **Add (+)** and expand the **Type | Object list** (Figure 2-12).

8. Select the **ReferralView** object from the list and click **Add**.

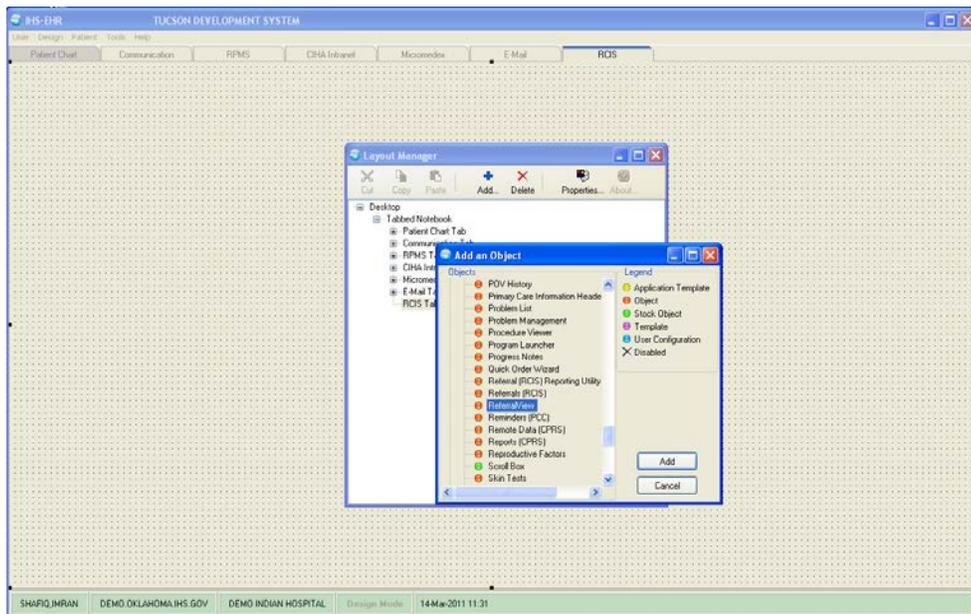


Figure 2-12: EHR Designer Mode–Add ReferralView object to RCIS tab

9. Open the properties for **ReferralView** and select **Align–All** to expand the component inside the **RCIS** tab.

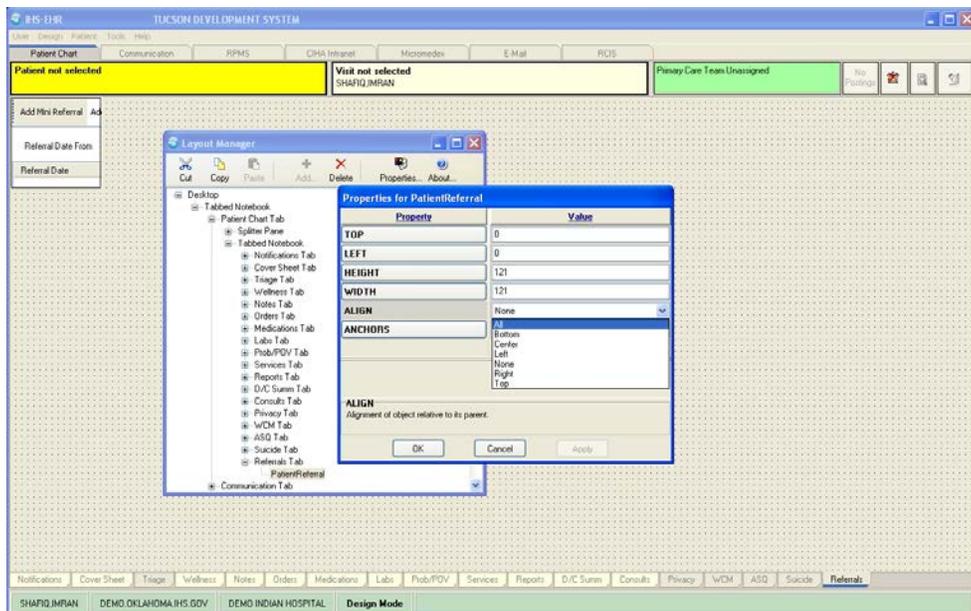


Figure 2-13: EHR Designer Mode–Align Setting in Object Properties

10. Return to the **Layout Manager** to add another new tab under the **Patient Chart** tab.

11. Open the properties for the **Tabbed Notebook** located under **Patient Chart**.

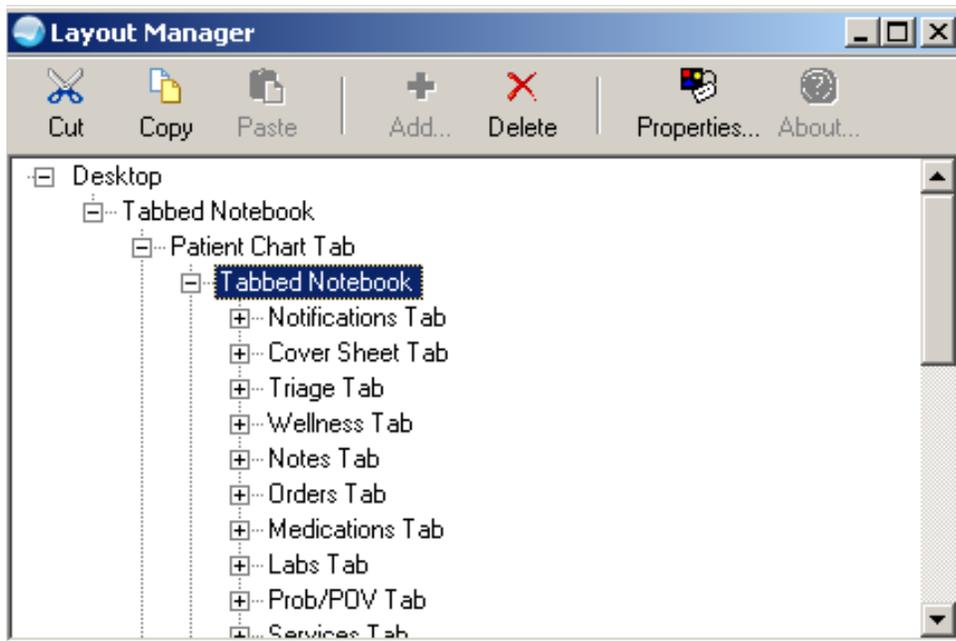


Figure 2-14: EHR Designer Mode – Layout Manager Close-up

12. Use the **Tab Editor** to add a new tab named **Referrals** and click **OK**.

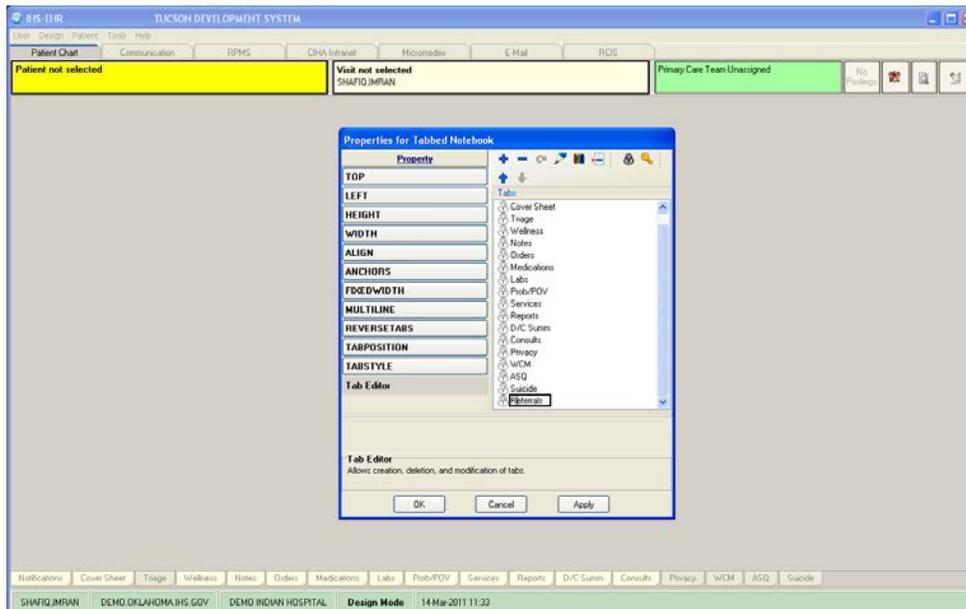


Figure 2-15: EHR Designer Mode–Add tab to Patient Chart

13. Add an **Object** to the new **Referrals** tab and select the **PatientReferral** object (see Steps 7–8).

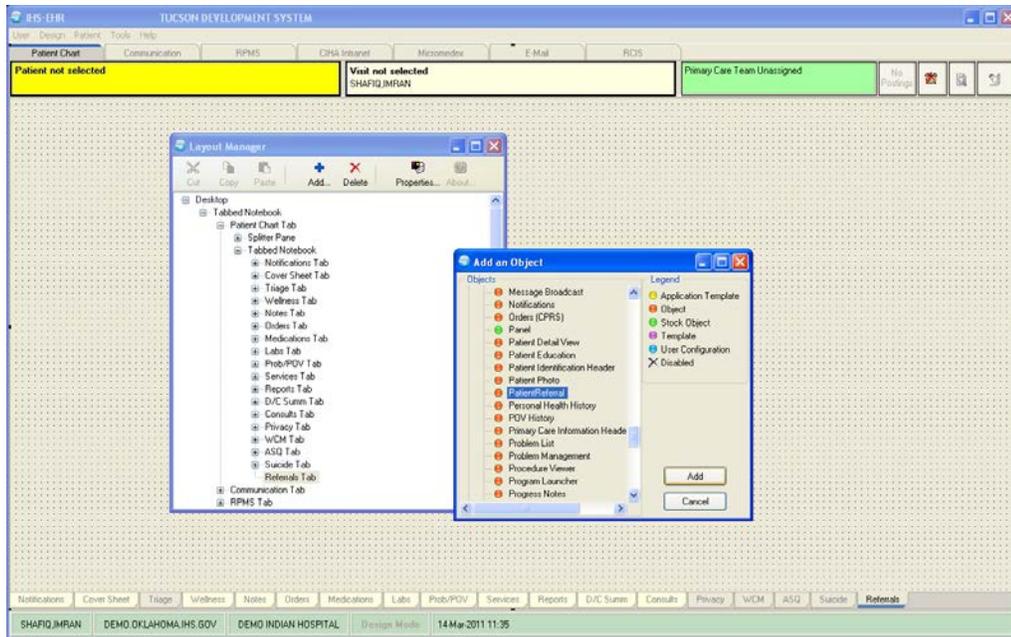


Figure 2-16: EHR Designer Mode–Add PatientReferral object to Referrals tab

14. Select **Align–All** in the **PatientReferral** properties to expand the component inside the **Referrals** tab (See Figure 2-13)
15. Save the design to the **Provider** template. The **Provider** template is generally titled **%Provider**.

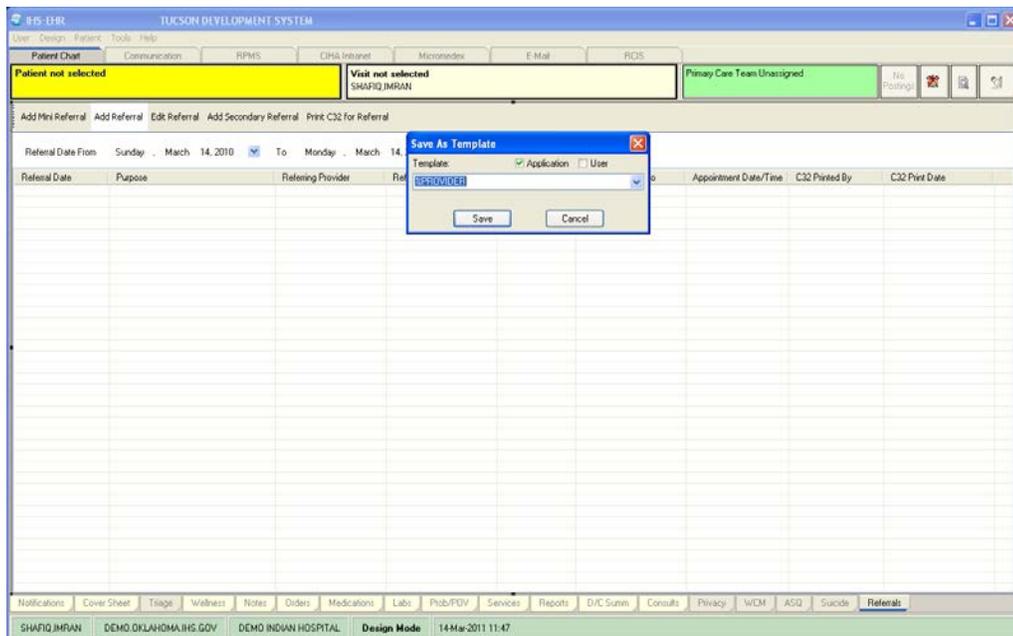


Figure 2-17: EHR Designer Mode–Save As screen for Provider template

3.0 Installation Verification

1. Log in to EHR as a Provider.
2. The **RCIS** tab should show referrals authored by the currently logged-in provider (Figure 3-1).

Patient Name	Referral Date	Purpose	Referring Provider	Referral Number	Status	Facility Referred To	Appointment Date/Time	Clinical Consulta...	Printed By
[Redacted]	OCT 06, 2017	CARDIAC EVAL	[Redacted]	2021011600047	ACTIVE	[Redacted]			
[Redacted]	OCT 06, 2017	JA	[Redacted]	2021011600048	ACTIVE	[Redacted]	OCT 08, 2017		
[Redacted]	OCT 09, 2017	Bum I	[Redacted]	2021011600063	ACTIVE	[Redacted]			

Figure 3-1: RCIS tab window

3. Go to the **Patient Chart** tab.
4. Select a patient.
5. The **Referrals** tab under **Patient Chart** should display the referrals for the patient as in Figure 3-2.

Referral Date	Purpose	Referring Provider	Referral Number	Status	Facility Referred To	Appointment Date/Time	Clinical Consulta...	Printed By	Print Date

Figure 3-2: Referrals tab under Patient

Contact Information

If you have any questions or comments regarding this distribution, please contact the OIT Help Desk (IHS).

Phone: (888) 830-7280 (toll free)

Web: <https://www.ihs.gov/helpdesk/>

Email: support@ihs.gov