This addendum is to provide guidance for Indian Health Service (IHS), Tribal Health Programs (THP) and Urban Indian Organizations (UIO) (I/T/U) facilities on use and submission of the Centers for Disease Control and Prevention (CDC), Personal Protective Equipment (PPE) Burn Rate Calculator. The burn rate calculator is a spreadsheet-based model that assists healthcare facilities with planning and optimization of PPE used in their response to coronavirus disease 2019 (COVID-19). The IHS has received approval from CDC to enhance the calculator for ease of use and the ability to add restock/reload of supplies. I/T/Us are encouraged to use the latest version of the PPE Burn Rate Calculator.

Burn rate calculator data can allow the Federal Emergency Management Agency, Office of the Assistant Secretary for Preparedness and Response, and IHS to more effectively track and manage PPE supply requests. Specifically, having visibility on burn rates for critical PPE will enable IHS Areas, Regional warehouses, National Service Supply Center and IHS Incident Command Structure (ICS) system support to more effectively project need and address critical PPE shortages. The guidance below outlines the recommendation for I/T/Us to submit burn rate calculators by Close of Business every Friday.

- IHS facilities should send their burn rate calculator to their Area EMPOC for submission to IHS ICS System Support SharePoint folder.
- Tribal Health Program facilities are encouraged to submit to their Area EMPOC.
- Urban Indian Organizations are encouraged to submit to their Area EMPOC.

Questions regarding use of the Burn Rate Calculator spreadsheet can be submitted to IHS-SNS-Requests@ihs.gov and your question will be addressed as soon as possible.