

THE FOND DU LAC TOTAL COVERAGE ACTIVITIES TIMELINE

ACTIVITIES		2012						2013						2014											
		J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
DISCOVERY	1 Gather information about the ACA and IHCA																								
	2 Determine best avenues for advocacy w/state policy makers																								
	3 Establish tribal policy objectives w/elected Indian leaders and staff																								
	4 Educate and lobby state officials																								
	5 Assess shortcomings of state insurance exchange policies																								
	6 Develop strategies and advocate for recommended improvements																								
DESIGN	7 Develop specific timeline of sponsorship activities																								
	8 Prepare three specific options regarding sponsorship																								
	9 Secure Tribal Council approval for one plan																								
	10 Develop program policies and procedures																								
	11 Create a staffing pattern with job descriptions for approval																								
	12 Prepare an annual budget by monthly projected costs for all items																								
	13 Establish tax credit policies and procedures																								
	14 Develop evaluation criteria and timelines																								
	15 Create program reporting requirements and formats																								

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MARKETING	16 Gather sample community outreach materials																								
	17 Keep list/file of all related websites/sources of info																								
	18 Develop a community outreach plan																								
	19 Create community specific literature and outreach materials																								
	20 Establish cooperative/collaborative relationships w/navigators, assistors, and counselors																								
	21 Develop and maintain active link to FDL website																								
	22 Create opportunities for tax preparation assistance																								
	23 Conduct community outreach efforts																								
	24 Evaluate, revise, improve community outreach campaign																								
	25 Establish Indian eligibility verification procedures w/State																								
CONTRACTING	26 Identify contact person at plan and gather and analyze QHP and MSP contracts																								
	27 Identify QHP and MSP representative for each issuer																								
	28 Review and assess plan fee schedules																								
	29 Establish contracts with all appropriate QHPs and MSPs in service area																								
	30 List and track all required quality measures																								
	31 Establish quality measure data collection procedures																								
	32 Determine problem solving procedures for each plan																								
	33 Create policies & procedures for assisting clients																								

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		J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
COLLECTIONS	47 Review all fee schedules and charges																								
	48 Monitor claim denials, payments																								
	49 Assess need for remedial contract negotiations/enforcement																								
	50 Identify process points that need improvement																								
	51 Develop and follow bi-monthly reports																								
EVALUATION / REPORTING	52 Track program activities according to program plan																								
	53 Report program activities, accomplishments, shortcomings to tribal government																								
	54 Discuss outcomes and reevaluate program design																								
MODIFICATION	55 Develop list of suggested program modifications																								
	56 Gather supporting data																								
	57 Determine recommendations for program modification																								
	58 Secure tribal council approval for program modifications																								