RESOURCE AND PATIENT MANAGEMENT SYSTEM

Referred Care Information System

(BMC)

Addendum to User Manual

Version 4.0 Patch 14
August 2022

Office of Information Technology
Division of Information Resource Management
### Table of Contents

1.0 **Introduction** ........................................................................................................... 1  
   1.1 **Summary of Changes** ......................................................................................... 1  
   1.1.1 **Patch 14** ...................................................................................................... 1  

2.0 **Patch 14 Changes – RPMS RCIS** ........................................................................... 2  
   2.1 **Display Last 5 Referrals for Current Location** .................................................. 2  
   2.2 **SSN Parameter for Letter Display Removed** ...................................................... 2  
   2.3 **SSN Removed from Letters** ................................................................................. 3  

**Acronym List** .................................................................................................................. 5  

**Contact Information** ...................................................................................................... 6
1.0 Introduction

Please review these changes and add a copy of them to any printed documentation your site may be using for Referred Care Information System (RCIS) Version 4.0. These changes will be integrated into future versions of the software and user manuals. These changes will no longer be considered an addendum at the time of the next version release.

This addendum only provides written guidance on changes made in the patch that are relevant to the user. To see a list of all changes made in a patch, please refer to the patch notes for each of the respective patches.

1.1 Summary of Changes

This patch contains changes to support the Social Security Number Fraud Prevention Act of 2017 and the Social Security Number Reduction Act.

1.1.1 Patch 14

Patch 14 includes the following changes for the RPMS RCIS application:

- Displays last five (5) referrals for the current location only
- SSN Parameter for Letters removed
- SSN header and value removed from within letters
- SSN removal on Outpatient Referral Log
- SSN removal on Transfer Log
- Bug Fix General Retrieval report for Incomplete Private Insurance information and CHS DT PO field selection
2.0 Patch 14 Changes – RPMS RCIS

2.1 Display Last 5 Referrals for Current Location
The logic that displays the last five (5) referrals in Add Referral [RCIS – DE – ADD] was modified to display only the referrals for the location that the user is logged into. Previously, the last five referrals displayed were specific to the patient – regardless of the Requesting Facility (i.e., location) of the referral.

![Add Referral Demo Hospital](image)

Figure 2-1: Add Referral Demo Hospital

2.2 SSN Parameter for Letter Display Removed
The parameter used to display the SSN in letters [SSN LETTER DISPLAY] was removed from the following menu options:

- Edit Site Parameters [RCIS – MGT – ESP]
Figure 2-2: Highlighting the Removal of the SSN in Letters from Menu Options

- Display Site Parameters [RCIS – MGT – DISP – DSP]

Figure 2-3: Display Site Parameters Menu Options

2.3 SSN Removed from Letters

The SSN header and value was removed from the STANDARD IHS REFERRAL LETTER and CALL-IN NOTIFICATION LETTER. These letters can be accessed by either of the following menu options:

- Print Referral Letters (CHS Approval Status) [RCIS – DE – LTRS – PCHS]
- Print Referral Letters (All Types of Letters) [RCIS – SPEC – PRF]
Figure 2-4: SSN Header and Value Removal from Standard IHS Referral Letter

Figure 2-5: Call In Notification Letter Removal from Standard IHS Referral Letter
## Acronym List

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Term Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>IHS</td>
<td>Indian Health Service</td>
</tr>
<tr>
<td>RCIS</td>
<td>Referred Care Information System</td>
</tr>
<tr>
<td>RPMS</td>
<td>Resource and Patient Management System</td>
</tr>
<tr>
<td>SSN</td>
<td>Social Security Number</td>
</tr>
</tbody>
</table>

*Addendum to User Manual*
Contact Information

If you have any questions or comments regarding this distribution, please contact the IHS IT Service Desk.

**Phone:** (888) 830-7280 (toll free)

**Web:** [https://www.ihs.gov/itsupport/](https://www.ihs.gov/itsupport/)

**Email:** itsupport@ihs.gov